

# MPUMALANGA PROVINCIAL GOVERNMENT

## Department of Public Works, Roads and Transport

Annual Report: 2011/12



## SUBMISSION OF THE ANNUAL REPORT TO THE MEC

**Ms. D.G Mahlangu**

**MEC of the Department of Public Works, Roads and Transport**

I have the honour of submitting the Annual Report of the Department of Public Works, Roads and Transport for the period 1 April 2011 to 31 March 2012. This Annual Report has been prepared in accordance with the requirements of section 40 (1) (d) of the Public Finance Management Act, 1999 (Act 1 of 1999) as amended by Act 29 of 1999.



**Mr. K.M. Mohlasedi**

**Head of Department: Public Works, Roads and Transport**

**Date: 31 August 2012**

# DEPARTMENT OF PUBLIC WORKS, ROADS AND TRANSPORT

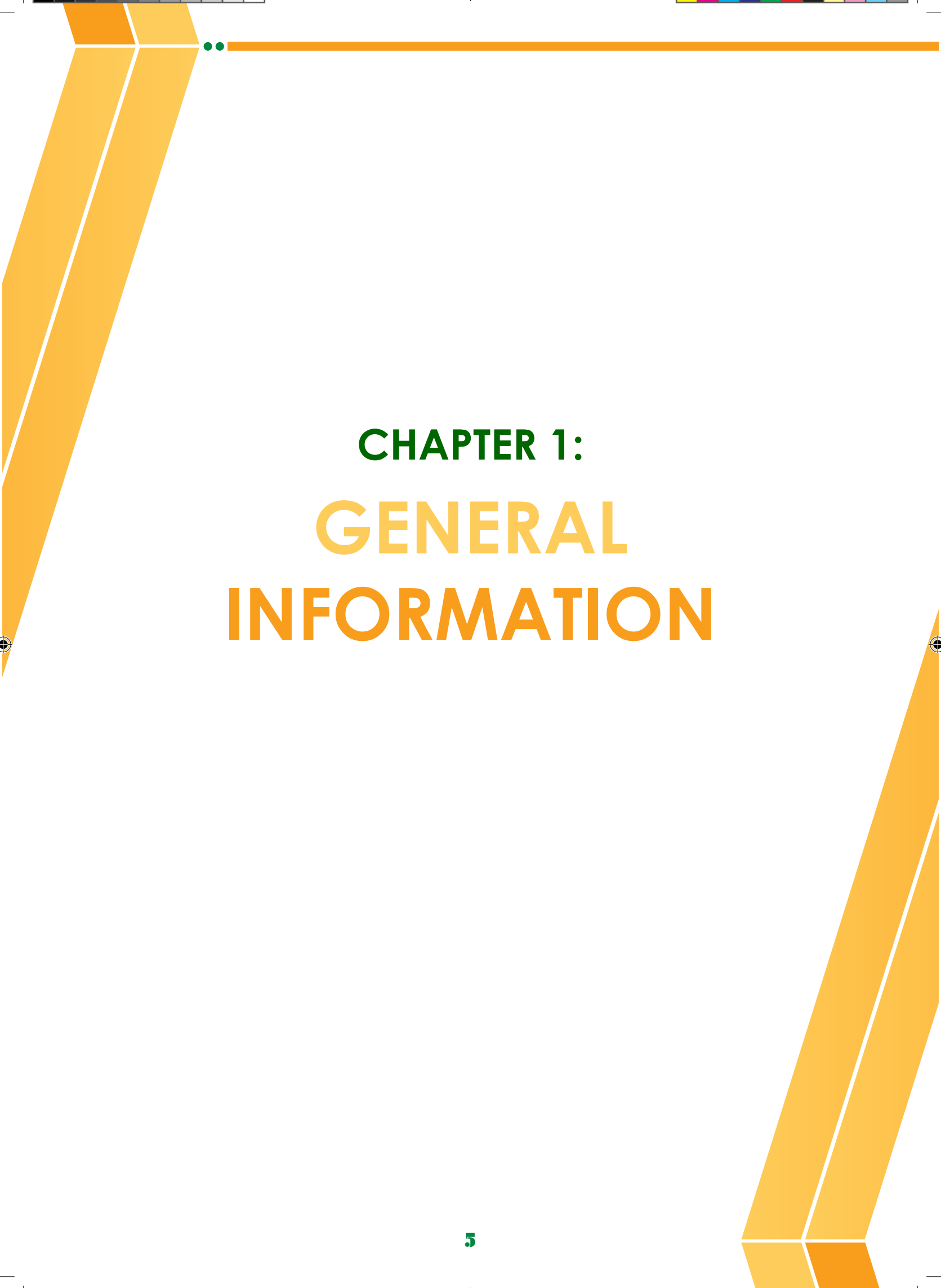
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### 2011/12 ANNUAL REPORT

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# CHAPTER 1: GENERAL INFORMATION

## GENERAL INFORMATION

### 1.1 VISION, MISSION AND VALUES

#### VISION

An integrated transport system and infrastructure that promotes socio-economic development.

#### MISSION

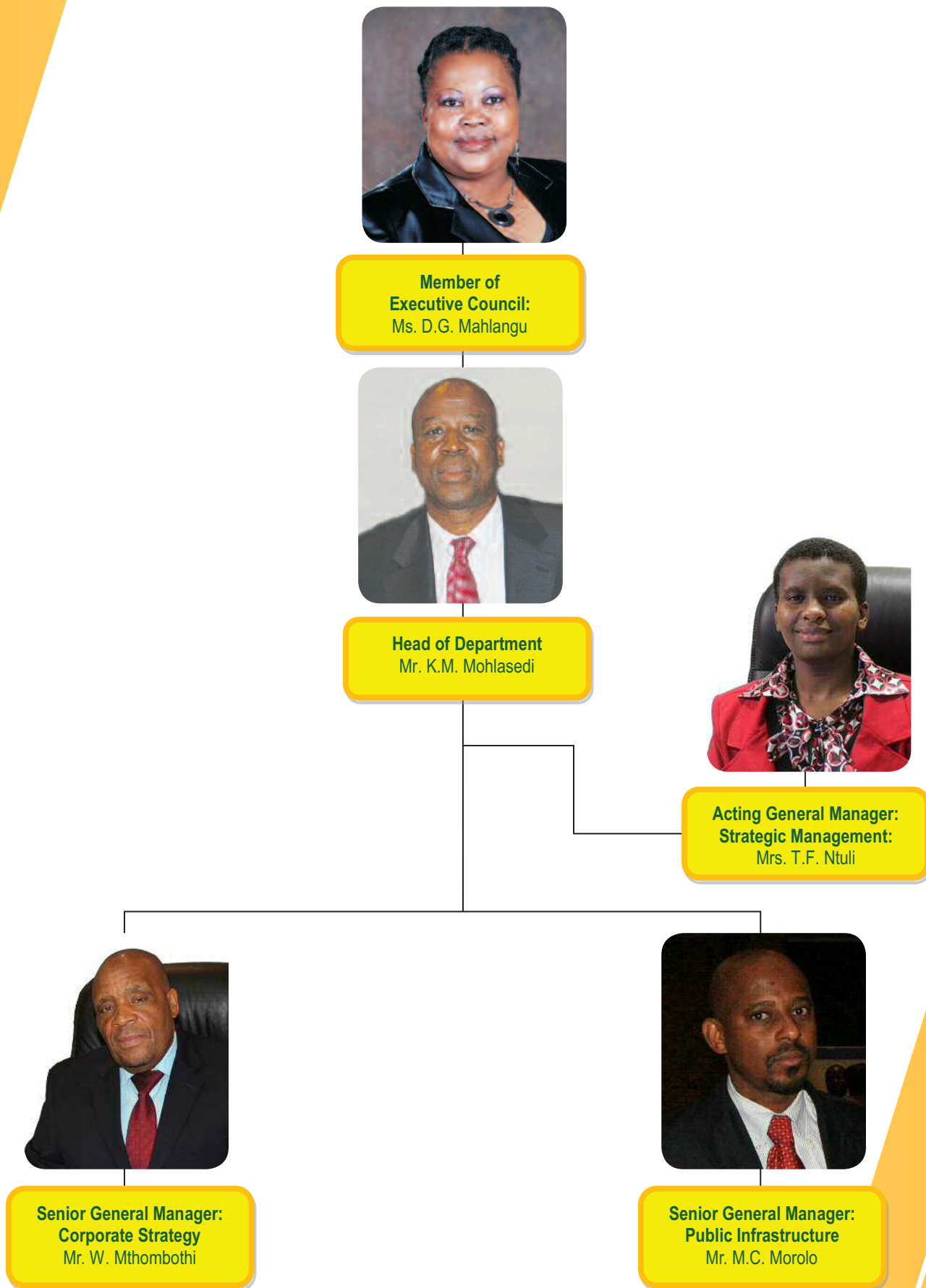
To effectively and efficiently implement all mandates relating to:

- Asset and property management
- Transport operations
- Roads and building infrastructure to the benefit of all end users

#### VALUES

<b>Service Excellence</b>	An exceptional service delivery is required to attain the goals of the Department
<b>Innovation</b>	Is required to ensure that the processes utilised remain state of the art and allows the Department to attain its goals
<b>Accountability</b>	Being answerable and responsible for its actions to the public
<b>Integrity</b>	Being honest, truthful and straightforward in dealing with the community and acting in a manner beyond reproach
<b>Diversity</b>	Accepting and acknowledging the cultural mix of its community
<b>Team Work</b>	Continuously cooperating and collaborating with all spheres of Government and stakeholders
<b>Best Practice</b>	Applying international best practice methods and good corporate governance in dealings
<b>Loyalty</b>	Expressing allegiance to community, central Government and the people of South Africa
<b>Value for Money</b>	All the customers paying for the real value attained

## 1.2 ORGANISATIONAL STRUCTURE





### 1.3 LEGISLATIVE MANDATE

- Architectural Profession Act, 2000 (Act No. 44 of 2000)
- Basic Conditions of Employment Act, 1997 (Act No. 75 of 1997)
- Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003)
- Compensation for Occupational Injuries and Diseases Act, 1993 (Act No. 130 of 1993)
- Constitution of the Republic of South Africa, 1996
- Construction Industry Development Board Act, 2000 (Act No. 38 of 2000)
- Council for the Built Environment Act, 2000 (Act No. 43 of 2000)
- Criminal Procedure Act, 1977 (Act No. 51 of 1977)
- Deeds Registries Act, 1997 (Act No. 47 of 1997)
- Division of Revenue Act, 2008 (Act No. 2 of 2008)
- Electronic Communications Act, 2005
- Electronic Communications and Transition Act, 2002 (Act No. 25 of 2002)
- Electronic Communications Security (PTY)LTD Act, 2002 (Act No. 68 of 2002)
- Employment Equity Act, 1998 (Act No. 55 of 1998)
- Engineering Profession Act, 2000 (Act No. 46 of 2000)
- Environment Conservation Act, 1989 (Act No. 73 of 1989)
- Firearm Control Act, 2000 (Act No. 60 of 2000)
- Government Immovable Asset Management Act, 2007 (Act No. 19 of 2007)
- Labour Relations Act, 1995 (Act No. 66 of 1995)
- Landscape Architectural Profession Act, 2000 (Act No. 45 of 2000)
- Mpumalanga Roads Act, 2008
- Mpumalanga Road Traffic Act, 1998 (Act No. 4 of 1998)
- National Archives of South Africa Act, 1996 (Act No. 43 of 1996)
- National Building Regulations and Building Standards Amendment Act, 1995 (Act No. 49 of 1995)
- National Environmental Management, 2008 (Act No. 62 of 2008)
- National Heritage Council Act, 1999 (Act No. 11 of 1999)
- National Heritage Resources Act, 1999 (Act No. 25 of 1999)
- National Land Transport Transition Act, 2009 (Act No. 5 of 2009)
- National Road Traffic Act, 1996 (Act No. 93 of 1996)
- National Waste Management Act, 1996 (Act No. 59 of 2008)
- Occupational Health and Safety Act, 1993 (Act No. 85 of 1993)
- Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)
- Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004)
- Project and Construction Management Professions Act, 2000 (Act No. 48 of 2000)
- Promotion of Administrative of Justice Act, 2000 (Act No. 3 of 2000)
- Promotion of Access to Information Act, 2000 (Act No. 2 of 2000)
- Property Valuers Profession Act, 2000 (Act No. 47 of 2000)
- Public Finance Management Act, 1999 (Act No. 1 of 1999)
- Public Service Act, 1994 (Proclamation No. 103 of 1994)
- Quantity Surveying Profession Act, 2000 (Act No. 49 of 2000)
- Road Transportation Act, 1977 (Act No. 74 of 1977)
- Skills Development Act, 1998 (Act No. 97 of 1998)
- Skills Development Levies Act, 1999 (Act No. 9 of 1999)
- South African Qualifications Authority Act, 1995 (Act No. 58 of 1995)
- South African Schools Act, 1996 (Act No. 84 of 1996)
- State Information Technology Agency Act, 1998 (Act No. 88 of 1998)
- Town and Regional Planning Act, 2002 (Act No. 36 of 2002)
- Transport Appeal Tribunal Act, 1998 (Act No. 39 of 1998)
- Transvaal Roads Ordinance, 1957 (Ordinance No. 22 of 1957)



## 1.4 MEC'S STATEMENT



It is essential for the Department to be accountable for its performance at the end of every financial year. This is done not only to comply with the relevant legislation and regulations but with an active attitude to achieve the highest standards of accountability, transparency and good governance. We need to be scrutinized on how we have spent the allocated public funds and whether we have achieved what we set out to do.

This annual report details our progress in meeting the objectives espoused in the Annual Performance Plan: 2011/12 and Strategic Plan 2010 -2014. Realization of these objectives will bring us closer to our vision to provide an integrated transport and infrastructure that promotes socio-economic development.

Last year, South Africa held its fourth municipal elections since the dawn of the new democracy. The outcome of these elections was also important to the Department as its delivery has a strong spatial context. The African National Congress (ANC) was reaffirmed as the people's choice at the polls and this provides us with the opportunity to consolidate and accelerate service delivery that will ensure the betterment of the people of Mpumalanga.

As the custodian of the Provincial Government's building portfolio, it is desirable for the Department to move with speed in meeting the demands of the other Departments. It must also facilitate provision and maintenance of accommodation for members of the Provincial Legislature. As if that was not enough, the Department is also tasked with spearheading the development of a Provincial Infrastructure Master Plan as well as coordinate the Expanded Public Works Programme. These huge responsibilities strategically place the Department in the centre of the service delivery agenda of the Mpumalanga Government.

On assuming office in July 2011, I made an undertaking to improve the pace in the delivery of services by the Department of Public Works, Roads and Transport. I am tremendously encouraged by the progress that has been achieved to date. In uncertain and challenging economic times, in bad weather, the employees of the Department showed innovation and commitment to ensure realization of this objective.

It therefore gives me great pleasure to table this annual report which gives a detailed account of the Department's performance for the year under review. This report also provides an opportunity for reflection, a time for understanding the areas requiring improvement and a time for learning from our mistakes. Most importantly, this report also makes a valuable contribution towards strengthening of accountability and good governance in the public service.

**DG Mahlangu**  
**MEC: Department of Public Works, Roads and Transport**

## 1.5 ACCOUNTING OFFICER'S OVERVIEW



This annual report describes the Department's achievements, performance, outlook and financial position for the reporting year. It is a key accountability document and is the main way we report on our performance to Executive Council and the general public. We use this report to inform our diverse range of stakeholders about the progress made in the delivery of our mandate. In doing this, we not only ensure our legislative reporting obligations under the Public Finance Management Act (PFMA) and the Framework for Managing Programme Performance Information (FMPPI) is met, but we also strive to exceed them.

The published budget for the Department of Public Works, Roads and Transport in 2011/12 was R3, 776 025 billion. However, the budget was decreased to R3 593 209 billion as indicated by the Mpumalanga Re-Appropriation Bill tabled on 25 November 2011. The budget decrease emanated from the transfer of Traffic Management to the Department of Safety, Security and Liaison (DSSL) with effect from 01 June 2011.

Overall, the Department's budget showed an increase from the prior year. However, the level of funding was inadequate considering the backlog with regard to public infrastructure demands. This required the adoption of new approaches and radical thinking about the Department's operations. As a result we developed and executed a plan that was financially reasonable in this circumstance. The main priority was to preserve and maintain the investment that has been made in the existing infrastructure.

The successful implementation of this plan relied heavily on the availability of timeous and relevant information to enable informed decision making. Over the last year, the Department made noticeably progress in embedding a culture that values, protects, and makes proper use of information. The organizational File Plan was developed and a Policy on Records Management approved to ensure implementation of adequate measures to protect information and institutional knowledge.

Each quarter, the Head of Internal Audit provided me with a report on internal audit activities in the Department. This report included the Audit Committee independent opinion on the adequacy and effectiveness of the Department's governance, risk management and internal control practices. I am proud to report that overall our practices in this regard have been adequate and effective in 2011/12. However, there were internal audit reports which indicated 'weak' or 'unacceptable' practices in specific areas of our work. The Audit Committee advised me on the implications of these and relevant action plans were developed to address the undesirable practices.

During 2011/12, the Department made enormous strides in improving its financial prudence and management of programme performance information. It is against this background that we received an unqualified audit opinion for the year ending 31 March 2012.

**KM Mohlasedi**  
Head of Department



# CHAPTER 2:

# INFORMATION ON PREDETERMINED OBJECTIVES



## 2.1 OVERALL PERFORMANCE

### 2.1.1 VOTED FUNDS

Main Appropriation	Adjusted Appropriation	Actual Amount Spent	Under Expenditure
R3, 776, 025	R3, 593, 209	R3,587, 947	R 5, 262
<b>Responsible MEC</b>	DG Mahlangu		
<b>Administering Department</b>	Department of Public Works, Roads and Transport		
<b>Accounting Officer</b>	KM Mohlasedi		

### 2.1.2 AIM OF VOTE

The aim of the Department of Public Works, Roads and Transport is to provide, manage and maintain public infrastructure as well as the provision of a safe, accessible and affordable transport system.

### 2.1.3 STRATEGIC OUTCOME ORIENTED GOALS

Strategic Goal 1:	Strategic Objectives
To manage resources prudently	<ul style="list-style-type: none"> <li>To optimally utilise financial and physical resources</li> <li>To provide integrated communication services</li> </ul>
Strategic Goal 2:	Strategic Objectives
To provide, manage and maintain building and transport infrastructure	<ul style="list-style-type: none"> <li>To provide effective infrastructure Programme management services</li> <li>To provide project planning and design services</li> <li>To provide effective infrastructure implementation</li> <li>To maintain Provincial immovable assets and equipment</li> <li>To manage the immovable property and facility portfolio</li> </ul>
Strategic Goal 3:	Strategic Objectives
To ensure effective Transport operations management	<ul style="list-style-type: none"> <li>To manage scholar transport</li> <li>To provide integrated transport planning</li> <li>To develop and maintain public transport infrastructure</li> <li>To manage public transport operations</li> <li>To regulate public transport</li> </ul>
Strategic Goal 4:	Strategic Objectives
To coordinate the implementation of the EPWP2 in the Province	<ul style="list-style-type: none"> <li>To coordinate the successful implementation of the EPWP 2</li> <li>To facilitate and implement the Enterprise Development Programme</li> <li>To facilitate and implement the National Youth Services</li> </ul>
Strategic Goal 5:	Strategic Objectives
To continually improve our systems and procedures	<ul style="list-style-type: none"> <li>To improve risk management, control and good governance</li> <li>To establish and manage the trading account for the Provincial fleet</li> </ul>

### 2.1.4 OVERVIEW OF THE SERVICE DELIVERY ENVIRONMENT FOR 2011/12

#### Summary of the key services rendered directly to the public

- Construction and maintenance of building facilities to support effective education and access to primary health care
- Construction and maintenance of transport infrastructure that promotes accessibility and the safe, affordable movement of people, goods and services
- Support rural development by implementing Comprehensive Rural Development Programme (CRDP) projects
- Subsidization and transportation of learners
- Subsidization and transportation of commuters
- Issuing of public transport operating licenses
- Improving road safety through public transport inspectorate operations
- Job creation through the Expanded Public Works Programme (EPWP)



## CHALLENGES ENCOUNTERED IN THE PROVISION OF KEY SERVICES AND CORRECTIVE STEPS TAKEN

### Accruals

The 2011/12 financial year was confronted with fiscal challenges typical during the recovery period after recession. This was further compounded by the spillover effect of accruals from the 2010/11 financial year. Cost curtailment measures were introduced during the year and realized savings used to off-set the accrued amount. The Department has introduced financial reforms to ensure prudent resource management going forward.

### Budget Shortfalls

The implementation of several infrastructure projects was put on hold due to budgetary constraints. Designs for some of the projects had already been completed and a substantial number of these will be implemented in 2012/13. Also, the plans to establish pounding yards for storage of impounded public transport vehicles could not be fully realized due to these constraints. Adequate budget allocation will be made in the next financial year to ensure removal of unroadworthy vehicles from the Provincial roads.

### Shortage of Technical Skills

The steep rise through escalating contract and material prices had a negative impact on commencement of several planned infrastructure projects. Added to the escalation of prices is the shortage of qualified and experienced engineers, technicians and artisans within the South African Construction Industry. In assisting the country to expand the availability of technical skills, 102 bursaries were awarded for technically related studies.

### Poor Project Management

The shortage of technical professionals also had a significant bearing on the overall management of projects by the Department. Posts were advertised after the upliftment of the Provincial moratorium on filling of posts but unfortunately this process was also halted. The Department had to revise its organizational structure thus further delaying recruitment. Notwithstanding this, various initiatives were established to enhance project management within the Department.

### Non-adhere to the Schedule of Infrastructure Delivery Improvement Plan (IDIP)

An analysis of the majority problems encountered on the projects implemented on behalf of client departments indicates a direct link to the late submission of Infrastructure Project Management Plans (IPMPs). The ripple effect of this action resulted in project cancellation and late commencement in other instances. The need for early submission and adherence to the IDIP schedule is always emphasized in many of the Provincial forums established to enhance interdepartmental relations.

## OTHER SIGNIFICANT EXTERNAL DEVELOPMENTS THAT IMPACTED ON SERVICE DELIVERY

### Delay in the Transfer of Cash by Treasury

The delay in transferring of cash to the Department's bank account by Treasury compromised the service delivery agenda of Government. Without cash, effective service delivery could not be rendered and the obligation to pay all received invoices within 30 days could not be fulfilled. The appointment of Standard Bank as the Provincial banker was welcomed and it is hoped that it will play a pivotal role in improving cash management in the Province.

### Flood Damage

In January 2012, floods caused severe damage on roads, bridges and transport infrastructure in the lowveld escarpment. Other state assets such as schools were also damaged by the floods and required restoration. Natural disaster recovery arrangements were activated in the five affected local municipalities (Mbombela, Nkomazi, Umjindi, Thaba Chweu and Bushbuckridge) and the experience of handling this event will contribute to how future disasters are handled. The floods also caused severe damage on other several projects which were under construction. Design modifications had to be done and variations orders approved in an effort to reduce the overall contract period of these projects.

### Community Unrests

The construction period of several projects was affected by the service delivery protests that were experienced in specific parts of the Province. Some roads were blocked thus preventing access to project locations.





## Taxi Industry Disputes

There were 32 taxi disputes which left commuters stranded. The Office of the Licensing Board was in the forefront of finding amicable solutions to these disputes and managed to facilitate the resolution of 19 disputes.

## Additions, Virements and Rollovers

- **Rollovers:** Treasury released R173 834 million of the rollover withheld in 2010/11 financial year.
- **Additions:** An additional amount of R181 712 million was allocated to the Department during Budget Re-appropriation.
- **Virements:** Details for the virement of R52 919 million are on page 69.

## 2.1.5 OVERVIEW OF THE ORGANISATIONAL ENVIRONMENT FOR 2011/12

### Resignations and New Appointments

During 2011/12, the Province introduced a freeze on all new posts, allowing only critical posts to be filled. As a result, the Department was unable to recruit the targeted personnel due to this arrangement. However, it must be noted that this move is aimed at decreasing the wage bill of the Mpumalanga Government as well as redirect funding to key strategic priorities of the Province.

There was minimal staff turnover during the year but this still created a meaningful service delivery gap. The General Manager: Project Management and other key personnel left for greener pastures. These posts were not filled due to the Provincial moratorium on filling of posts.

### Strike Actions

There was no civil service wide strike action that affected the Department during the year. However, there were targeted demonstrations as a result of the dispute regarding the payment of performance rewards for 2010/11 financial year. In the recent past, there were similar demonstrations which indicate poor understanding of the individual performance management system.

To address this, the individual assessment tool was revised and 45 workshops conducted to appraise all employees. During these sessions, it was explained that performance rewards are not a guarantee but based on performance attained in the four quarters of the financial year. The Department will continue to manage its performance management within the bounds of the PMDS Policy.

### Institutional Re-arrangement

During 2011/12, Traffic Management was transferred to the Department of Safety and Security. As a result, the Department had to review its organogram in an effort to re-align its establishment with the revised mandate. Traffic Management and all other unbudgeted vacant posts were removed from the structure.

The review also focused on decreasing the staff complement where possible in order to reduce the public sector wage bill. This exercise is envisaged to be completed in the new financial year thereby enabling early recruitment and placement of the required personnel.

## 2.1.6 KEY POLICY DEVELOPMENTS AND LEGISLATIVE CHANGES

Policies Developed	Policies Reviewed
<ul style="list-style-type: none"><li>• Security Policy</li></ul>	<ul style="list-style-type: none"><li>• Procurement of Goods and Services Policy</li></ul>
<ul style="list-style-type: none"><li>• Employment Equity Policy</li></ul>	<ul style="list-style-type: none"><li>• Performance Management Incentive Policy</li></ul>
<ul style="list-style-type: none"><li>• Records Management Policy</li></ul>	<ul style="list-style-type: none"><li>• Recruitment and Selection Policy</li></ul>
<ul style="list-style-type: none"><li>• Scholar Transport Policy</li></ul>	<ul style="list-style-type: none"><li>• Wellness Management Policy</li></ul>
<ul style="list-style-type: none"><li>• Sexual Harassment Policy</li></ul>	
<ul style="list-style-type: none"><li>• Research Policy</li></ul>	
<ul style="list-style-type: none"><li>• Overtime Policy</li></ul>	
<ul style="list-style-type: none"><li>• Internal Audit Policy</li></ul>	
<ul style="list-style-type: none"><li>• HIV/AIDS and TB Management Policy</li></ul>	
<ul style="list-style-type: none"><li>• Special Leave Policy</li></ul>	
<ul style="list-style-type: none"><li>• Asset Management Policy</li></ul>	

## Major Policy Developments and Changes to Legislation

- The Supply Chain Policy was revised to include the appointment of consultants and is now called the Procurement of Goods and Services Policy.
- The Performance Management Incentive Policy was revised due to the amendments made in the assessment tool.
- The Recruitment and Selection Policy was revised to ensure alignment to the Human Resource Plan of the Department.
- The Health and Wellness Policy was revised and renamed Wellness Management Policy.

On the other hand, there were no major changes to relevant legislation!

### 2.1.7 DEPARTMENTAL REVENUE, EXPENDITURE AND OTHER SPECIFIC TOPICS

#### Collection of Departmental Revenue

The Department had projected to collect R 45, 840 during 2011/2012 financial year and manage to collect R 22, 230 which resulted in an under collection by R 23, 610. The Department has four districts and Head office where revenue generation activities take place. The major sources of revenue consist of the following: Operating Licences (Taxis), Rental of Capital Assets and Impound fees (fines for Public Transport).

Departmental Receipts	2008/9 Actual	2009/10 Actual	2010/11 Actual	2011/12 Target	2011/12 Actual	% Deviation from Target
<b>Tax revenue</b>	<b>214, 091</b>	<b>238, 370</b>	<b>237, 459</b>	<b>0</b>	<b>0</b>	<b>0</b>
Motor vehicle licences	214, 091	238, 370	237, 459	0	0	0
<b>Non-tax revenue</b>	<b>63, 413</b>	<b>63, 211</b>	<b>66, 964</b>	<b>0</b>	<b>0</b>	<b>0</b>
Sales of goods and services	28, 382	25, 616	30, 149	5, 933	8, 775	48%
Fines, penalties and forfeits	26,185	32, 437	33, 567	15, 742	5, 280	-66%
Interest, dividends and rent on buildings	8, 846	5, 627	3, 248	15, 000	1, 978	-87%
<b>Sales of Capital Assets (Capital Revenue)</b>	<b>9, 335</b>	<b>3, 907</b>	<b>403</b>	<b>9, 000</b>	<b>2, 615</b>	<b>-71%</b>
<b>Financial Transactions (Recovery of loans and advances)</b>	<b>2, 391</b>	<b>1, 168</b>	<b>1, 415</b>	<b>165</b>	<b>3, 582</b>	<b>2 071%</b>
<b>Total Departmental Receipts</b>	<b>289, 230</b>	<b>307, 126</b>	<b>306, 254</b>	<b>45, 840</b>	<b>22, 230</b>	<b>52%</b>

#### Measures Taken to Avoid Under Collection

- Regular monitoring of cash offices to check compliance e.g. daily banking.
- Established sound relationship with magistrates and all other stakeholders where revenue can possibly be generated.
- Strengthen the implementation of section 45 (c) of the PFMA by all officials within the Department.
- Intensified Transport Inspectorate operations to increase fines on non compliant Public Transport Operators thereby improving revenue generation.
- Ascertained that lease agreements were signed in all occupied state properties and intensify contract monitoring.
- The Department revised its revenue projection to reflect according to achievable targets particularly after the transfer of Traffic Management function.

#### Reasons for Over or Under Achievement on Revenue Collection

- The over collection for sales of goods and services was due to collection of long overdue outstanding rental amounts for officials within the Department who occupies state houses.
- The under collection for fines, penalties and forfeits was due to the Department of Justice not splitting the traffic fines cheques during the transfer of Traffic Management to the Department of Safety Security and Liaison.
- The under collection for interest, dividends, and rent on buildings was due to the fact that the Department does not sit with substantial balances in the bank account and since the sub account has moved with the Traffic Management function. Interests from Standard Bank are substantially lower than those earned from FNB that is another reason the Department could not achieve the projected target.
- Sales of capital assets depend on the availability of disposable assets and the number of



vehicles that are involved in accidents and therefore not cost effective to be repaired. The Department has conducted only five auctions during the financial year under review.

- The over collection on financial transactions was due to recovery of previous years debts and recovery of expenditure incurred in the previous financial years.

## 2.1.8 DEPARTMENTAL EXPENDITURE

The Department spent 99.9% of its budget allocation as set out in the table below. The expenditure was monitored through monthly reporting and trend analysis.

Programmes	Voted for 2011/12 R'000	Roll-Overs and Adjustments R'000	Virements R'000	Total Voted R'000	Actual Expenditure R'000	% Deviation from Target
<b>Programme 1:</b> Administration	531, 721	(39, 579)	(37, 863)	454, 279	454, 208	0,01%
<b>Programme 2:</b> Public Works	428, 198	180	10, 209	438, 587	438, 549	0,009%
<b>Programme 3:</b> Transport Infrastructure	1, 574, 515	150, 642	42, 065	1,767, 222	1, 767,168	0,003%
<b>Programme 4:</b> Transport Operations	882, 021	452	(9, 207)	873, 266	868, 267	0.6%
<b>Programme 5:</b> Community Based Programme	63, 989	1, 070	(5, 204)	59, 855	59, 755	0.2%
<b>Total</b>	<b>3, 776, 025</b>	<b>(182, 816)</b>	<b>-</b>	<b>3, 593, 209</b>	<b>3, 587, 947</b>	<b>0.1%</b>

### Reasons for under expenditure and its impact on service delivery

There was 0.1% under expenditure since the Department spent 99.9% of its allocated budget. The minimal underspending was due to the savings realized on Public Transport Operations Grant for un-operated bus routes and delay in the completion of Ntombe 2 Bridge. The savings on the PTOG was unfortunate since it denied some commuters their rightful benefit. The tender for construction of the Ntombe Bridge had to be re-advertised after an addendum was not circulated to all bidders. As a result the project completion had to be revised. The Department surrendered the unspent Public Transport Operators Grant and submitted a roll over request to Provincial Treasury for the project which was in progress at year end.

## 2.1.9 TRANSFER OF PAYMENTS

The Department spent 99% of the budget allocation for transfers as set out in the table below. There was a deviation of 1% on the bus subsidy grant since some service providers did not render services to particular routes. In-year monitoring was conducted as a mechanism to track expenditure and utilization of such transfers.

Beneficiary	Purpose/ Services	Budget R'000	Expenditure R'000	% Deviation from target
Provinces and municipalities	Rates and taxes	73, 964	73, 963	0%
Public corporations and private enterprises	Bus subsidy (grant and Departmental allocation)	437, 138	433, 607	-1%
Households	Social benefits, claims against the state and bursaries to non employees	12, 463	13, 477	8.1%
<b>TOTAL</b>		<b>523, 565</b>	<b>521, 047</b>	<b>1%</b>

## 2.1.10 PUBLIC ENTITIES

None

## 2.1.11 CONDITIONAL GRANTS AND EARMARKED FUNDS

The table below shows the national conditional grants appropriated receipt and actual expenditure. All transfers were deposited into the accredited bank account of Provincial Treasury. There was only a 0.2% deviation on the 4 grants received from Provincial Treasury.

There was a deviation of 0.7% on the bus subsidy grant since some service providers did not render services to particular routes. The 0.2% deviation on the EPWP grant was due to the purchase of computer equipment which was not yet delivered by the end of the financial year.

Name of Grant	Budget Receipts R'000	Actual Receipts R'000	Actual Expenditure R'000	% Deviation from Amount Budgeted to Receipts
Devolution of Funds	73, 964	73, 964	73, 963	0%
Conditional Grant: Infrastructure	1, 190, 437	1, 190, 437	1, 190, 437	0%
Conditional Grant: Bus Subsidies	420, 099	420, 099	417, 147	0,7%
EPWP Incentive Grant	7, 878	7, 878	7, 862	0,2%
<b>TOTAL</b>	<b>1, 692, 378</b>	<b>1, 692, 378</b>	<b>1, 689, 409</b>	<b>0,2%</b>

## 2.1.12 CAPITAL INVESTMENT, MAINTENANCE AND ASSET MANAGEMENT PLAN

### CAPITAL INVESTMENT

The following building infrastructure projects will be carried over to the 2012/13 financial year

Name/Location of Project	Scope of Work	Projected Completion Date
<b>Building Infrastructure</b>		
<b>Department of Health</b>		
1. Themba Hospital	Renovations and upgrading of ophthalmic, orthopaedic, surgical and medical units	07 May 2012
2. Themba Hospital	Construction of clinical engineering workshop and new general wards	07 May 2012
3. Tintswalo Mortuary	Construction of a mortuary	30 May 2012
4. Lydenburg Mortuary	Construction of a mortuary	30 May 2012
5. Themba Hospital	Renovations and upgrading of children's ward, ICU and new general ward	15 June 2012
6. KwaMhlanga Mortuary	Construction of a mortuary	31 July 2012
7. Ermelo Hospital	Upgrading of sewer reticulation	28 September 2012
<b>Social Development</b>		
8. Tekwane Offices	Construction of offices	10 May 2013
9. Delmas Offices	Construction of offices	30 October 2012
<b>Culture, Sport and Recreation</b>		
10. Provincial Archive Building (Phase 2)	Construction of archive building	18 April 2012
11. Masoyi Library	Construction of a library	10 May 2012
12. Middelburg Library	Construction of a library	15 May 2012
13. Driefontein Library	Construction of a library	30 May 2012
14. Shatale Library	Construction of a library	11 June 2012
15. Perdekop Library	Construction of a library	11 June 2012
16. Vaalbank (Libangeni) Library	Construction of a library	23 June 2012
17. Ermelo Regional Library	Construction of a library	15 July 2012
<b>Department of Education</b>		
1. Gedlembane Secondary	Construction of 8 classrooms, computer centre, library, laboratory, rails and ramps, sports ground, school hall, 10 toilets, water supply and electricity	31 August 2012
2. Ikhetelo Secondary	Construction of 7 classrooms, a computer centre, library, laboratory, administration block, school hall and 17 toilets	31 August 2012
3. Mayflower Secondary	Construction a computer centre, library, laboratory, ramps and rails and admin block	31 August 2012
4. Methula Secondary	Construction of a computer centre, library, rails and ramps and admin block	31 August 2012
5. Mosipa Secondary	Construction of administration block	31 August 2012
6. Ndabeni Primary School	Construction of an administration block	31 August 2012



Name/Location of Project	Scope of Work	Projected Completion Date
7. Shobiya Secondary School	Construction of 12 classrooms, a computer centre, library, laboratory, ramps and rails, Home Economics centre, admin block, school hall, water supply and electricity	31 August 2012
8. Sidlemu Primary	Construction of 6 classrooms, 1 computer centre, a library, kitchen, rails and ramps, admin block, school hall and 18 toilets	31 August 2012
9. Sizenzele Primary	Construction of 20 classrooms, an administration block and 1 toilet	31 August 2012
10. Soshangana Secondary	Construction of administration block	31 August 2012
11. Xanthia Secondary School	Construction of 8 classrooms and an administration block	31 August 2012

**The following transport infrastructure projects will be carried over to the 2012/13 financial year**

Name/Location of Project	Scope of Work	Projected Completion Date
<b>Transport infrastructure</b>		
1. Road D2944 between Boschfontein (D2945) and Magogeni (5km)	Upgrading of gravel road to surfaced road	03 April 2012
2. Road D481 between Mooiplaas and Ekulendeni (9.6km)	Upgrading of gravel road to surfaced road	31 May 2012
3. Road D4390, D4385 and D4387 between Rolle and Oakley (17.5km)	Upgrading of gravel road to surfaced road	02 July 2012
4. Coal haul road D914 from P127/1 to R35 south of Middelburg 16km)	Rehabilitation of surfaced road	11 July 2012
5. Road D2964 between Diepdale and Swaziland border (9.2km)	Upgrading of gravel road to surfaced road	20 July 2012
6. Road D1869 and D1870 between Marloth Park and Komatipoort (15.5km)	Upgrading of gravel road to surfaced road	20 July 2012
7. Road D2976 between Daantjie and Mpakeni (9.3km)	Upgrading of gravel road to surfaced road	23 July 2012
8. Coal haul road D1398 from D1555 (Arnot Power station) to Hendrina (23km)	Rehabilitation of surfaced road	01 August 2012
9. Road D2975 between Luphisi and Siphelanyane (14km)	Upgrading of gravel road to surfaced road	11 September 2012
10. Road D3969 between Kildare and Cunninghammore (Rolle- Oakley Phase 2) (11km)	Upgrading of gravel road to surfaced road	06 October 2012
11. Coal haul road P53/2 between Leandra and Standerton P90/1 (23km)	Rehabilitation of surfaced road	12 December 2012
12. Coal haul road P52/3 between Kriel and Ogies (27km)	Rehabilitation of surfaced road	02 April 2014
13. Bethal Traffic Control Centre (weighbridge)	Construction of weighbridge	25 April 2012
14. Goromane Bridge over Sabie River including access road (2km)	Construction of bridge and access road	16 May 2012
15. Bridge across Komati river and access road between Sibange and Masibekela (CRDP) (2km)	Construction of bridge and access road	16 July 2014



The following transport operations projects will be carried over to the 2012/13 financial year

Name/Location of Project	Scope of Work	Projected Completion Date
<b>Transport operations</b>		
1. Ntombe 2 Footbridge	Construction of footbridge	30 July 2012

The following building infrastructure projects were completed during the 2011/12 financial year:

Name/Location of Project	Scope of Work	Projected Completion Date
<b>Health</b>		
1. Nkangala Clinical Workshop	Construction of a workshop	21 April 2011
2. Themba Hospital	Renovations and upgrading of psychiatric, allied, postnatal and chronic wards	26 May 2011
3. Themba Hospital	30 x doctors units accommodation	30 May 2011
4. Middelburg Hospital	Repair and renovations of existing roof and 2 wards	29 June 2011
5. Barberton Hospital	Repair and renovations of existing roof and 2 wards	15 August 2011
6. Warburton Clinic	Construction of a clinic	30 September 2011
7. Lochiel Clinic	Construction of the clinic and 2x2 bedroom accommodation	14 October 2011
8. Evander Hospital	Construction of new Medico-Legal Laboratory	02 November 2011
9. Masibekela Community Health Centre	2 x Two bedroom house and Community Health Centre	06 December 2011
10. Ermelo Hospital	Upgrading of water reticulation	28 February 2012
<b>Social Development</b>		
11. Bethal Branch Office	Construction of offices	22 August 2011
12. Marapyane Branch offices	Construction of offices	14 December 2011
<b>Culture, Sport and Recreation</b>		
13. Hluvukani Library	Construction of a library	30 June 2011
14. Butleng Library	Construction of a library	20 September 2011
<b>Education</b>		
1. Lydenburg High School	Construction of 5 classrooms	01 April 2011
2. Ngwaritsane/Mmabatho Mokoena Secondary	Construction of 2 classrooms	01 April 2011
3. Nghunghunyane Primary	Construction of 1 classroom	01 April 2011
4. Ximoyi Khosa Secondary	Construction of 9 classrooms	01 April 2011
5. Thwahlele Primary	Construction of 4 classrooms	01 April 2011
6. Mehlobovu Secondary	Construction of 1 classroom	14 April 2011
7. Phufhumani Combined	Construction of 1 classroom	15 April 2011
8. Morage Primary	Grade r facilities and 4 toilets	15 April 2011
9. Mogolane Primary	Construction of 1 classroom	17 April 2011
10. Freddy Sithole Secondary	Construction of 5 classrooms	17 April 2011
11. Senzangakhona Secondary	Construction of 10 classrooms	18 April 2011
12. Songeni Primary	Construction of 4 classrooms	19 April 2011
13. Nwamancingele Primary	Construction of 8 classrooms	30 April 2011
14. Lydenburg Primary	Construction of 5 classrooms	30 April 2011
15. Buyisonto Primary	Construction of 8 classrooms	30 April 2011
16. Ntsie Primary	Construction of 5 classrooms	30 April 2011
17. Broadholm Secondary	Construction of 4 toilets and fencing	30 April 2011
18. Buyisonto Primary	Construction of Grade R facilities	01 May 2011



Name/Location of Project		Scope of Work	Projected Completion Date
19.	Khulamshika Primary	Construction of Grade R facilities and 4 toilets	01 May 2011
20.	Mjejane Primary	Construction of 1 classroom	05 May 2011
21.	Mvuyazi Primary	Construction of Grade R facilities and 7 toilets	20 May 2011
22.	Mbatini Primary	Construction of Grade R facilities and 4 toilets	26 May 2011
23.	Chief Luthuli Primary	Construction of 4 classrooms	27 May 2011
24.	Alexandria Primary	Construction of 8 classrooms	30 May 2011
25.	Mahlahluvana Primary	Construction of 4 classrooms	30 May 2011
26.	Khulangelizwe Primary	Construction of 1 classroom	30 May 2011
27.	Mapondo Primary	Construction of 1 classroom	30 May 2011
28.	Siphumelele Secondary	Construction of 1 classroom	30 May 2011
29.	Gutjwa Primary	Construction of 1 classroom	30 May 2011
30.	KwaJelusa Primary	Construction of 1 classroom	30 May 2011
31.	Kwalodakadaka Primary	Construction of 1 classroom	30 May 2011
32.	Sikhwahlane Secondary	Construction of 1 classroom	30 May 2011
33.	Tongaview Primary	Construction of 4 classrooms and electricity	30 May 2011
34.	Cangasa Primary	Construction of 1 classroom	30 May 2011
35.	Mehlwemamba Primary	Construction of 1 classroom	30 May 2011
36.	Germans Chiloane Secondary	Construction of 18 classrooms, computer centre, library, laboratory, kitchen, rails and ramps, home economics centre, admin block, hall, 24 toilets, water supply, electricity and fencing	31 May 2011
37.	Welani Primary	Construction of kitchen, toilets and fence	31 May 2011
38.	Tiboneleni Primary	Construction of kitchen, toilets and fence	31 May 2011
39.	Halemela Secondary	Construction of kitchen, toilets and fence	31 May 2011
40.	Vulingqondo Primary	Construction of 16 classrooms	01 June 2011
41.	Mkhanyo Primary	Construction of 3 classrooms	04 June 2011
42.	Mantwana Primary	Construction of grade R facilities and 4 toilets	13 June 2011
43.	Driepan Primary	Construction of 8 classrooms	21 June 2011
44.	Mpanama Technical	Construction of 4 school halls	21 June 2011
45.	Lugedlane Primary	Construction of 1 classroom	25 June 2011
46.	Mzinti Primary	Construction of 2 classrooms	28 June 2011
47.	Springvalley Primary	Construction of 7 classrooms	30 June 2011
48.	Chief Funwako Secondary	Construction of 4 classrooms, library, laboratory and 8 toilets	30 June 2011
49.	Ligbron Secondary	Construction of 4 classrooms, rails and ramps	30 June 2011
50.	Sebenta Combined	Construction of 14 classrooms, rails and ramps	30 June 2011
51.	Humulani Primary	Construction of kitchen, toilets and fence	30 June 2011
52.	M.O Mashego Primary	Construction of 1 classroom, 4 toilets and fencing	12 July 2011
53.	Mahlekisane Primary	Construction of 7 classrooms	13 July 2011
54.	Mantwana Primary	Construction of 8 classrooms	14 July 2011
55.	Jim Van Tonder Special School	Construction of 7 classrooms	21 July 2011
56.	Peter Mokaba Primary	Construction of grade R facilities and 4 toilets	21 July 2011
57.	Siyafundza Primary	Construction of grade R facilities, 4 toilets and fencing	28 July 2011
58.	Emtfuntini Primary	Storm damaged, repair and replace roof	28 July 2011
59.	Delpark Primary	Construction of grade R facilities, 4 toilets and fencing	29 July 2011
60.	Sibongamandla Secondary	Construction of 24 classrooms	30 July 2011
61.	Ligugulethu Primary	Construction of 2 classrooms	30 July 2011
62.	Mdladla Primary	Construction of 2 classrooms	30 July 2011
63.	Mphoti Primary	Construction of 2 classrooms	30 July 2011
64.	Mzinti Primary	Construction of 2 classrooms	30 July 2011
65.	Shinyuka Secondary	Construction of 3 classrooms	30 July 2011
66.	Sigweje Primary	Construction of 2 classrooms	30 July 2011







Name/Location of Project	Scope of Work	Projected Completion Date
67. Sihlangu Primary	Construction of 2 classrooms	30 July 2011
68. Tikhuni Secondary	Construction of 2 classrooms	30 July 2011
69. Zibokwane Combined	Construction of 8 classrooms, 1 computer centre, 1 library, 1 kitchen, rails and ramps, school hall, 24 toilets, admin block and fencing	30 July 2011
70. Bhekokuhle Primary	Construction of 1 classroom	30 July 2011
71. Laerskool Ermelo	Construction of 4 classrooms	30 July 2011
72. Funduqhubeka Primary	Construction of 3 classrooms	30 July 2011
73. Umlambo Combined	Construction of 4 classrooms	30 July 2011
74. Mmabatho Mokoena Secondary	Construction of 2 classrooms	31 July 2011
75. Azalea Combined	Construction of 4 classrooms	31 July 2011
76. Cunnningmore Primary	Construction of kitchen, toilets and fence	31 July 2011
77. Tsandzanani Primary	Construction of grade R facilities, 4 toilets and fencing	01 August 2011
78. Mpilonhle Primary	Construction of grade R facilities and 4 toilets	03 August 2011
79. Nokuthula Primary	Construction of 1 classroom	06 August 2011
80. Injabulao Combined	Construction of 2 classrooms	06 August 2011
81. Magewu Primary	Construction of 2 classrooms	11 August 2011
82. Masibonisane Primary	Construction of 2 classrooms	13 August 2011
83. Bushbuckridge Secondary	Construction of 3 classrooms	17 August 2011
84. Magabotse Secondary	Construction of 5 classrooms	17 August 2011
85. Marongwane Primary	Construction of 12 classrooms	17 August 2011
86. Hlau Hlau Primary	Construction of 1 classroom and 4 toilets	17 August 2011
87. Lugedlane Primary	Construction of 1 classroom	23 August 2011
88. Schoemansdal Combined	Construction of 2 classrooms	25 August 2011
89. Mhlume Secondary	Construction of 3 classrooms	25 August 2011
90. Sekusile Primary	Construction of 12 classrooms	25 August 2011
91. Hoechst Primary	Construction of 6 classrooms	25 August 2011
92. M L Nkuna Secondary	Construction of 97classrooms	30 August 2011
93. Beng Ba Lona Primary	Construction of 3 classrooms	30 August 2011
94. S H Nyalunga Primary	Construction of 8 classrooms	30 August 2011
95. Bombani Secondary	Construction of 2 classrooms	30 August 2011
96. Mugena Secondary	Construction of 2 classrooms	30 August 2011
97. N.J Mahlangu Primary	Construction of 1 classroom	30 August 2011
98. Valencia Combined	Construction of 4 classrooms	30 August 2011
99. Hillaria Mthethwa Secondary	Construction of water supply	30 August 2011
100. Mbombo Combined	Construction of 2 classrooms	30 August 2011
101. Tenteleni Primary	Construction of 8 classrooms	30 August 2011
102. Makorompane Primary	Construction of 2 classrooms	31 August 2011
103. Skapamadoda Secondary	Construction of 3 classrooms	31 August 2011
104. Morage Primary	Construction of 3 classrooms	31 August 2011
105. Eckson Masotja Primary	Construction of 2 classrooms	31 August 2011
106. Mandonda Secondary	Construction of 1 classroom	31 August 2011
107. Evimbilanga Primary	Construction of 2 classrooms	31 August 2011





Name/Location of Project	Scope of Work	Projected Completion Date
108. Majika Primary	Construction of 1 classroom	31 August 2011
109. Laerskool Boscfontein	Construction of 2 classrooms	31 August 2011
110. Shaga Primary	Construction of 1 classroom	31 August 2011
111. King Makhosonke Secondary	Construction of 12 classrooms and 8 toilets	31 August 2011
112. Mbongeni Primary	Construction of 4 classrooms and 1 computer room	31 August 2011
113. Sijabulile Primary	Construction of 4 classrooms and 1 computer room	31 August 2011
114. Sizimisele Primary Phase 1	Construction of 12 classrooms, admin block and toilets	31 August 2011
115. Esigangeni Primary	Construction of kitchen and toilets	31 August 2011
116. Kamhlushwa Primary	Construction of 16 classrooms, 1 computer centre, 1 library, 1 kitchen, rails and ramps, 3 sports grounds, parking area, admin block, school hall, 24 toilets, water supply and fencing	31 August 2011
117. Hokwe Primary	Construction of kitchen, toilets and fence	31 August 2011
118. Mzila Secondary	Construction of kitchen, toilets and fence	31 August 2011
119. Mawewe Secondary	Construction of kitchen, toilets and fence	31 August 2011
120. M D Coovadia Primary	Construction of 8 classrooms	07 September 2011
121. Motoaneng Primary	Construction of 6 classrooms	08 September 2011
122. Boikhutso Primary	Construction of Grade R facilities	08 September 2011
123. Ndlavela Primary	Construction of toilets	15 September 2011
124. Barney Primary	Construction of 9 classrooms	19 September 2011
125. Ramabale Primary	Construction of 4 classrooms	21 September 2011
126. Thekiso Primary	Construction of 4 classrooms	23 September 2011
127. Maswameni Primary	Construction of 1 classroom	23 September 2011
128. DD Mabuza Secondary	Construction of 1 classrooms	23 September 2011
129. Lifiso Secondary	Construction of 9 classrooms, 1 computer centre, 1 kitchen, 1 rails and ramps, 2 sports grounds, admin block, 14 toilets and fencing	23 September 2011
130. Khayelitsha Primary	Construction of 4 classrooms	25 September 2011
131. Zakhele Primary	Construction of 2 classrooms	26 September 2011
132. Indlangamabala Secondary	Construction of 1 classroom	28 September 2011
133. Kobi Primary	Construction of 1 classroom	28 September 2011
134. Chief Charles Secondary	Construction of 5 classrooms	30 September 2011
135. Lefiswane Primary	Construction of 3 classrooms	30 September 2011
136. Mawuvana Primary	Construction of 2 classrooms	30 September 2011
137. Bongokuhle Primary	Construction of 12 classrooms	30 September 2011
138. Vulindlela Primary	Construction of 2 classrooms	30 September 2011
139. Mkhomazi Primary	Construction of 12 classrooms	30 September 2011
140. Mvuzo Primary	Construction of 2 classrooms	12 October 2011
141. Khulufunde Primary	Construction of 4 classrooms, computer centre, library, laboratory, rails and ramps, hall and toilets	14 October 2011
142. Thandanani Primary	Storm damaged, repair and replace roof	15 October 2011
143. Mathipe Secondary	Construction of kitchen, toilets and fence	17 October 2011
144. Shapeve Primary	Construction of 8 classrooms	19 October 2011
145. Phindela Primary	Construction of 1 classroom	20 October 2011







Name/Location of Project	Scope of Work	Projected Completion Date
146. Zenzeleni Primary	Construction of 4 classrooms	21 October 2011
147. Zizameleni Primary	Construction of 12 classrooms	21 October 2011
148. Milliken Primary	Construction of 5 classrooms	24 October 2011
149. Mehlwane Primary	Storm damaged, repair and replace roof	29 October 2011
150. Sakhisizwe Primary	Construction of 10 classrooms	30 October 2011
151. Catfulani Primary	Construction of 3 classrooms	31 October 2011
152. Sizofunda primary	Construction of 4 classrooms, computer centre, library, laboratory and kitchen	31 October 2011
153. Cheu Primary	Construction of 4 classrooms	02 November 2011
154. Sizakele Primary	Storm damaged, repair and replace roof	03 November 2011
155. Trichardfontein Primary	Construction of 2 classrooms	04 November 2011
156. Ezenzeleni Primary	Storm damaged, repair and replace roof	04 November 2011
157. Ithafa Comprehensive	Construction of school hall	04 November 2011
158. Gebhundlovu Primary	Construction of grade R facilities, 4 toilets and fencing	15 November 2011
159. Kriel Secondary	Construction of 7 classrooms	16 November 2011
160. Shishila Primary	Construction of grade R facilities and 4 toilets	28 November 2011
161. Sinqobile Secondary	Construction of 28 classrooms, 1 computer centre, 1 library, 1 laboratory, 1 school hall, 26 toilets, water supply, admin block	30 November 2011
162. Bekezela Primary	Construction of 6 classrooms	03 December 2011
163. Phembindlela Primary	Construction of 14 classrooms	03 December 2011
164. Phelwane Primary	Construction of 12 classrooms, kitchen, admin block, rails and ramps, 17 toilets and water supply	03 December 2011
165. Kallie de Haas Primary	Construction of 9 classrooms	06 December 2011
166. Umpilusi Primary	Construction of 6 classrooms	06 December 2011
167. Driefontein combined	Construction of New Boarding School	08 December 2011
168. Tholulwazi Primary	Construction of 12 classrooms	09 December 2011
169. Mabande Comprehensive	Construction of school hall	09 December 2011
170. Maziya Combined	Construction of 14 classrooms	13 December 2011
171. Zikhupule Primary	Construction of grade R facilities, 4 toilets and fencing	15 December 2011
172. Syde Primary	Storm damaged, repair and replace roof	15 December 2011
173. Masinakane Special	Construction of 5 classrooms, library, laboratory, kitchen, admin block, school hall and 5 toilets	02 January 2012
174. Mbuzini Primary	Construction of 20 classrooms, computer centre, library, laboratory, kitchen, rails & ramps, admin block, 13 toilets, water supply, school hall, electricity and home economics	13 January 2012
175. Lugedlane Primary	Storm damaged, repair and replace roof	16 January 2012
176. Sidlemu Primary	Construction of 12 classrooms, computer centre, library, kitchen, rails and ramps, admin block, school hall and 18 toilets	16 January 2012
177. Mpoki Primary	Storm damaged, repair and replace roof	16 January 2012
178. Sinyukane Primary	Storm damaged, repair and replace roof	16 January 2012
179. Gebundlovu Primary	Storm damaged, repair and replace roof	16 January 2012
180. Steenbok Primary	Storm damaged, repair and replace roof	16 January 2012
181. Sambo Primary	Construction of 12 classrooms, computer centre, library, kitchen, rails and ramps, admin block, school hall and 15 toilets	16 January 2012





Name/Location of Project	Scope of Work	Projected Completion Date
182. Zwide Primary	Storm damaged, repair and replace roof	16 January 2012
183. Shukuma B Combined	Construction of school hall and admin block	28 January 2012
184. Vezimfundo Primary	Construction of 9 classrooms, computer room, kitchen, rails and ramps, sports ground, admin block, 14 toilets and fencing	01 February 2012
185. Ingubeko Secondary	Intervention	01 February 2012
186. Khunjuliwe Secondary	Construction of 28 classrooms, 1 computer centre, 1 library, 1 laboratory, 1 school hall, 40 toilets, water supply, admin block, kitchen, electricity and fencing	02 February 2012
187. Nhlazatshe Primary	Construction of 16 classrooms	27 February 2012
188. Waburton Combined	Construction of 17 classrooms	27 February 2012
189. Wesselton Primary	Construction of 16 classrooms	27 February 2012
190. Amanzi Primary	Storm damaged, repair and replace roof	28 February 2012
191. Sizenzele School	Construction of 40 classrooms, admin block, toilets	28 February 2012
192. Babutheni Secondary	Construction of 8 toilets	29 February 2012
193. New Secondary	Construction of 24 classrooms, library, laboratory, rails and ramps and admin block	30 March 2012
194. Johannes Kananda Secondary	Construction of 10 toilets and rails and ramps	31 March 2012

The following transport infrastructure projects were completed during the 2011/12 financial year

Name/Location of Project	Scope of Work	Completion Date
<b>Transport Infrastructure</b>		
1. Road D4421 between Acornhoek (D3930) and Limpopo Provincial Boundary (9km)	Upgrading of gravel road to surface road	21 October 2011
2. Road D2945 between Sibange and Mgobodzi/Boschfontein (14km)	Upgrading of gravel road to surface road	15 December 2011
3. Coal Haulage road P132/1 (South of Kriel Power Station) (10km)	Rehabilitation of surface road	20 January 2012
4. Coal Haulage road P50/1 between Ermelo and Morgenzon (40km)	Rehabilitation of surface road	28 February 2012

The following transport operations infrastructure projects were completed during the 2011/12 financial year

Name/Location of Project	Scope of Work	Completion Date
<b>Transport Operations</b>		
1. Nyongane culvert bridge	Construction of culvert bridge	31 August 2011
2. Ntombe 1 footbridge	Construction of footbridge	21 September 2011
3. Msogwaba culvert bridge (Gedlembane)	Construction of culvert bridge	30 September 2011
4. Daantjie culvert bridge	Construction of culvert bridge	30 September 2011
5. Newscom culvert bridge	Construction of culvert bridge	30 September 2011
6. Mambazane culvert bridge	Construction of culvert bridge	13 March 2012
7. Boschfontein sidewalk (4,5km)	Construction of sidewalk	13 March 2012
8. Senotlelo, Mabhoko B, Loding and Leeufontein bus shelters	Construction of 4 bus shelters	25 March 2012



## ASSET MANAGEMENT

The physical asset movement for the Department was as follows (R'000):

Opening Balance	R 43,750,877
Adjustments	R 153,421
Disposals	(R 165,800)
Additions	R 496,763
<b>TOTAL</b>	<b>R 44,235,261</b>

Of the **R 44,235,261** the Department spent R27, 024 million to acquire the following movable additional assets (R'000):

Transport Assets	R15, 294
Computer Equipment	R 3, 669
Furniture and Office Equipment	R 1, 239
Other machinery and Equipment	R6, 822
<b>TOTAL</b>	<b>R27, 024</b>

### Disposal of Assets

Five (5) auctions were held during the financial year:

Region	Month	Amount
Ehlanzeni South	07 October 2011	R 32, 697.80
Ehlanzeni South	19 October 2011	R 254, 154.32
Nkangala	18 January 2012	R1,133, 226.48
Gert Sibande	14 February 2012	R 185, 543.98
Gert Sibande	07 March 2012	R 923, 084.58
<b>TOTAL</b>		<b>R 2, 528, 707.16</b>

The Department incurred financial losses to the value of R 273 000 during the financial year under review. Refer to page 129 of the Annual Financial Statements for a detailed list of assets lost due to theft.

### Measures taken to update the Asset Register

All the Department's assets were recorded in the Asset Register. Measures taken to update the register include bar coding, physical verification and reconciliation of all assets according to the Asset Management Policy.

### Condition of capital stock during the 2011/12 financial year:

Name	Very Good	Good	Fair	Poor	Very Poor
Computers	0%	70%	20%	10%	0%
Furniture	0%	70%	20%	10%	0%
Vehicles	0%	70%	20%	10%	0%
Other Machinery and Equipments	0%	70%	20%	10%	0%

The following building maintenance projects were completed during to the 2011/12 financial year:

Name/Location of Project	Scope of Work	Completion Date
<b>Department of Education</b>		
1. Zwelisha Secondary	Maintenance of current structure	01 May 2011
2. Phaphama Secondary	Maintenance of current structure	01 June 2011
3. Bondzeni Secondary	Maintenance of current structure	12 June 2011
4. Bushbuckridge Secondary	Maintenance of current structure	01 July 2011
5. Mpilohle Primary	Maintenance of current structure	01 July 2011
6. Dithlokwe Secondary	Maintenance of current structure	10 July 2011
7. Hlomani Primary	Maintenance of current structure	11 July 2011
8. Gezingcondo Secondary	Maintenance of current structure	12 July 2011



Name/Location of Project	Scope of Work	Completion Date
9. Sakhile Secondary	Maintenance of current structure	13 September 2011
10. Magwagwaza Secondary	Maintenance of current structure	09 November 2011
<b>Transport infrastructure</b>		
<b>Roads</b>		
1. Road D533 Hectorspruit to One Tree Hill (6km)	Reseal of road	15 September 2011
2. Road P154/4 from D686 to D432 between Bronkhorstspuit and eMalahleni (4km)	Reseal of road	20 September 2011
3. Road P5/1 and 2 between Gauteng Border-Kinross-Kriel (26.63km)	Reseal of road	24 November 2011
4. Road P255/2 between Kwamhlanga and Kameelrivier (17.5km)	Reseal of road	15 December 2011
5. Road P29/1 from Gauteng border through Delmas and Kendal to Ogies) (7km)	Reseal of road	15 December 2011
6. Road P81/1 Mashishing - Dullstroom (16.7km)	Reseal of road	13 March 2012
<b>Bridges</b>		
1. Bridge on road P10/2 between Honeybird and Kaapmuiden	Repair of bridge	16 May 2011
2. Bridge on road D33/5 between Hazyview to Mkhuhlu (Sabi River)	Repair of bridge	15 September 2011
3. Bridge on road D33/5 between Hazyview to Mkhuhlu (Sanibonani)	Repair of bridge	15 September 2011
4. Bridge on road D2968 from Makoko to Numbi	Repair of bridge	15 October 2011
5. Bridge on road D4392 from Ireach to Hokwe	Repair of bridge	15 November 2011
6. Bridge on road D797 between Block B and Sibanyeni	Repair of bridge	17 November 2011
7. Bridge on road P10/2 between Barberton to Kaapmuiden	Repair of bridge	05 December 2011
8. Bridge on road D4411 between Hluvukani and Hlabekisa	Repair of bridge	23 February 2012
9. Bridge of road D2353 between Caledonian to Disc	Repair of bridge	15 March 2012

**The following maintenance projects will be carried forward to the 2012/13 financial year**

Name of Project	Category	Projected Completion Date
<b>Education</b>		
1. Mzimba Secondary	Maintenance of current structures	30 June 2012
<b>Transport infrastructure</b>		
1. P17/6 (R538) between White River and Numbi to Hazyview (5.8km)	Reseal of road	30 July 2012

**Processes in place for the tendering of projects:**

- All Programmes are required to submit their Procurement Plans for each financial year
- A request is received from the Programme for approval of the tender specifications.
- A Bid Specification Committee is appointed to approve the tender specifications.
- Tenders are advertised in the Government Tender Bulletin, CIDB and/or newspapers.
- Tenders are collected from the various regional tender boxes and submitted to the central supply chain unit at the Provincial Treasury.
- The tenders are opened, recorded and stamped by the central supply chain unit at the Provincial Treasury.
- Tender documents are collected from the central supply chain for pre-shortlisting and qualification of bids.



- Consultants assist to assess risk of all received bids and advice the Department accordingly (if applicable).
- The Bid Evaluation Committee evaluates the tenders and makes recommendations to the Bid Adjudication Committee.
- The Bid Adjudication Committee recommends for approval by the Accounting Officer depending on the delegated powers
- The Accounting Officer approves the recommendation by the Bid Adjudication Committee.

## MAINTENANCE

### Summary of Maintenance Expenditure

The table below shows the actual expenditure incurred for maintenance related Programmes:

Name of Maintenance Programme	Budgeted Expenditure R'000	Actual Expenditure R'000	% Deviation from target
<b>Public Works</b>			
Building maintenance	6, 669	6, 538	-2%
Other infrastructure maintenance (e.g. life saving equipment, radio communication, etc)	13, 527	13, 684	1%
<b>Transport infrastructure</b>			
Roads maintenance	639, 088	640, 022	1%
<b>TOTAL</b>	<b>659, 284</b>	<b>660, 244</b>	<b>0.1%</b>

### Progress Made in Addressing the Building Maintenance Backlog

The annual budget allocated for the maintenance of buildings owned by the Department of Public Works, Roads and Transport is inadequate to make a positive impact on the maintenance backlog. The Riverside Government Complex and other satellite buildings as well as the plumbing and air conditioning system in these buildings need urgent attention before they become a health hazard.

In the previous financial, CSIR completed a condition assessment of all buildings that belong to the Department. This report will be used to cost the maintenance work required as well as determine the cost benefit analysis between disposal and allocation of funds into the revamping of these buildings. With regard to maintenance of buildings for the Department of Education, over the last year a number of unsafe structures were replaced with new structures. If the replacement rate continues, it is envisaged that the maintenance backlog on these infrastructure will be eroded within the next five years.

However, there was no dent made in the maintenance backlog of health facilities. The aging boiler system in many hospitals needs urgent replacement and so are the various buildings within these facilities. The Department has written to all client Departments in an effort to conscioutize them to fully budget for maintenance of their buildings and key strategic infrastructure.

### Progress Made in Addressing the Transport Infrastructure Maintenance Backlog

The Provincial road network is now 13 552 kilometres of which 5 194 is surfaced. Added to this is a demand to focus on rural access networks as part of the rural development effort. The Province has a massive backlog with regard to the transport infrastructure, both in terms of maintenance of the existing road network and a need to build new roads. Current estimates on the state of the Provincial roads indicate that over R9, 3 billion is needed to bring our paved road network to acceptable standards whilst R 10.1 billion is required to give attention to gravel roads.

Maintenance of the coal haulage road network requires constant rehabilitation. In this regard, the Department has entered into partnership with external stakeholders, especially Eskom, to rehabilitate some of these routes due to the Department's continuous financial constraints. Some of these constraints resulted from the accruals of R143 million which were inherited from the 2010/11 financial year. This means that a substantial amount of the 2011/12 budget was used to settle this amount. This led to sacrificing of maintenance production in order to support struggling development projects.

Overall, the maintenance backlog is widening as there is a dire need to increase the baseline for transport infrastructure. A service provider has been appointed to develop a Maintenance Management System (MMS) which will assist the Department to determine maintenance requirements on an annual basis.



## 2.2 PROGRAMME PERFORMANCE

The activities of the Department of Public Works, Roads and Transport are organised in the following Programmes:

Programme	Sub-Programme
<b>1. Administration</b>	1.1. Office of the MEC 1.2. Management / HOD 1.3. Programme Support Office 1.4. Corporate Support
<b>2. Public Works</b>	2.1. Programme Support Office 2.2. Infrastructure Maintenance 2.3. Project Design 2.4. Project Implementation 2.5. Property and Facility Management
<b>3. Transport Infrastructure</b>	3.1. Programme Support Office 3.2. Planning 3.3. Design and Materials 3.4. Construction 3.5. Maintenance
<b>4. Transport Operations</b>	3.1. Programme Support Office 3.2. Planning 3.3. Infrastructure 3.4. Empowerment and Institutional Management 3.5. Scholar Transport Management 3.6. Operator Safety and Compliance 3.7. Public Transport Registration 3.8. Public Transport Licensing
<b>5. Community Based Programmes</b>	4.1. Programme Support Office 4.2. EPWP Coordination 4.3. EPWP Monitoring and Evaluation 4.4. Enterprise Development and Training 4.5. National Youth Services

### PROGRAMME 1: ADMINISTRATION

#### PURPOSE

The purpose of the Programme is to provide the Department with administrative, strategic, financial and corporate support services in order to ensure that it delivers on its mandate in an integrated, efficient, effective and sustainable manner.

#### STRATEGIC OBJECTIVES

- To optimally utilise financial and physical resources.
- To provide integrated communication services.
- To improve risk management, control and good governance.
- To establish and manage the trading account for the Provincial fleet.

#### SIGNIFICANT ACHIEVEMENTS AND THEIR IMPACT ON STRATEGIC PRIORITIES OF GOVERNMENT

##### Optimal Utilization of Financial and Physical Resources

- To ensure prompt payment of invoices within 30 days of receipt, the financial transversal system was installed at 6 district offices. As a result, the Department's payment level increased by 1% from the previous financial year.
- The Department spent 99.9% of its budget allocation which can be translated into the service delivery achievements contained in this report.
- To ensure availability of a competent workforce, a total of 2 298 employees were trained as per the Workplace Skills Plan.
- People with disabilities made up 2.03% of the workforce and this was slightly above the set target of 2%.

## Provision of Integrated Communication Services

- Various mediums of communications were used to achieve citizens' engagement and improved access to information about the Department's services. These common mediums include: radio, worldwide web and print media.

## Enhancement of Risk Management, Control and Good Governance

- Strategic and annual audit plans were developed and approved by the Audit Committee. These plans assisted the Department to assess the effectiveness and efficiency of the Department's financial and operating systems, reporting processes and activities.
- Risk Management Committee was trained in an effort to build internal capacity on risk management. This committee together with the Risk Management Unit provided regular performance reports to management, as well as advice on risk and control issues.
- The development of a File Plan was completed and this will improve safeguarding and recordkeeping of information, public records as well as enhance accountability.

## Establishment and Management of the Trading Account for the Provincial Fleet

- To date, 2 324 vehicles have been installed with tracking devices to enable real-time tracking of the Government fleet. This will reduce the misuse and maintenance costs related to the abuse of Government vehicles.

The achievements above directly contribute towards realization of **National Outcome 12: An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship.**

## PERFORMANCE INDICATORS AND TARGETS

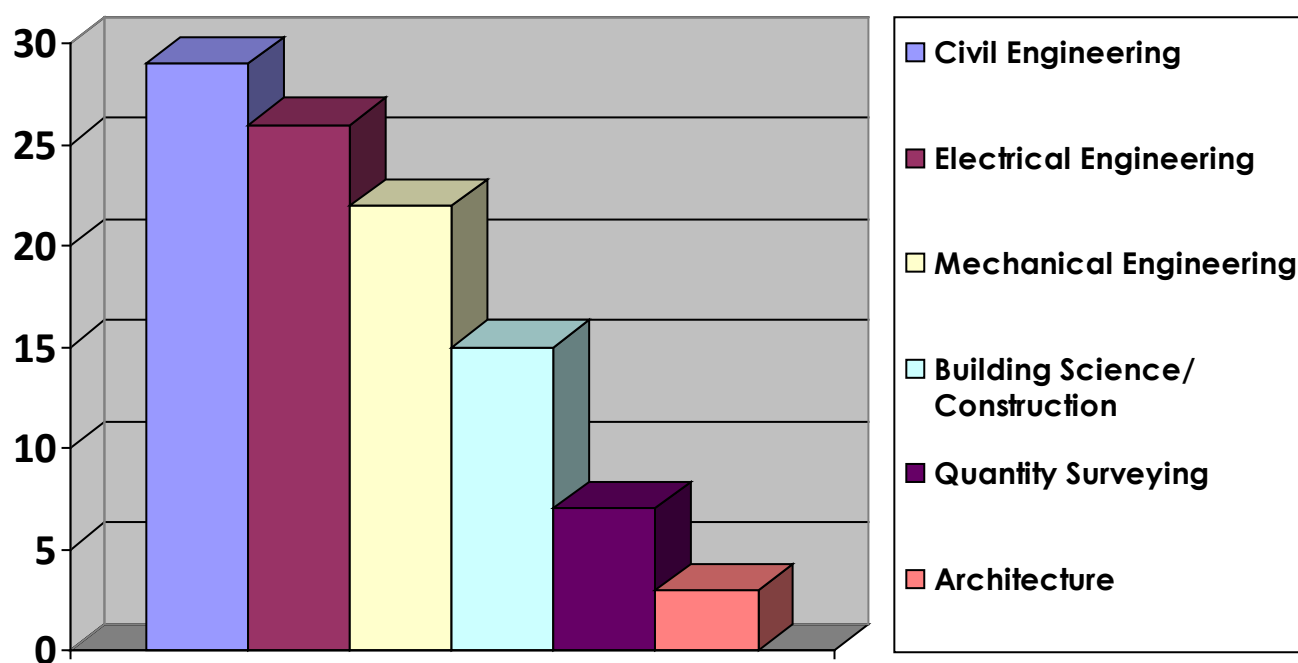
Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
% of invoices paid within 30 days of receipt	98%	100%	99%	Unavailability of LOGIS system and delay in transfer of funds from Provincial Treasury
Total amount of revenue collected	R14,2 million	R370 million	R22, 2 million	Under collection on interest, dividends and rent on buildings due to the sub account that was moved to DSSL with Traffic Management
Total number of bursaries awarded	250	391	392	No material variance
% of Performance agreements signed	97%	100%	98.59%	Non-compliance by some officials
Annual Performance Plan approved	1	1	1	No variance
Annual Report Tabled to Legislature	1	1	1	No variance
Number of employees trained	2 576	2 000	2 298	High demand of training by Programmes
% of females in management position (SMS)	38%	50%	34%	Budgeted vacant posts not filled due to Provincial moratorium on filling of posts
% of people with disability employed	1,39%	2%	2,03%	No material variance



## Summary of Bursaries awarded for Technical Skills

Field of study	Academic Year 2011		Academic Year 2012		Total Gender		Grand Total
	Males	Females	Males	Females	Males	Females	
Civil Engineering	9	5	10	5	19	10	29
Electrical Engineering	6	3	10	7	16	10	26
Mechanical Engineering	7	1	9	5	16	6	22
Building Science/ Construction	1	3	6	5	7	8	15
Quantity Surveying	3	1	2	1	5	2	7
Architecture	2	0	1	0	3	0	3
Aeronautical Engineering	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>28</b>	<b>13</b>	<b>38</b>	<b>23</b>	<b>66</b>	<b>36</b>	<b>102</b>

Figure 1.1 indicates the spread per technical field of study



## SUB-PROGRAMME PERFORMANCE

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Office of the MEC				
Number of Cabinet outreach Programmes attended	5	Attend all outreaches as per Cabinet Programme schedule	3	No variance
Number of MINMEC and MUNIMEC meetings attended	4 MINMEC meetings attended	Attend MINMEC and MUNIMEC meetings as per the developed schedule	1 MINMEC and 1 MUNIMEC meeting attended	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Office of the HOD				
Implementation of all resolutions of MINMEC, EXCO, HOD'S Forum and MUNIMEC	Implemented resolutions by the mentioned forums	Implementation of MINMEC, EXCO, HOD'S Forum and MUNIMEC resolutions	Implemented resolutions by the mentioned forums	No variance
Delegation as per approved prescripts (e.g. PFMA, Treasury Regulations, Public Service Act, etc.)	Delegation of relevant functions done in line with existing prescripts	Delegation of relevant functions in line with existing prescripts	Delegation of relevant functions done in line with existing prescripts	No variance
Submission of quarterly reports to oversight authorities	Financial and non-financial reports submitted to the relevant oversight authorities	Submit quarterly reports on implementation of operational plan and financial reports	Financial and non-financial reports submitted to the relevant oversight authorities on a quarterly basis	No variance
Communications				
Production and Publication				
Number of newsletters printed and distributed	57 000	71 000	71 000	No variance
Number of internal bulletins printed and distributed	19 500	12 000	12 000	No variance
Number of Policy & Budget Speech printed and distributed	1 000	500	500	No variance
Number of Policy and Budget Speech made easy brochures printed and distributed	Indicator not in the Operational Plan for 2010/11	25 000	20 000	Budgetary constraints
Number of Strategic Plans printed and distributed	1 200	1 000	1 000	No variance
Number of Annual reports printed and distributed	1 200	500	800	Target understated in the Operational Plan but revised during the budget adjustment period
Number of Christmas Cards printed and distributed	1 000	1 500	1 500	No variance
Number of calendars printed and distributed	5 000	25 000	25 000	No variance
Number of Departmental brochures printed and distributed	Indicator not in the Operational Plan for 2010/11	40 000	40 000	No variance
Timeous updating of Departmental website	Website constructed and maintained regularly	Monthly updates of Departmental website	Departmental website updated at regular intervals	No variance
Internal Liaison and Corporate Communication				
Number of staff outreach Programmes held	Indicator not in the Operational Plan for 2010/11	8	0	No staff complement to conduct the programmes
Number of internal events held	Indicator not in the Operational Plan for 2010/11	8	11	Additional events initiated by the Department
Number of notice boards updated	Indicator not in the Operational Plan for 2010/11	12	12	None

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of Departmental documents distributed	Indicator not in the Operational Plan for 2010/11	13	15	None
<b>Community Liaison and Event Management</b>				
Number of events managed and branded	Relevant statistics not available	48	50	Additional events initiated by the Department
Number of cabinet outreach Programmes supported	Indicator not in the Operational Plan for 2010/11	6	4	Less outreach programmes undertaken by Legislature
Number of exhibitions conducted	Relevant statistics not available	12	18	Department invited to exhibited at other Provincial events
Number of events planned	Indicator not in the Operational Plan for 2010/11	12	12	No variance
<b>Media Liaison and Monitoring</b>				
Number of advertisements placed	10	8	32	High demand from Programmes
Number of live broadcasts held	12	8	9	Additional broadcast sponsored by Ligwalagwala FM
Number of talk shows held	48	96	48	Target overstated and was suppose to be 48
Number of media relations Programmes held	Indicator not in the Operational Plan for 2010/11	4	4	No variance
<b>Legal Services</b>				
Number of legal requests received and finalized	403	Done as and when required	317	No variance
Number of legislations amended	3	Done as and when required	0	No variance
Legislation and legal notices issued	0	Done as and when required	0	No variance
<b>Security Management</b>				
Number of compliance audits conducted	47	Done as and when required	6	No variance
Number of inspections conducted	256	260	271	More inspections conducted due to burglaries and to enforce compliance to the service level agreements
Number of employees vetted	3	Done as and when required	3	No variance
% of security invoices paid within 30 days of receipt	100%	100%	100%	No variance
<b>Internal Audit</b>				
Approved three-year strategic internal audit plan	Three year strategic internal audit plan approved by the Audit Committee	Three year strategic internal audit plan	Three year strategic internal audit plan approved by the Audit Committee	No variance
Approved one-year strategic internal audit plan	One-year internal audit operational plan approved by the Audit Committee	One-year internal audit operational plan	One-year internal audit operational plan approved by the Audit Committee	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Signed-off Audit Committee report	Signed-off report included in the annual report: 2009/10	Audit Committee report: 2010/11	Signed-off report included in the annual report: 2010/11	No variance
Number of internal audit reports finalized	10	10	9	1 Report withdrawn due to time constraints
<b>Employee Health and Wellness Programme</b>				
<b>Quality of Work Life Management</b>				
Number of Wellness events held	9 District, 1 Provincial and 1 National events held	District, Provincial and National Wellness events	9 District, 1 Provincial and 1 National events held	No variance
Number of cases attended through the programme	196	Done as and when required	225	No variance
Approved Wellness Management Policy	Employee Health and Wellness Policy	Approved Wellness Management Policy	Wellness Management Policy approved	Name revised during review of policy
<b>Change Management</b>				
Number of reports on gender and disability mainstreaming	4	4	4	No variance
Number of events held to celebrate Youth Month	2	4	3	1 Event cancelled due to school examinations
Number of events held in support of the Take a Girl to Work campaign	Indicator not in the Operational Plan for 2010/11	1	0	Campaign not done due to school examinations
Number of events held to celebrate the Women's Month	1	4	5	Additional event held at Head Office
Number of events held to recognize the people living with disabilities during the Disability Month	5	4	2	2 Events cancelled due to budgetary constraints
Number of events held in support of the 16 Days of Activism campaign	4	4	0	No campaigns held due to budgetary constraints
Number of quarterly reports on employment equity submitted to DPSA	4	4	4	No variance
Number of change management engagement Programmes conducted	2	2	2	No variance
<b>Occupational Health and Safety</b>				
Number of information sessions conducted	19	Done as and when required	21	No variance
Number of site inspections conducted	72	Done as and when required	72	No variance
<b>HIV/AIDS, TB and Chronic Illness</b>				
Number of pro-active sessions conducted on HIV/AIDS and TB	23	Management of HIV/AIDS and TB	10	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Human Resource Utilisation and Capacity Building				
Performance Management				
Number of Performance Management Development System (PMDS) quarterly reports	4	4	4	No variance
% Performance agreements signed	97%	100%	97%	Non-compliance by some officials
Number of PMDS information sessions held	57	40	45	PMDS assessment tool changed and appraisal required for all employees
Capacity Building				
Number of bursaries awarded and managed	259	391	392	No material variance
Number of training interventions	15	40	136	More training needs from Programmes
Internship and Learnership				
Number of learners recruited	26	22	39	More interns appointed due to the moratorium on filling of budgeted vacant posts
Number of interns recruited	15	23	45	More learners appointed due to the moratorium on filling of budgeted vacant posts
Skills Planning				
Approved Workplace Skills Plan	Workplace Skills Plan approved	Workplace Skills Plan	Workplace Skills Plan approved	No variance
Number of ABET learners enrolled	500	450	654	Increased programme awareness
Human Resource Practices And Administration				
Human Resource Administration				
Efficient human resource management	Managed service conditions, benefits and compensatory practices	HR provision, management and support	Managed service conditions, benefits and compensatory practices	No variance
Number of new employees appointed	145	185	81	Delay in the filling of budgeted vacant post due to the Provincial moratorium on appointment of new employees
Organisational Development and Design				
Updated organizational structure	Task team appointed to review the organogram	Monitor and review the implementation of approved post establishment structure	Monitoring conducted and Traffic Management removed from structure as per EXCO resolution	No variance
Job Evaluation				
Number of workshops conducted	3	8	5	Some districts needed only 1 workshop instead of the 2 planned per district
Number of posts evaluated	255	135	231	Tradesman posts evaluated and these were not in the responsibility unit's plan

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Employee Relations and People and Collective Bargaining				
Number of misconduct cases finalized	36	Done as and when required	54	None
Number of grievances administered	8	Done as and when required	9	None
Number of arbitrations finalized	5	Done as and when required	6	None
Government Motor Transport (GMT) Services				
Fleet Management				
% of invoices for maintenance and running costs paid within 30 days of receipt	100%	100%	100%	No variance
Number of vehicles fitted with tracking devices	Project had not commenced	3 687	2 324	Other vehicles disposed during the year , fitted with tracking devices from other agents or were still at various merchants booked for repairs
Number of new vehicles ordered	433	142	56	Budgetary constraints
Maintenance (GMT)				
Number of vehicles serviced at Mhala Workshop	85	Done as and when required	141	No variance
Number of vehicles repaired/panel beaten at Mhala Workshop	30	Done as and when required	39	No variance
Number of vehicles serviced by private merchants	Record keeping done by individual Departments	Done as and when required	Record keeping still done by individual Departments	Restructuring of Government Motor Transport (GMT) not yet finalised
Number of vehicles repaired/panel beaten by private merchants	Record keeping done by individual Departments	Done as and when required	6 690	No variance
Maintenance (Plant)				
Number of heavy equipments serviced and repaired (Provincial Fleet)	256	Done as and when required	273	None
Number of heavy plant procured	0	16 graders, 8 TLBs, 6 grass cutting tractors ordered	3 TLBs ordered and delivered	Budgetary constraints
Integrated Planning				
Knowledge Management				
Information Technology				
% of logged calls resolved	86%	100% (1620)	96% (1555)	Unresolved calls forwarded to Original Equipment Manufacturers for attention
Information and Records Management				
Implementation of File Plan	Draft File Plan developed	File Plan implemented	File Plan and training completed	Department in a process to identify suitable space to establish registries
Number of record inspections conducted	18	16	16	No variance



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Management Information Systems				
Implementation of Enterprise Content Management (ECM)	SITA appointed	Development of ECM	None	Project discontinued due to budgetary constraints
Implementation of a Business Intelligence Strategy (BIS)	None	Development of a BIS	None	Project discontinued due to budgetary constraints
Strategic Planning Coordination				
Operational Plan: 2012/13 approved	Operational Plan: 2011/12 approved	Operational Plan: 2012/13	Operational Plan: 2012/13 approved	No variance
Annual Performance Plan (APP): 2012/13 approved by Cabinet	APP: 2011/12 approved by Cabinet	Annual Performance Plan: 2012/13	APP: 2012/13 approved by Cabinet	No variance
Monitoring, Evaluation and Reporting				
Number of in-year quarterly monitoring reports submitted to Treasury	4	4	4	No variance
Number of in year monitoring reports submitted to Office of the Premier (OTP) / Macro-Policy Unit	4	4	4	No variance
Periodic evaluations/ reviews conducted	4	4	4	No variance
Tabling of annual report on or before 31 August of every year	Annual report for 2009/10 tabled to Legislature on 31 August 2010	Departmental annual report: 2010/11	Annual Report: 2010/11 tabled to Legislature on 31 August 2011	No variance
Policy, Research and Development				
Number of research projects undertaken	0	4	1 (Impact assessment study on Shov'Kalula)	2 of the projects transferred to OTP and DSSL whilst the fourth project will be done in the next financial year
Number of policy awareness workshops conducted	5	20	8	Delay in the development of policies by Programmes
Number of policies reviewed	20	Done as and when required	4	No variance
Number of policies developed	8	Done as and when required	11	No variance
Financial Management				
Risk Management				
Number of quarterly risk management reports	4	4	4	No variance
Training of Risk Management Committee	Risk Management Committee trained	Training of Risk Management Committee	Risk Management Committee trained	No variance
Number of fraud and corruption workshops conducted	5	Done as and when required	22	No variance
Management Accounting				
Budget Control				
2012/13 Budget approved by Cabinet	2011/12 Budget approved by Cabinet	2012/13 Budget approved by Cabinet	2012/13 Budget approved by Cabinet	No variance
2011/12 budget adjustment approved by Cabinet	Budget adjustment for 2010/11 approved by Cabinet	2011/12 Budget adjustment approved	2011/12 Budget adjustment approved by Cabinet	No variance



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of budget control and management reports produced	12	12	12	No variance
<b>Revenue Management</b>				
Quarterly revenue reports submitted to Treasury	4	4	4	No variance
Approved revised tariffs	Tariffs for 2011/12 revised	Revised revenue tariffs in terms of PFMA	Revised tariffs implemented during 2011/12	None
Revenue collected	R14,2 million	R370 million	R22,2 million	Under collection on interest, dividends and rental for buildings
<b>Debtors Management</b>				
Number of debtors reconciliation reports submitted to Treasury	12	12	12	No variance
Amount of debtors recovered	R10,9 million	Done as and when required	R7,2 million	No variance
<b>Bookkeeping Services</b>				
Number of book closure reports submitted to Treasury	12	12	12	No variance
<b>Financial Accounting</b>				
<b>Expenditure Services</b>				
% of invoices paid within 30 days of receipt	98%	100%	99%	Unavailability of LOGIS system and delay in transfer of funds from Provincial Treasury
Number of inspectorate reports submitted to Treasury	12	12	12	No variance
<b>Expenditure Services</b>				
Number of in-year monitoring reports submitted to Treasury	12	12	12	No variance
Unqualified audit opinion: 2010/11	Unqualified audit opinion: 2009/10	Unqualified audit opinion: 2010/11	Unqualified audit opinion: 2010/11	No variance
Amount of audit fees paid to Auditor General	R 6,547 million	R 8, 244 million	R9,142 million	Increase in the number of auditors
Number of financial analysis reports	12	12	12	No variance
<b>Salaries</b>				
Quarterly payroll reports	4	4	4	No variance
Monthly reports submitted to SARS	12	12	12	No variance
<b>Financial Systems</b>				
Number of district offices where financial transversal systems was rolled-out	7	6	6	No variance
Number of users trained on BAS, LOGIS and PERSAL	10	Done as and when required	51	No variance
Number of system audit or exception reports submitted to Treasury	6	12	12	No variance
<b>Supply Chain Management</b>				
<b>Logistics</b>				
% of invoices for contractual obligations paid within 30 days of receipt	100%	100%	100%	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Acquisition Management				
Number of monthly reports on tenders adjudicated and finalized	12	12	12	No variance
Demand Management				
Number of supply chain management reports compiled	12	12	12	No variance
Verifiable and updated suppliers' database	Supplier database updated	Supplier database management	Supplier database updated	No variance
Compliance Management				
Number of quarterly performance review reports on risk analysis and management of advertised and awarded tenders	4	4	4	No variance
Number of quarterly supply chain compliance reports	4	4	4	No variance
Approved Supply Chain Management Policy	Draft policy developed	Consolidated Supply Chain Management policy	SCM Policy revised and now called Procurement of Goods and Services Policy	No variance
Transport Logistics				
% of invoices for maintenance and running costs paid within 30 days of receipt	100%	100%	99%	Unavailability of LOGIS system and delay in transfer of funds from Provincial Treasury
Number of Departmental fleet managed	1 085	1 085	1 201	New acquisitions during the year
Number of subsidized vehicles provided and controlled	414	105	459	Target understated and did not include existing subsidized vehicles
Asset Management				
Number asset management reports compiled	12	12	12	No variance
Number asset reconciliation reports compiled	12	12	12	No variance
Asset register updated	Asset register updated with additions and disposals	Updating of asset register	Asset register updated with additions and disposals	No variance
Number of quarterly asset verification reports compiled	3	4	4	No variance

#### Statistical report on Government motor vehicles fitted with tracking devices by 31 March 2012

Department	Fleet Size as at 31 March '12	Fitted	VIP	Possible Withdrawn	Stolen/ (Status Changed)	Trailers/ M/Bikes	Still To Be Fitted
Office of the Premier	43	35	6	2	0	0	0
Finance	32	20	3	6	2	0	1
C O G T A	59	50	5	1	0	0	3
DARLA	219	155	3	2	0	1	58

Department	Fleet Size as at 31 March '12	Fitted	VIP	Possible Withdrawn	Stolen/ (Status Changed)	Trailers/ M/Bikes	Still To Be Fitted
Education	357	278	3	6	0	2	68
Safety & Security	33	28	4	0	0	0	1
Social Development	357	159	0	10	0	0	188
Health	950	476	1	14	0	1	458
PWRT	1 205	982	5	17	0	39	162
DCSR	58	54	2	0	0	0	2
Human Settlement	65	52	2	4	1	0	6
DEDET	63	35	2	11	0	0	15
<b>TOTAL</b>	<b>3 441</b>	<b>2 324</b>	<b>36</b>	<b>73</b>	<b>3</b>	<b>43</b>	<b>962</b>

NEW VEHICLES													
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Office of the Premier	2	10	0	0	0	0	1	0	0	0	0	0	13
Finance	1	0	0	0	0	0	0	0	0	0	2	0	3
Economic Development	0	1	0	0	0	0	0	0	0	0	0	0	1
Human Settlement	0	2	0	0	0	0	0	0	0	0	0	0	2
COGTA	0	9	1	0	0	0	0	0	0	0	0	0	10
DARDLA	0	0	3	0	0	0	0	0	0	0	1	0	4
Education	0	0	0	0	0	1	0	1	0	0	0	0	2
DPWRT	17	0	13	0	1	0	0	16	22	0	12	9	90
Safety & Security	0	0	0	0	0	34	0	4	6	1	18	1	64
Health & Social Development	0	3	2	9	3	7	11	22	14	5	14	17	107
EMS	8	7	7	12	0	0	0	0	0	0	0	0	34
Sports	0	0	0	0	0	0	0	0	0	0	0	1	1
<b>TOTAL</b>	<b>28</b>	<b>32</b>	<b>26</b>	<b>21</b>	<b>4</b>	<b>42</b>	<b>12</b>	<b>43</b>	<b>42</b>	<b>6</b>	<b>47</b>	<b>28</b>	<b>331</b>

The departments that are not included in some of the tables below did not have any vehicles reported in those specific categories. In other words, they had zero totals by end of the 12 months period.

ACCIDENTS													
DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Office of the Premier	0	1	0	1	1	3	0	1	0	0	0	0	7
Finance	0	0	0	1	1	0	0	0	0	1	1	0	4
Economic Development	0	0	1	1	0	0	0	0	0	0	0	0	2
Human Settlement	1	0	0	1	1	0	0	3	0	1	1	3	11
COGTA	0	0	0	1	1	0	0	2	0	0	1	1	6
DARDLA	2	0	0	5	1	2	1	0	0	0	2	0	13
Education	3	0	3	7	8	3	0	4	1	0	5	5	39
DPWRT	1	4	11	4	8	12	6	10	3	4	6	5	74
Safety & Security	0	0	1	1	3	9	7	8	4	3	2	2	40
Health & Social Develop.	6	23	16	21	21	31	21	25	6	17	12	24	223
EMS	6	1	4	5	6	9	8	6	6	3	7	9	70
Sports	0	1	3	1	3	2	0	0	0	0	1	2	13
Justice (National)	2	0	1	3	0	3	2	0	1	3	1	0	16
Home Affairs (National)	0	0	0	0	0	0	0	0	0	0	1	0	1
SASSA (National)	2	0	2	0	2	1	2	0	2	0	1	0	12
<b>TOTAL</b>	<b>23</b>	<b>30</b>	<b>42</b>	<b>52</b>	<b>56</b>	<b>75</b>	<b>47</b>	<b>59</b>	<b>23</b>	<b>32</b>	<b>41</b>	<b>51</b>	<b>531</b>

**AUCTION**

DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Finance	0	0	0	0	0	0	14	0	0	1	0	0	15
Economic Development	0	0	0	0	0	0	7	0	1	1	0	0	9
Human Settlement	0	0	0	0	0	0	3	0	0	1	0	1	5
COGTA	0	0	0	0	0	0	1	0	0	0	0	2	3
DARDLA	0	0	0	0	0	0	5	0	3	0	0	1	9
Education	0	0	0	0	0	0	12	0	5	4	0	4	25
DPWRT	0	0	0	0	0	0	16	0	7	17	0	15	55
Safety & Security	0	0	0	0	0	0	1	0	0	1	0	1	3
Health & Social Services	0	0	0	0	0	0	41	0	26	6	0	25	98
EMS	0	0	0	0	0	0	43	0	25	41	0	10	119
Sports	0	0	0	0	0	0	2	0	0	1	0	0	3
Justice (National)	0	0	0	0	0	0	9	0	0	0	0	0	9
SASSA (National)	0	0	0	0	0	0	6	0	1	1	0	0	8
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>68</b>	<b>74</b>	<b>0</b>	<b>59</b>	<b>361</b>

**STOLEN/HI-JACKED**

DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Education	0	1	1	0	0	0	0	0	0	0	0	0	2
DPWRT	0	0	2	0	0	0	0	0	0	0	0	2	4
Health & Social Services	0	0	2	0	0	2	0	0	0	0	0	1	5
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>12</b>

**LOST/STOLEN CARD**

DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Finance	0	1	0	0	0	0	0	0	0	1	0	0	2
Economic Development	0	1	0	0	0	0	1	0	0	0	0	0	2
Human Settlement	0	0	0	0	0	0	0	1	0	0	0	0	1
COGTA	0	0	0	1	0	1	0	0	0	0	0	1	3
DARDLA	0	1	1	0	0	0	2	1	0	3	2	2	12
Education	1	1	3	0	1	4	0	6	3	0	2	0	21
DPWRT	1	4	2	1	2	2	2	5	1	0	2	8	30
Safety & Security	0	0	0	2	1	1	1	1	0	0	1	0	7
Health & Social Services	2	4	8	7	9	8	1	7	4	2	5	12	69
EMS	0	1	0	1	1	1	1	2	1	6	0	1	15
Sports	0	0	1	0	0	0	0	0	0	0	0	0	1
Justice (National)	0	0	0	1	0	1	0	0	0	0	0	0	2
SASSA (National)	0	1	3	2	1	0	1	0	0	0	1	0	9
<b>TOTAL</b>	<b>4</b>	<b>14</b>	<b>18</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>9</b>	<b>23</b>	<b>9</b>	<b>12</b>	<b>13</b>	<b>24</b>	<b>174</b>

**IMPOUNDED VEHICLES**

DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
COGTA	2	0	0	0	0	0	0	0	0	0	0	0	2
DARDLA	0	0	0	0	0	0	0	0	1	0	1	0	2
Education	0	0	0	0	0	0	0	1	0	0	1	0	2
DPWRT	0	0	1	0	0	0	0	0	0	0	0	0	1
Health & Social Services	0	0	0	0	0	0	0	4	0	1	0	0	5
Justice (National)	0	1	1	0	0	0	0	0	0	0	0	0	2
Home Affairs (National)	0	1	0	0	0	0	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>15</b>

**GENERAL LOSSES**

DEPARTMENTS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Office of the Premier	0	0	0	0	0	0	1	0	0	0	0	1	2
Finance	0	0	0	0	1	1	0	0	0	1	0	0	3
Human Settlement	1	0	0	0	0	1	0	0	1	2	0	0	5
COGTA	0	0	0	0	0	0	1	0	1	0	0	1	3
DARDLA	0	1	0	0	2	0	0	1	1	0	1	1	7
Education	5	2	4	0	0	3	1	1	3	0	0	1	20
DPWRT	9	8	8	3	3	5	3	9	8	5	3	10	74
Safety & Security	0	0	2	3	4	5	0	12	6	4	4	4	44
Health & DSD	6	3	15	14	11	9	10	11	2	3	13	19	116
EMS	1	2	3	2	1	8	4	3	7	3	3	6	43
Sports	1	0	2	1	2	2	1	1	1	2	0	3	16
Justice (National)	1	0	0	0	0	0	0	1	0	1	0	0	3
SASSA (National)	0	0	5	0	0	0	5	1	0	0	0	0	11
<b>TOTAL</b>	<b>24</b>	<b>16</b>	<b>39</b>	<b>23</b>	<b>24</b>	<b>34</b>	<b>26</b>	<b>40</b>	<b>30</b>	<b>21</b>	<b>24</b>	<b>46</b>	<b>347</b>

**PROGRAMME 2: PUBLIC WORKS****PURPOSE**

The purpose of the Programme is to provide a balanced and equitable Provincial Government building infrastructure by promoting accessibility that is sustainable, integrated and environmentally sensitive which supports economic development and social empowerment.

**STRATEGIC OBJECTIVES**

- To provide effective infrastructure programme management services.
- To provide project planning and design services.
- To provide effective infrastructure implementation.
- To maintain Provincial immovable assets and equipment.
- To manage the immovable property and facility portfolio.

**SIGNIFICANT ACHIEVEMENTS AND THEIR IMPACT ON STRATEGIC PRIORITIES OF GOVERNMENT****Effective Infrastructure Programme Management Services**

- The Department managed to develop 4 Infrastructure Project Implementation Plans (IPIPs) for its client departments. These plans were used as a blue-print for the roll-out of strategic infrastructure that had economic and social benefits for the people of Mpumalanga.

**Project Planning and Design Services**

- During the 2011/12 financial year, 134 designs were completed and these include 82 designs for storm damage projects. This kind of work formed a critical element in the delivering of sustainable public infrastructure that will meet the growing needs of the province.

**Effective Infrastructure Implementation**

- In the quest to accelerate infrastructure rollout, a total of 218 projects with varying complexity were completed in 2011/12. Now, more people have access to better schools, healthcare and social facilities.

**Maintenance of the Provincial Immovable Assets and Equipment**

- CSIR completed the assessment of the Public Works building portfolio. The assessment report will be used to inform future planning, funding and management of building maintenance projects.

**Management of the Immovable Property and Facility Portfolio**

- A tender for development of User Asset Management Plans (UAMPs) for client departments was advertised during the year. This move is aimed at ensuring that all immovable asset management and maintenance responsibilities as prescribed by the Government Immovable Asset Management Act of 2001 (GIAMA) are adhered to.

The achievements above indirectly support realization of **National Outcome 1: Improved quality of basic education** and **National Outcome 2: A long and healthy life for all South African**.

#### PERFORMANCE INDICATORS AND TARGETS

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Planning and Design				
Number of Infrastructure Project Management Plans received	4	325	4	Target was based on the number of projects instead of IPMPs received
Number of projects registered	173	325	321	Reprioritization by client departments due to budgetary constraints
Number of projects ready for tender	173	325	137	Target overstated and includes project awarded in 2010/11
Construction: Project Implementation for Health and Others				
Number of contracts awarded to Historically Disadvantaged Individuals (HDI's) compliance service providers	Indicator not in the APP for 2010/11	33	14	Actual output depends on prospective bids received
Number of contracts awarded to Women Owned Enterprises (WOE's)	Indicator not in the APP for 2010/11	20	7	Actual output depends on prospective bids received
Number of projects completed within prescribed time	Indicator not in the APP for 2010/11	62 ▪DOH - 38 ▪DCSR - 13 ▪DSD - 11	7 ▪DOH - 5 ▪DCSR - 1 ▪DSD - 1	Poor performance by contractors and late payment by client departments
Number of projects completed within budget	Indicator not in the APP for 2010/11	62 ▪DOH - 38 ▪DCSR - 13 ▪DSD - 11	4 ▪DOH - 3 ▪DCSR - 1 ▪DSD - 0	Poor performance by contractors and late payment by client departments
Construction: Project Implementation for Education				
Number of contracts awarded to Historically Disadvantaged Individuals (HDI's) compliance service providers	Indicator not in the APP for 2010/11	200	4	Actual output depends on prospective bids received
Number of contracts awarded to Women Owned Enterprises (WOE's)	Indicator not in the APP for 2010/11	111	2	Actual output depends on prospective bids received
Number of projects completed within prescribed time	Indicator not in the APP for 2010/11	263	33	Poor performance by contractors and late payment by client department
Number of projects completed within budget	Indicator not in the APP for 2010/11	263	188	Poor performance by contractors and late payment by client department
Immovable Assets				
Number of properties registered in Asset Register	5 553	5 553	5 428	Inadequate staff compliment to upload information
Number of properties verified in Asset register	Indicator not in the APP for 2010/11	300	401	More assets received from User departments
Number of requests received for new accommodation from user Departments in UAMP	Indicator not in the APP for 2010/11	5	0	Requests received not in line with UAMP guidelines



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of properties leased out	15	8	25	Actual output depends on demand by client departments
Number of residential properties leased out	1 098	1 098	1 100	No material variance
Number of buildings in a very good state	CSIR not done with condition assessment	None	None	Assessment done on Public Works buildings only
Number of buildings in average state	CSIR not done with condition assessment	None	None	Assessment done on Public Works buildings only
Number of buildings in a poor state	CSIR not done with condition assessment	None	None	Assessment done on Public Works buildings only
Number of leases concluded in respect of Provincially owned properties	1 111	1 111	76	Target overstated and not all state properties were due for renewal in 2011/12
Number of lease agreements in respect of office accommodation not renewed	6	6	5	Actual output depends on demand by client departments
Number of properties acquired	10	10	5	Actual output depends on demand by client departments
Number of new commercial leases concluded	37	37	0	Tender for Pilgrims Rest advertised and expected to be awarded in the next financial year
Number of tenders awarded for billboard advertising on road reserve	Indicator not in the APP for 2010/11	5 554	0	Target overstated

#### SUB-PROGRAMME PERFORMANCE

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Building, Planning and Design				
Number of final designs completed	283	34	134	Additional designs done for storm damaged projects
Programme Management				
Approved Infrastructure Programme Implementation Plans (IPIPs)	2	4	4	No variance
Revised Service Delivery Agreements (SDAs): 2011/12	2	4	4	No variance
Draft Service Delivery Agreements (SDAs): 2012/13	2	4	0	Late submission of IPMPs by client departments
Building Infrastructure Implementation				
Project Implementation for Health and Others				
Number of projects implemented	19	85	84	Reprioritization by client department
Number of projects completed	20	51	14	Reprioritization by client department

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of projects closed	24	27	16	Some consultants not traceable which resulted in insufficient information to close projects
<b>Project Implementation for Education</b>				
Number of projects implemented	159	360	251	Cancellation of some projects by client department
Number of projects completed	149	263	204	Late payment of contractors which affected progress on site and poor performance by some contractors
Number of projects closed	109	165	132	Some consultants not traceable which resulted in insufficient information to close projects
<b>Infrastructure Maintenance</b>				
Number of life support equipment serviced and maintained	208	250	190	Budgetary constraints
Number of radio equipment serviced and maintained	27 832	3 087	2 814	Budgetary constraints
Maintenance of Pilgrim's Rest and Louieville Waste Water Treatment Plants (WWT)	Registration and maintenance WWT plants in Pilgrims Rest and Louieville	Maintenance of WWT plants in Pilgrims Rest and Louieville	Maintenance done on both facilities	No variance
Implementation of the Immovable Asset Maintenance Plan	2 Consultants appointed	Immovable Asset Maintenance Plan implemented	Immovable Asset Maintenance Plan completed	Limited budget to implement the plan
<b>Property Management</b>				
<b>Property Planning</b>				
Approved Custodian Asset Management Plan (CAMP)	Not done due to lack of capacity	CAMP for 2012/13	Tender advertised and is on evaluation stage	Delay in the development of terms of reference
Number of User Asset Management Plans (UAMPs) developed and submitted to Treasury	0	13 UAMP compiled	Only 7 departments submitted their UAMPs	User departments lack capacity to develop own UAMPs
<b>Immovable Asset Management</b>				
Number of properties updated on the Immovable Asset Register	3 733	1 825	2 578	NYS recruits deployed to assist the sub-programme
Number of properties verified	Indicator not in the Operational Plan for 2010/11	300	401	More properties received from user departments
<b>Property Support</b>				
Number of policies developed and approved	0	5	4 Draft policies developed	Inadequate staff complement to develop policies
Property Management Registry established according to Departmental File Plan	Indicator not in the Operational Plan for 2010/11	Property Management Registry	Registry established according to Departmental File Plan	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Real Estate				
Facility Management (Riverside Government Complex)				
Number of contracts awarded for maintenance of RGC infrastructure and equipment	7 Contracts awarded for maintenance of RGC	Management and maintenance of RGC	16 Contracts awarded for maintenance of RGC	Not all scheduled maintenance conducted due to budgetary constraints
Acquisition and Disposal				
Number of leases renewed	3	6	6	Actual output depends on demand by client departments
Number of new leases for office accommodation	15	3	10	Actual output depends on demand by client departments
Number of new leases for other properties	Indicator not in the operational plan for 2010/11	Done as and when required	4	Actual output depends on demand by client departments
Number of properties surveyed and vested	158	1 200	120	Delay in printing of certificates by the Deeds Office
Efficient delivery of services as per the Ministerial Handbook	Services provided according to Ministerial handbook	Provision of services as required by the Ministerial handbook	▪27 residential units provided for MECs and MPLs ▪2 Gardening service contracts awarded	Budgetary constraints hampered efficient delivery of all required services
Ehlanzeni South District				
Number of municipalities paid rates and taxes	3	3	3	No variance
% Of general building maintenance request attended	84%	100% (7182)	84% (6064)	Shortage of material due to budget shortfall
Number of hospitals and clinics provided with coal	6 Hospitals	5 Hospitals	5 Hospitals	No variance
Number of hospitals and clinics provided with diesel	6 Hospitals	3 hospitals and 4 clinics	3 hospitals and 4 clinics	No variance
Ehlanzeni North District				
Number of municipalities paid rates and taxes	2	2	2	No variance
% Of general building maintenance request attended	85	100% (2774)	88% (2447)	Shortage of material due to budget shortfall
Number of hospitals and clinics provided with coal	5 Hospitals	5 Hospitals	5 Hospitals	Shortage of material due to budget shortfall
Number of hospitals and clinics provided with diesel	5 Hospitals	5 Hospitals and 4 Community Health Centres	5 Hospitals and 4 Community Health Centres	No variance
Gert Sibande District				
Number of municipalities paid rates and taxes	7	7	7	No variance
% Of general building maintenance request attended	86%	100% (7534)	87% (6515)	Shortage of material due to budget shortfall
Number of hospitals and clinics provided with coal	6 Hospitals	6 Hospitals	6 Hospitals	No variance
Number of hospitals and clinics provided with diesel	6 Hospitals	9 Hospitals and 10 Community Health Centres	9 Hospitals and 10 Community Health Centres	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Nkangala District				
Number of municipalities paid rates and taxes	5	5	4	Thembisile Hani finalising its valuation roll
Number of requests processed	89%	100% (6306)	92% (5805)	Shortage of material due to budget shortfall
Number of hospitals and clinics provided with coal	2	2 Hospitals	2 Hospitals	No variance
Number of hospitals and clinics provided with diesel	2	8 Hospitals and 18 community health centres	8 Hospitals and 18 community health centres	No variance

### The Province's Property Portfolio by Department

State Owned Portfolio	Land				Buildings	
	Number of properties	Number of vacant urban properties	Number of unutilised rural properties	Total number of hectares	Number of properties with buildings	Square Meters of building
Health	248	0	0	0	248	+11306.60m <sup>2</sup>
Education	2 217	0	0	0	2 217	+10871.27m <sup>2</sup>
Social Development	24	0	0	0	24	206.10m <sup>2</sup>
Other clients combined	2,207	0	0	0	2 207	+292 240m <sup>2</sup>
Unutilized	732	656	13	+ 2028600ha	63	29 650m <sup>2</sup>
<b>TOTAL</b>	<b>5 428</b>	<b>656</b>	<b>13</b>	<b>+ 2028600ha</b>	<b>4 759</b>	<b>+334 067.87m<sup>2</sup></b>

### Demand for New Space

Leased Portfolio	Buildings		Cost To Government
	Number of buildings	Square Meters of building	
Health	4	1 856m <sup>2</sup>	R 188 254.45
Education	9	1 0872m <sup>2</sup>	R 1 116 676.36
Social Development & Premier	3	6 043m <sup>2</sup>	R 1 188 905.69
Agriculture	6	6 968m <sup>2</sup>	R 770 626.14
CIDB	1	288m <sup>2</sup>	R 26 826.60
DPWRT	4	8 618m <sup>2</sup>	R 1 555 099.63
DEDET	3	3 766m <sup>2</sup>	R 609 337.42
Safety and Security	5	3 345m <sup>2</sup>	R 471 458.91
Human Settlements	2	2 800m <sup>2</sup>	R 383 512.22
COGTA	3	1 249m <sup>2</sup>	R 284 592.62
Finance	3	2 503m <sup>2</sup>	R 255 026.20
<b>TOTAL</b>			<b>R 6 850 316 24 PM</b>

### PROGRAMME 3: TRANSPORT INFRASTRUCTURE

#### PURPOSE

To promote accessibility and the safe, affordable movement of people, goods and services through the delivery and maintenance of transport infrastructure that is sustainable, integrated and environmentally sensitive, and which supports and facilitates social empowerment and economic growth.

#### STRATEGIC OBJECTIVES

- To provide effective infrastructure Programme management services.
- To provide project planning and design services.
- To provide effective infrastructure implementation.

#### SIGNIFICANT ACHIEVEMENTS AND THEIR IMPACT ON STRATEGIC PRIORITIES OF GOVERNMENT

##### Effective Infrastructure Programme Management Services

- There was successful implementation of infrastructure projects and systems directed towards improving, upgrading and maintaining the Provincial road network. This led to better roads and improved mobility in the province.

##### Project Planning and Design Services

- The 2011 roads visual condition assessment was conducted and a detailed report submitted "NEEDS ANALYSIS FOR THE MPUMALANGA ROAD NETWORK 2011" by the service provider - Lidwala Consulting Engineers. The report assesses the current state of the network (both paved and unpaved) in terms of scientific parameters and this information will be used to support future project planning and delivery.
- 37 of the 52 planned designs for upgrade, rehabilitation and reconstruction were completed with scoping, preliminary, detailed design report and engineering drawings developed. This work formed a critical element in the delivering of integrated transport outcomes.

##### Effective Infrastructure Implementation

- The previous financial year witnessed the completion of 4 infrastructure projects. Apart from this, numerous maintenance works was carried out during the year. The capital investment on Provincial road network bolstered the construction industry and by so doing facilitated economic development and creation of 7 801 jobs.

The significant achievements above directly contribute towards realization of **National Outcome 6: An efficient, competitive and economic infrastructure network.**

#### PERFORMANCE INDICATORS AND TARGETS

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Planning				
Total kilometres of surface road at year end	5 213	5 300	5 194	Target is a dependable variable
Total kilometres of gravel road at year end	8 440	8 604	8 358	Target is a dependable variable
Design				
Number of designs completed	16	52	37	Budgetary constraints
Construction				
Number of kilometres of surfaced roads rehabilitated	27	79	65	Some projects put on hold due to budgetary constraints

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of kilometres of gravel roads upgraded to surfaced roads	20,4	75	45	Poor performance by contractors, rain delays and increase in scope of work
Number of weighbridges constructed	0	1	0	Project delayed due to land dispute and denial of access to the N17 road by SANRAL
<b>Maintenance</b>				
Number of kilometers of surfaced roads resealed	87	81	47	Road deterioration required more patching than reseat
Number of kilometers of roads re-gravelled	292	611	385	Budgetary constraints emanating from shifting of funds for the design of an access road and a bridge in Sibange (CRDP)
Number of square metres of blacktop patching	229 849	75 000	263 388	Target depends on number of potholes
Number of kilometres of roads bladed	38 689	52 114	34 718	Shortage of equipment and operators
<b>Maintenance</b>				
<b>Surface Network</b>				
Percentage of surface network in very good condition (VCI)	5%	9%	6%	Insufficient funds to cover continuous road deterioration
Percentage of surface network in good condition (VCI)	30%	19%	20%	Insufficient funds to cover continuous road deterioration
Percentage of surface network in fair condition (VCI)	37%	31%	28%	Insufficient funds to cover continuous road deterioration
Percentage of surface network in poor condition (VCI)	28%	27%	32%	Insufficient funds to cover continuous road deterioration
Percentage of surface network in very poor condition (VCI)	10%	14%	14%	No variance
<b>Gravel Network</b>				
Percentage of gravel network in very good condition	0%	0%	0%	No variance
Percentage of gravel network in good condition	4%	2%	7%	Target is a dependable variable
Percentage of gravel network in fair condition	32%	22%	35%	Target is a dependable variable
Percentage of gravel network in poor condition	64%	76%	58%	Target is a dependable variable
Percentage of gravel network very poor condition	0%	0%	0%	No variance
Maintenance sub-Programme as a percentage of the Infrastructure budget	29%	45%	39%	Some funds were shifted to equitable share projects



## SUB-PROGRAMME PERFORMANCE

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Roads Planning				
Policy, Planning and Municipal Systems Support				
Number of policies developed and approved	No policies developed	Development of various policies in support of road regulations	The following draft policies were developed: ▪Potholes ▪Fencing ▪Traffic Calming ▪Fire Breaks	Some road regulations need to be refined to address some of the policy issues
Approved Infrastructure Plan	Infrastructure plan submitted to Provincial Treasury	Integrated Infrastructure Plan	Final draft submitted to Department of Transport (DoT)	Document is now required to be submitted to DoT
Effective management and implementation of Coal Haulage Plan	Project Management Unit appointed	Management of Coal Haulage Implementation Plan	Programme management and support provided	No variance
Attendance of MuniMEC/mini-RCB meetings for each district	MuniMEC / mini-RCB meetings for each district attended	MuniMEC/ mini-RCB meetings for each district	MuniMEC/ mini-RCB/IDP forums for each district attended	IDP forums attended to ensure alignment of plans between the three spheres of Government
Submission of monthly reports by CAPEX PMU	12 Monthly reports and annual report submitted to the Department	Comprehensive monthly program reports	12 Monthly reports and annual report submitted to the Department	No variance
Road Protection				
Number of applications finalized (e.g. way leaves, accesses, etc)	58 of 63 applications finalized	Done as and when required	485 of 491 applications finalized	Further investigations required before the 6 approvals can be granted
Systems				
Quarterly systems updates and reports	RAMS updated with relevant road physical status information	Quarterly updates of the Road Asset Management System (RAMS)	RAMS updated with road status information on a quarterly basis	No variance
Developed and implementation of the Maintenance Management System(MMS)	Tender advertised	Consultant appointed and MMS implemented	Consultant appointed and IT business analysis completed	Project deliberately slowed down to ensure spending within the revised budget
Implementation of road signs audit results	Road sign audit and policy document completed	Implementation of the Road Sign Action Plan	Procurement of required road signs done via quotations and other work done by road maintenance teams	Tender for road signs to be re-advertised in May 2012
Design and Materials				
Designs For New Roads and Upgrading From Gravel To Surfaced				
Upgrading of roads D2915 and D2916 between Bundu and Machipe (13.4km)	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance
Upgrading of road D281 between Volksrust and Daggakraal (12.42km)	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance
Upgrading of road D2740 between Rust de Winter and Moloto (11.8km)	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Reconstruction of road D636 between White River and Plaston (8,64km)	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance
Upgrading of road D3970 Jim Brown - Marite (8.32km) & Bridge on Marite river	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance
Reseal and rehabilitation of various roads -Bohlabela	Projects not in the Operational Plan for 2010/11	3	3	No variance
Reseal and rehabilitation of various roads - Ehlanzeni	Projects not in the Operational Plan for 2010/11	4	4	No variance
Reseal and rehabilitation of various roads – Gert Sibande	Projects not in the Operational Plan for 2010/11	4	4	No variance
Reseal and rehabilitation of various roads - Nkangala	Projects not in the Operational Plan for 2010/11	6	6	No variance
Various smaller designs (Regravel, Emergency, Bridges)	Projects not in the Operational Plan for 2010/11	27	9	Not all designs could be done due to budgetary constraints
Reconstruction of Road D2969 between Manzini and Swalala (6,8km) (EPWP)	Project not in the Operational Plan for 2010/11	Detailed design report	Detailed design report completed	No variance
<b>Project Designs For Coal Haulage Routes</b>				
Rehabilitation of Coal Haul Road P127/2 between Duvha Power Station (D914) and N4 (21km)	Project not in the Operational Plan for 2010/11	Final design and tender advertisement	Detailed design report completed	No variance
Rehabilitation of Coal Haul Road D686 between N12 and Road D683 (South of Kendal Power Station)	Project not in the Operational Plan for 2010/11	Final design and tender advertisement	Detailed design report completed	No variance
Rehabilitation of coal haul road P182/1 between P120/1 (section 1, 2 and 3)	Project not in the Operational Plan for 2010/11	Not in the operational plan	Detailed design report completed	Design had to be revised and divided into 3 parts
<b>Road Materials</b>				
Road materials and laboratory services conducted	Sampling of materials and testing done on monthly basis	Laboratory and survey services and acquisition of land	Sampling of materials and testing done on a monthly basis	No variance
Laboratory equipment purchased(e.g. press machines, sample bags, etc)	Procured laboratory equipment	Procurement of laboratory equipment	Laboratory equipment procured	No variance
<b>Construction</b>				
<b>Construction Administration</b>				
Number of established contractors reports	0	4	0	Lack of human capital for administration of established contractors
Number of emerging contractor conferences held	0	4	0	Conferences not done due to budgetary constraints



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
New Roads And Upgrading From Gravel To Surface				
Upgrading of Roads D4390, D4385 and D4387 between Rolle and Oakley (17.5 km)	82%	100%	90%	Under performance by contractor-sub contractor abandoned site
Upgrading of Road D481 between Mooiplaas and Ekulendeni (9.6km) (Tourism/EPWP)	52%	100%	97%	Contractor submitted variation order (VO) for increased scope of work emanating from the January 2012 heavy rainfall
Upgrading of Road D2964 between Diepdale and Swaziland border (9.2km) (EPWP)	48%	100%	71%	Delay emanating from challenges to secure borrow pit, rocky outcrop and flood damage
Upgrading of Road D2944 between Boschfontein (D2945) and Magogeni (5km)	66%	100%	99%	Final site inspection planned for 3 April 2012
Upgrading of Road D4421 between Acornhoek (D3930) and Limpopo Provincial Boundary (6.7km)	29%	100%	100%	No variance
Upgrading of Road D2945 between Sibange and Boschfontein (14 km)	41%	100%	100%	No variance
Upgrading of Road D3969 and D3974 between Kildare and Cunningmoore (Rolle - Oakley Phase 2) (11km)	Tender advertised	10%	13%	Project on schedule and expected to realign to the provided Programme in the near future
Upgrading of D2976 between Daantjie and Mpakeni Access Road (9.3Km)	Tender awarded	10%	27%	Construction expedited to ensure early completion
Upgrading of D2975 Luphisi - Siphelanyane (7.81Km)	8%	60%	63%	Project on schedule and expected to realign to the provided Programme in the near future
Upgrading of roads D1869 and D1870 between Marloth Park and Komatipoort	5%	90%	80%	Delays caused by the heavy rainfall in January 2012
Rehabilitation and Reconstruction of Coal Haulage Routes				
P95/2 between the Gauteng Border South of Bronkhorstspuit and Delmas (17.9km)	Tender advertised	20%	0%	Project put on hold due to budgetary constraints
P50/1 between Ermelo and Morgenzon (40km)	16%	100%	100%	No variance
P53/2 between Leandra and Standerton (P90/1) (23km)	5%	60%	34%	Under performance by contractor
P132/1 (South of Kriel Power Station) (10km)	5%	80%	100%	Completion date revised since works was completed 5 months ahead of schedule
D1398 from D1555 (Arnot PS) to Hendrina (23km)	Tender advertised	20%	41%	Project awarded earlier than planned and completion date revised



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
D914 from P127/1 - R35 (South of Middelburg) (16km)	15%	75%	71%	Contractor abandoned site and received 14 days notice to re-establish site or risk termination
P52/3 between Kriel and Ogies (27km)	Tender advertised	20%	0%	Project put on hold due to budgetary constraints
P182/1 (R542) between P120/1 (van Dyksdrift) (15km)	Tender advertised	5%	0%	Project put on hold due to budgetary constraints
<b>Weighbridge (TCC)</b>				
Bethal Traffic Control Centre	Consultant appointed for design	100%	94%	Project delayed due to land dispute and denial of access to the N17 road by SANRAL
<b>Bridges</b>				
Goromane Bridge over Sabie River (low level) Including Access Roads (2 km)	Consultant appointed for design	25%	68%	Project awarded earlier than planned and completion date revised
<b>Construction Retention Released</b>				
Release retention for road P166/1 between old N4 and R37 (Nelspruit) (3km)	Project completed	Retention release	Under retention	Contractor took long to correct the identified defects
Release of retention for road D2975 between Daantjie and Luphisi (8.9km)	Project completed	Retention release	Retention released	No variance
Release of retention for sidewalks on road D2965 between Sandriver and Tshabalalala (3km)	Project completed	Retention release	Retention released	No variance
Release of retention for drainage system and sidewalks of road D2969 between Manzini and Swalala (4km)	Project completed	Retention release	Retention released	No variance
Release of retention for road P29/1 between eMalahleni and Ogies (27km)	Project completed	Retention release	Under retention	Contractor requested extension of time to attend to identified defects
<b>Maintenance</b>				
<b>Siyatentela</b>				
Number of beneficiaries on the Programme	6 610	6 610	5 374	Insufficient funds to appoint more beneficiaries
<b>Routine Maintenance</b>				
Number of square metres patched	151 087m <sup>2</sup>	Done as and when required	122 309 m <sup>2</sup>	No variance
Number of culverts repaired, installed and replaced	16 269	Done as and when required	21 392	No variance
Number of kilometres of side drains maintained	8 018 km	Done as and when required	17 325 km	No variance
Number of kilometres of road shoulders graded and repaired	22 534 km	Done as and when required	3 101 km	No variance
Number of road signs erected	33 222	Done as and when required	57 244	No variance
Number of kilometres of road reserves cleaned	16 123 km	Done as and when required	19 685 km	No variance





Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of kilometres lines painted	1 941 km	Done as and when required	1 940 km	No variance
Number of metres of guardrails installed	48 897 m	Install, repair or replace guardrails	77 941 m	No variance
Number of distance markers repaired, replaced and installed	2 565	Done as and when required	1 765	No variance
Number of km of firebreaks graded	1 082 km	Done as and when required	627 km	No variance
Number of km of grass and brushes cut	52 581 km	Done as and when required	20 755 km	No variance
Number of kilometres of herbicide and weeds removed	1 465 km	Done as and when required	374 km	No variance
Number of kilometres of gravel roads graded	38 869 km	Done as and when required	34 718 km	No variance
Number of fences installed, repaired or replaced	260 km	Done as and when required	99 km	No variance
Number of cubic meters of gabions installed, repaired and replaced	2 017 m <sup>3</sup>	Done as and when required	2 660 m <sup>3</sup>	No variance
<b>Preventative Road Maintenance</b>				
<b>Nkangala District</b>				
Light reseal of P154/2 from D686 to D432 between Bronkhorstspuit and eMalahleni	Patched 4 236m <sup>2</sup> of the road	20.21 km	Patched 7 000m <sup>2</sup> and resealed 4km of the road	Road required more patching resulting in less reseal done
Reseal of P154/4 from P154/3 to P30/1 between Middelburg and Wonderfontein	Patched 4 236m <sup>2</sup> of the road	1.70 km	Patched 7 320m <sup>2</sup> of the road	Road required patching hence no reseal was done
Light reseal of P255/2 between Kwamhlanga and Kameelrivier	Patched 1 100m <sup>2</sup> of the road	36.72 km	Patched 14 000m <sup>2</sup> and resealed 17.5km of the road	Road required more patching resulting in less reseal done
Emergency seal: P62/1 Belfast – Stoffberg)	Patched 3 441m <sup>2</sup> of the road	14km	None	Project not implemented due to budgetary constraints
P29/1 from Gauteng border through Delmas and Kendal to Ogies)	Patched 2 489m <sup>2</sup> of the road	7 km	Patched 6 000m <sup>2</sup> and resealed 7km of the road	Road also required patching
<b>Ehlanzeni North District</b>				
Light reseal of P81/1 Mashishing - Dullstroom	Patched 5 764m <sup>2</sup> of the road	38.48 km	Patched 3 339m <sup>2</sup> and resealed 16.7 km of the road	Road required more patching to be done resulting in less reseal work
Emergency patching of P8/1 Mashishing - Bambi	Patched 3 611m <sup>2</sup> of the road	48 km	Patched 23 432m <sup>2</sup> of the road	Target set in km instead of m <sup>2</sup>
Emergency patching of P8/2 Mashishing - Ohrigstad	Patched 2 190m <sup>2</sup> of the road	25 km	Patched 1 080m <sup>2</sup> of the road	Target set in km instead of m <sup>2</sup> and less reseal work done due to budgetary constraints
Emergency patching of P8/3 Pilgrims rest – Bushbuckridge	Project not in the Operational Plan for 2010/11	420 m <sup>2</sup>	Patched 420 m <sup>2</sup> of the road	No variance
Emergency patching of P9/1 Pilgrims rest – Sabie	Project not in the Operational Plan for 2010/11	2 205 m <sup>2</sup>	Patched 2 205m <sup>2</sup> of the road	No variance
Emergency patching of P171/1 Mashishing - Roossenekal	Project not in the Operational Plan for 2010/11	52 km	0 km	Project not done due to budgetary constraints





Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Emergency patching of D421 Renosterhoek – Hendriksdal	Project not in the Operational Plan for 2010/11	420 m <sup>2</sup>	Patched 420 m <sup>2</sup> of the road	No variance
Repair to slip failure and drainage structure on road D514 Sabie – Kiepersol	Project not in the Operational Plan for 2010/11	100%	100%	No variance
Emergency slip repairs of road D1043 Hazyview – Waterhoutboom	Project not in the Operational Plan for 2010/11	65%	65%	No variance
Emergency patching D2571 Roosenekal - Boomplaas	Project not in the Operational Plan for 2010/11	14 km	0 km	Project not implemented due to budget constraints
<b>Ehlanzeni South District</b>				
Emergency patching: P17/6 (R538) White River and Numbi - Hazyview)	Patched 1250m <sup>2</sup> of road	24 km	Patched 2 000m <sup>2</sup> and resealed 5.8 km of road	Poor workmanship and lack of bituminous materials
Emergency patching of road D533 Hectorspruit – One Tree Hill	Project not in the Operational Plan for 2010/11	6 km	Patched 4 409m <sup>2</sup> and resealed 6km of road	Road required patching as well
Emergency fog spray and slurry seal on road D1749 Brondal and R37	Project not in the Operational Plan for 2010/11	3 950 m <sup>2</sup>	Patched 500m <sup>2</sup> of the road	Project only partly implemented due to budgetary constraints
Repair of sub-drains and structures along road D2944 Middel-plaas-Schuzendal	Project not in the Operational Plan for 2010/11	100%	100%	No variance
Emergency patching of road D2950 Mananga – Muchacha	Project not in the Operational Plan for 2010/11	7 440 m <sup>2</sup>	Patched 7451m <sup>2</sup> of the road	Road required more patching to be done
Emergency patching of road D2951 Hoyi – Mbuzini	Project not in the Operational Plan for 2010/11	800 m <sup>2</sup>	Patched 800 m <sup>2</sup> of the road	No variance
<b>Gert Sibande District</b>				
Reseal of P5/1&2 between Gauteng Border - Kinross - Kriel	27.48km	26.63 km	26.63 km	No variance
Light reseal of section of P90/1 from R23 10km North-East to P53/2	17.97km	17.31 km	0 km	Project not done due to budgetary constraints
Emergency Patching: P53/2 Leandra – Standerton	None	23 km	0 km	Project duplicated and currently under rehabilitation
Emergency Patching: P26/4 & 5 Breyton – Ermelo	None	None	None	Additional road assessment indicated that rehabilitation is required instead patching
Emergency Patching: P30/3 & 4 Standerton – Bethal	None	None	None	Additional road assessment indicated that rehabilitation is required instead patching
Emergency patching of P7/1 (D2229) Volksrust – Piet Retief	Project not in the Operational Plan for 2010/11	1 000 m <sup>2</sup>	1 000 m <sup>2</sup>	No variance
Emergency patching of P7/1 (D83) Volksrust – Wakkerstroom	Project not in the Operational Plan for 2010/11	1 000 m <sup>2</sup>	1 000 m <sup>2</sup>	No variance



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Preventative Maintenance: Gravel Roads- Regravelling Of Provincial Roads				
Gert Sibande District				
Number of kilometers of roads regravelled	21.2 km	Regraveling of various priority gravel roads	126 km	No variance
Number of kilometers of roads regravelled: <b>CRDP</b> -various roads in Albert Luthuli, Pixley Ka Seme and Mkhondo	Project not in the Operational Plan for 2010/11	Regraveling of various priority gravel roads	22 Km	No variance
Nkangala District				
Number of kilometers of roads regravelled by contractors	185.27km	Regraveling of various priority gravel roads	102km	No variance
Number of kilometers of roads regravelled: <b>CRDP</b> -various roads in Thembisile Hani and Dr J.S Moroka	Indicator not in the Operational Plan for 2010/11	Regraveling of various priority gravel roads	14.2 km	No variance
Ehlanzeni North District				
Number of kilometers of roads regravelled by contractors	Previous output not broken down into North and South	Regraveling of various priority gravel roads	88 km	No variance
Number of kilometers of roads regravelled- <b>CRDP</b> -various roads in Bushbuckridge	Indicator not in the Operational Plan for 2010/11	Regraveling of various priority gravel roads	None	Funds shifted to the design of the Sibange Bridge and access road
Ehlanzeni South District				
Number of kilometers of roads regravelled by contractors	Previous output not broken down into North and South	Regraveling of various priority gravel roads	24 km	No variance
Number of kilometers of roads regravelled- <b>CRDP</b> -Comprehensive Rural Development Programme)-Various roads in Ehlanzeni	Indicator not in the Operational Plan for 2010/11	Regraveling of various priority gravel roads	Design report for Sibange Bridge	EXCO requested the Department to prioritise the construction of Sibange Bridge and access road
Bridge Maintenance				
Rehabilitation of bridges- Ehlanzeni South	0	9	7	Budgetary constraints
Rehabilitation of bridges- Bohlabela	0	3	2	Budgetary constraints
Rehabilitation of bridges- Nkangala	0	15	0	Contract awarded but no work was done due to budgetary constraints
Rehabilitation of bridges- Gert Sibande	0	3	0	Contract awarded but no work was done due to budgetary constraints
Release Retention (Maintenance)				
Release of retention for repair and slurry seal of remaining 24km of 32km Road (P180/1) Badplaas to Machadodorp	Project completed	Release retention	Retention released	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Emergency Maintenance (Including Flood Damage Repairs)				
Flood damage repairs-bridges, culverts and gravel roads (all regions)	Output not in the Operational Plan for 2010/11	Flood damage repairs	Initial assessment of works completed	Funds (R30 million) taken by Treasury during the budget adjustment period since departments are not allowed to have a contingency budget

## PROGRAMME 4: TRANSPORT OPERATIONS

### PURPOSE

The purpose of the Programme is to plan, regulate and facilitate the provision of integrated land transport services through co-ordination and co-operation with national planning authorities, CBOs, NGOs and the private sector in order to enhance the mobility of all communities particularly those currently without or with limited access.

### STRATEGIC OBJECTIVES

- To manage scholar transport.
- To provide integrated transport planning.
- To develop and maintain public transport infrastructure.
- To manage public transport operations.
- To regulate public transport.

### SIGNIFICANT ACHIEVEMENTS AND THEIR IMPACT ON STRATEGIC PRIORITIES OF GOVERNMENT

#### Management of Scholar Transport

- To address travel and transport constraints of learners, the Department implemented the following targeted Programmes: Scholar Transport Subsidization and Shov'Kalula Bicycle Project. A total of 101 scholar transport operators were appointed to ensure efficient transportation of learners and this was augmented by the donation of 5 148 bicycles to learners.

#### Integrated Transport Planning

- Transport forums were coordinated in 17 municipalities within the Province. These forums provide a platform to discuss public transport issues concerning local commuters and consider options to address any significant issues impacting on public transport users.

#### Development and Maintenance of Public Transport Infrastructure

- 8 IRMA projects were built across many rural parts of Mpumalanga. These projects are regarded as an abler in addressing poverty and developmental needs. Many people in rural parts of the Province now have access to schools, shops and health facilities.

#### Management of Public Transport Operations

- Over the years, the Department took on wider responsibilities, from managing transport operations to seeking to influence driver behavior through education and compliance programs. In the quest to achieve this objective, 500 public transport operators were trained during the year under review.

#### Regulation of Public Transport

- In 2011/12, our transport inspectors conducted 1 775 roadblocks which resulted in 8 983 summonses being issued and 8 453 vehicles being impounded. The removal of unroadworthy vehicles will result in safe roads and also contribute towards the millennium goal of halving unnatural deaths by 2014.

The significant achievements above directly contribute towards realization of **National Outcome 6: An efficient, competitive and economic infrastructure network** and **National Outcome 7: Vibrant, equitable and sustainable rural communities and food security for all.**

## PERFORMANCE INDICATORS AND TARGETS

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Public Transport Contracts				
Number of public transport operators subsidised	6	538	6	Target overstated and included scholar transport operators
Number of public transport operators	11 030	11 000	11 030	Target depends on the number of public operators joining and exiting the industry
Number of projects completed	5	9	8	Tender for Ntombe 2 Bridge re-advertised
Number of transport operators trained	417	500	500	No variance
Number of training courses offered	4	5	5	No variance
Number of subsidized trips monitored	541 476	541 476	541 476	No variance
Regulation and Control				
Number of accidents involving public transport vehicles	818	675	633	More targeted public transport operations conducted
Number of roadblocks conducted	1 339	1 320	1 775	More targeted public transport operations conducted
Number of fatalities due to accidents involving public transport vehicles	209	239	173	More targeted public transport operations conducted
Number of subsidised trips	833 040	833 040	831 433	Routes from Nkomazi to Mbombela were combined resulting in less subsidized trips
Number of permits still to be converted to operator licences	1 763	1 102	924	Output depends on the number of applications received
Number of operator licenses issued – excluding temp <21 days	1 803	3 065	3 458	Output depends on the number of applications received
Number of operator licenses withdrawn	1	200	11	Output depends on the number of applications received
Public Transport Operations				
Number of Integrated Rapid Public Transport Networks (IRPTN's) developed	Indicator not in the APP for 2010/11	7	0	IRPTNs developed in 2009/10 will be reviewed after 3 years (2013)
Number of subsidized routes monitored	Indicator not in the APP for 2010/11	149	149	No variance
Number of Public Transport Passengers	Indicator not in the APP for 2010/11	77 488 959	54 339 802	This covers cash ticket passengers only and not monthly ticket holders
Number of Public Transport Passengers Subsidized	Indicator not in the APP for 2010/11	71 818 494	51 608 170	This covers monthly ticket passengers only and not cash ticket passengers

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of registered public transport vehicles	13 678	10 000	13 678	Target depends on the number of public operator vehicles bought
Number of registered public transport vehicles subsidised	Indicator not in the APP for 2010/11	574	574	No variance
Number of Public Transport routes operated	Indicator not in the APP for 2010/11	149	149	No variance
Number of Public Transport routes subsidised	Indicator not in the APP for 2010/11	149	149	No variance
Number of kilometres of public transport routes operated	Indicator not in the APP for 2010/11	38 444 630	35 419 957	Combined routes from Nkomazi to Mbombela resulted in less trips
Number of kilometres of Public Transport routes subsidised	Indicator not in the APP for 2010/11	36 148 260	35 280 536	Introduction of bi-articulated buses
Amount of public transport subsidy paid	Indicator not in the APP for 2010/11	436 703 303	417 147 401.25	Penalties for non-provision of services by service providers
Number of passenger kilometres of public transport routes operated	Indicator not in the APP for 2010/11	38 729 665	35 419 957	Only the subsidized kilometres could be measured
Number of passenger kilometres of public transport routes subsidised	Indicator not in the APP for 2010/11	36 433 295	35 419 957	Routes from Nkomazi to Mbombela were combined resulting in less subsidized trips
Subsidy per passenger	Indicator not in the APP for 2010/11	9.66	7.74	Increase in passenger numbers hence less subsidy per passenger
Subsidy per vehicle	Indicator not in the APP for 2010/11	44 192.44	58 324.81	Introduction of bi-articulated buses
Number of vehicle kilometres subsidised	Indicator not in the APP for 2010/11	273 124 131	35 419 956.6	The extra 0.8% from the 2011/12 allocation was used to add new routes that were originally unsubsidised

#### SUB-PROGRAMME PERFORMANCE

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Public And Freight Planning				
Number of transport forums coordinated	19	21	17	Forums not active in 4 municipalities
Number of freight and logistics forum meetings attended	0	16	3	Department of Transport withdrew funding for the Secretariat
Update Provincial Land Transport Framework	Project not in the Operational Plan for 2010/11	Final Draft	Preliminary report submitted	Delay in developing and gazetting of requirements by DOT
Develop Provincial Freight plans to implement the National Freight Strategy	Project not in the Operational Plan for 2010/11	Final Draft	Service provider appointed and work ongoing	Delay in developing Terms of Reference

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Transport Infrastructure				
New Designs for IRMA Projects				
Albert Luthuli (Protea East footbridge)	Project not in the Operational Plan for 2010/11	Detailed design	Detailed design completed	No variance
Nkomazi (Schoemansdal sidewalk)	Project not in the Operational Plan for 2010/11	Detailed design	Detailed design completed	No variance
Bushbuckridge (Casteel footbridge)	Project not in the Operational Plan for 2010/11	Detailed design	Detailed design completed	No variance
Albert Luthuli IRMA Project				
% Progress on construction of Mambazane culvert bridge	Project not in the Operational Plan for 2010/11	100%	100%	No variance
Mkhondo IRMA Project				
% Progress on construction of Ntombe 1 footbridge	80%	100%	100%	No variance
% Progress on construction of Ntombe 2 footbridge	Tender advertised	100%	30%	Project behind schedule due to late appointment of service provider
Nkomazi IRMA Project				
% Progress on construction Boschfontein (4.5km sidewalk)	None	100%	100%	No variance
Mbombela IRMA Projects				
% Progress on construction of Msogwaba (Gedlembane) culvert bridge	Project not in the Operational Plan for 2010/11	100%	100%	No variance
% Progress on construction of Nyongane culvert bridge	Project not in the Operational Plan for 2010/11	100%	100%	No variance
% Progress on construction of Daantjie culvert bridge	Project not in the Operational Plan for 2010/11	100%	100%	No variance
% Progress on construction of Newscom culvert bridge	Project not in the Operational Plan for 2010/11	100%	100%	No variance
Dr JS Moroka IRMA Projects				
% Progress on construction of bus shelters in Senotlelo, Mabhoko B, Loding, Leeufontein	Projects not in the Operational Plan for 2010/11	100%	100%	No variance
Release Of Retention For IRMA 2010/11				
Release of retention for Mkhuhlu Bridge	100%	Release retention	Retention released	No variance
Empowerment and Institutional Management				
Bus Contracts				
% of bus subsidy invoices paid within 30 days of receipt (Provincial funding)	100%	100%	100%	No variance
% of bus subsidy invoices paid within 30 days of receipt (DORA funding)	100%	100%	100%	No variance

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of quarterly transfer payments to taxi industry	4	4	3	Late submission of financial reports by Taxi Council hence last quarter transfer was not done
Number of public transport operators trained	417	500	500	No variance
<b>Non Motorised Public Transport Projects</b>				
Number of bicycles donated	6 000	6 000	5 148	Outstanding donation at Ehlanzeni North
Number of animal drawn carts donated	48	48	38	Outstanding donation at Ehlanzeni North
<b>Scholar Transport</b>				
% of scholar transport invoices paid within 30 days of receipt	100%	100%	100%	No variance
<b>Public Transport Regulation</b>				
<b>Operator Safety and Compliance (Law Enforcement)</b>				
Number of patrol vehicles procured	7	14	5	7 Vehicles ordered due to budgetary constraints and 2 were not delivered
Number of blue lights, sirens and radios fitted on patrol vehicles	6	14	4	Only 4 of the 5 vehicles delivered were fitted with equipment due to budgetary constraints
Number of roadblock trailers procured	3	1	0	Target based on the anticipated appointment of 25 new officers that did not happen
Number of uniform sets procured	75	100	74	Set of uniform for the new recruits not procured and 1 inspector passed way
Number of bullet proof vests procured	None	25	0	Target based on the anticipated appointment of 25 new officers that did not happen
Number of firearms procured	None	25	0	Target based on the anticipated appointment of 25 new officers that did not happen
Number of pounding yards where palisade was installed	None	4	2	Budgetary and constraints and delay in site identification
Number of roadblocks held	1 339	1 320	1 775	More targeted public transport operations conducted
Number of summons issued	7 426	6 660	8 983	More targeted public transport operations conducted
Number of vehicles impounded	7 102	6 400	8 453	More targeted public transport operations conducted
<b>Office of the Registrar</b>				
Number of taxi disputes resolved	36	Done as and when required	19	No variance



Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of taxi associations monitored	16	71	11	Monitoring Programme was disrupted by the focus on taxi disputes
Number of taxi routes assessed	55	Done as and when required	39	No variance
Number quarterly reports submitted to the MEC	4	4	4	No variance
<b>Public Transport Licensing</b>				
Number of applications processed	6 013	3 065	9 317	Target depends on the number of application received
Number of permits converted	1 763	1 102	924	Target depends on the number of application received
Number of operating licenses issued	2 093	3 065	3 456	Target depends on the number of application received
Number of licenses withdrawn	1	200	11	Target depends on the number of application received

### Summary of Operator Safety and Compliance

Below is a breakdown comparison of law enforcement operations held during 2010/11 versus 2011/12 financial years

Performance Indicator	2010/11	2011/12
Roadblocks held	1 339	1 775
Summonses issued	7 426	8 983
Impounded vehicles	7 102	8 453
Accidents involving public transport vehicles	818	633
Fatalities involving public transport vehicles	209	174

Figure 4.1 indicates the increase in the number of roadblocks held, summonses issued and vehicles impounded between 2010/11 and 2011/12 financial year:

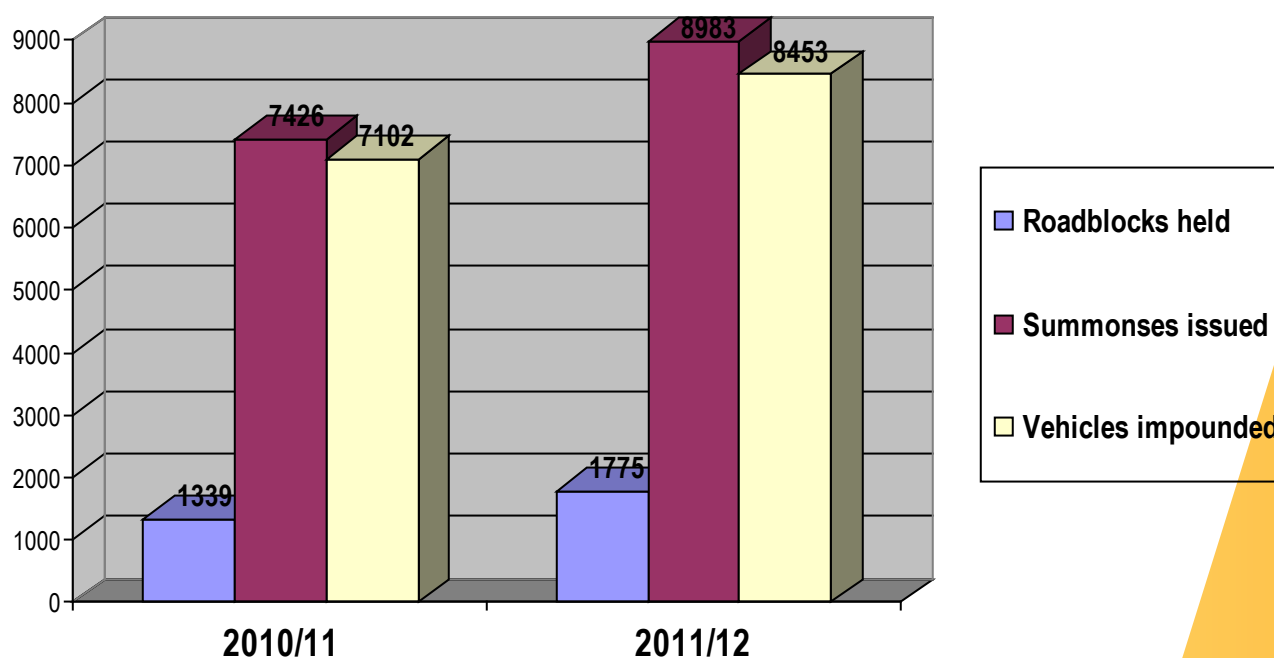
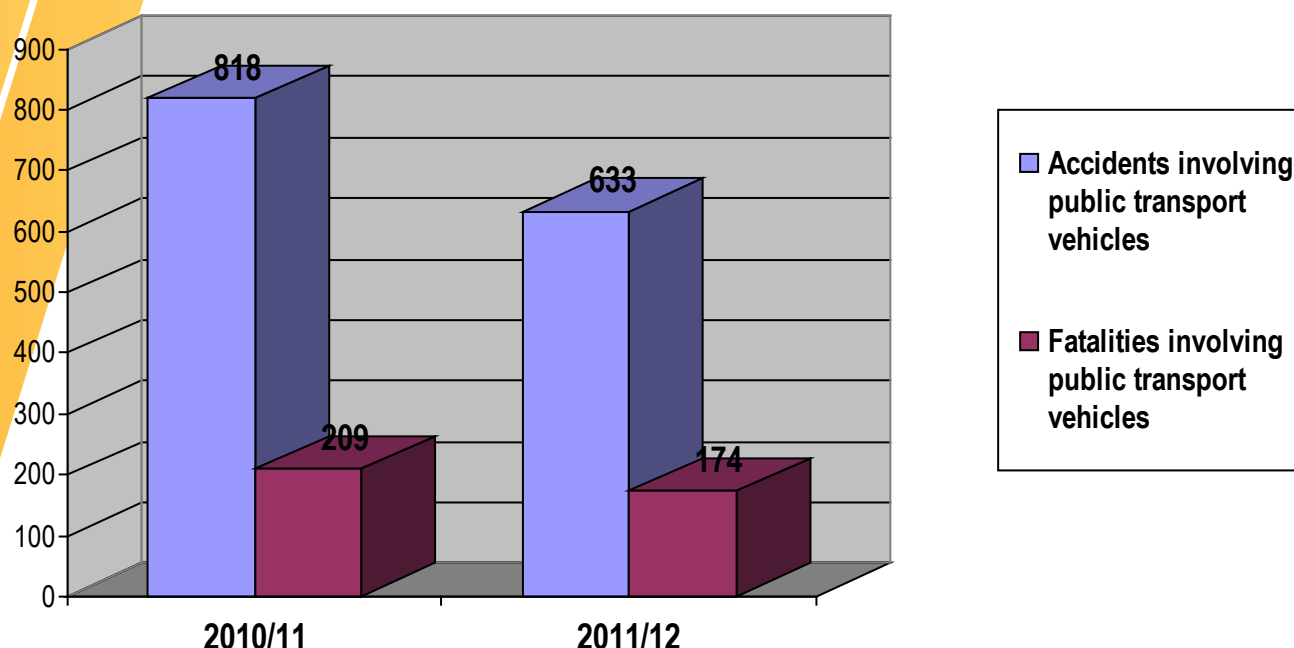


Figure 4.2 indicates the reduction in the number of accidents and fatalities between 2010/11 and 2011/12 financial year:



## PROGRAMME 5: COMMUNITY BASED PROGRAMME (EXPANDED PUBLIC WORKS PROGRAMME)

### PURPOSE

The purpose of the Programme is to manage the implementation of Programmes and strategies that lead to the development and empowerment of communities and contractors. This includes the Provincial management and co-ordination of the Expanded Public Works Programme.

### STRATEGIC OBJECTIVES

- To coordinate the successful implementation of the EPWP II.
- To facilitate and implement Enterprise Development Programme.
- To facilitate and implement the National Youth Services.

### SIGNIFICANT ACHIEVEMENTS AND THEIR IMPACT ON STRATEGIC PRIORITIES OF GOVERNMENT

#### Increased the number of jobs created through EPWP

- In keeping with the EPWP Provincial target of creating 249 606 jobs by 2014, a total of 57 003 job opportunities were created in the previous financial year. Overall, Mpumalanga has now created 145 002 jobs in the last three financial years. Through this Programme, a significant number of people were exposed to productive work accompanied by training which will increase their capacity to earn an income in future.

**The achievements above significantly contribute towards realization of National Outcome 4: Decent employment through inclusive economic growth.**

- Given that EPWP represents Government's most direct policy instrument to tackle unemployment, it was imperative that its impact should be evaluated at some stage. A study was conducted in the previous financial year to assess impact of the Programme on unemployment, poverty and service delivery. The study also consists of findings and recommendations on how to increase the number of job opportunities that can be created during each financial year.

#### Facilitated enterprise development

- 40 Emerging contractors were appointed on the Sakh'abakhi Programme during the last quarter of 2011/12. These contractors will receive mentorship from the Department which will assist them to obtain progressive grading on CIDB and take advantage of the available economic opportunities within the built industry.

## Provided young people with education and skills

- In regard to drawing a number of young people into productive work, 550 National Youth Service (NYS) beneficiaries were enrolled on the programme. The previous financial year also saw the graduation of 498 beneficiaries from the 550 intake of 2010/11. The theoretical and practical training done on this programme will enhance young people so that they can participate meaningfully in the political, social and economic life of the country.

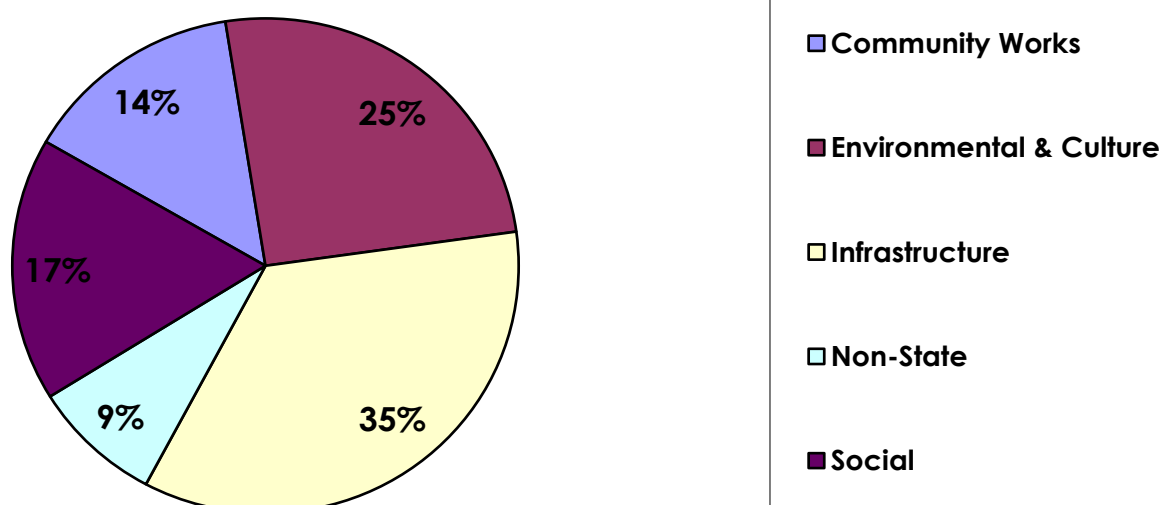
### PERFORMANCE INDICATORS AND TARGETS

Performance Indicator	Baseline (Actual Output) 2010/11	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
Number of people employed	44 450	45 990	57 027	Increase in the number of projects reported by the social sector and environment & culture sector
Number of employment days created	16 553	9 062	19 357	Duration of most of the infrastructure, social and environment & culture projects is longer
Number of jobs created	44 450	45 990	57 027	Increase in the number of projects reported by the social sector and environment & culture sector
Number of Full Time Equivalent (FTEs)	16 553	19 560	19 357	Shorter duration of most of the projects
Number of youths (16 - 25) employed	22 199	18 396	33 076	Targeted effort to reduce unemployment amongst the youth
Number of women employed	30 821	25 294	34 786	Targeted effort to reduce unemployment amongst women
Number of People with Disabilities	127	920	48	Targeted group already receive social grants
Number of people trained	3 884	20 640	9 080	Upscaling of the Siyatentela road maintenance Programme not done due to budget constraints

### Number of jobs created per sector

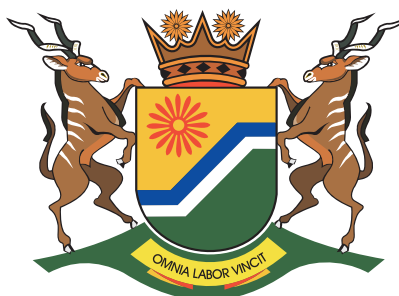
Sectors	Number of projects	Number of work opportunities employment created		
		Female	Male	Total
Community Works (DCoG)	6	5 961	2 101	8 062
Environmental & Culture	215	6 845	7 599	14 444
Infrastructure	562	9 485	10 485	19 970
Non-State	15	3 635	1 119	4 754
Social	880	8 860	937	9 797
<b>TOTAL</b>	<b>1 678</b>	<b>34 786</b>	<b>22 241</b>	<b>57 027</b>

Figure 5.1 Percentage of jobs created per sector



#### SUB-PROGRAMME PERFORMANCE

Performance Indicator	Baseline (Actual Output) 2010/11)	Actual Performance against Target		Reason for Variance
		Target (2011/12)	Actual (2011/12)	
EPWP Coordination				
Number of job opportunities created	44 450	45 990	57 027	Increase in the number of projects reported by the social sector and environment & culture sector
EPWP Monitoring and Evaluation				
Report on EPWP Evaluation Study	Tender advertised	Evaluation study on EPWP phase I and II	Evaluation study on EPWP phase I completed	Study on EPWP phase II postponed due to budget constraints
Number of data captures trained on Web Based System (WBS)	1	61	27	Data capturing on WBS phased out by the national Department
Number of data captures trained on Management Information System (MIS)	4	90	91	Data captures trained on MIS after phasing out of WBS
% of projects monitored	Indicator not in the Operational Plan for 2010/11	20%	6%	Implementation of cost curtailment measures which had a negative effect on the number of projects that could be visited
Enterprise Development and Training				
Number of emerging contractors developed through Sakh'abakhi	37 Learner contractors appointed and trained	40 Learner contractors appointed and trained	40 Learner contractors appointed	Delay in project allocation hence training not start on time
Number of emerging contractors developed through Vuk'uphile	0	Training and project implementation	0	Programme not implemented due to budgetary constraints
Number of emerging contractors developed through Siyatentela	0	Training and project implementation	0	Delay in the formation of co-operatives
National Youth Service (NYS)				
Number of NYS beneficiaries placed and trained	550	500	500	No variance



# MPUMALANGA PROVINCIAL GOVERNMENT

## Department of Public Works, Roads and Transport

### Annual Financial Statements

For the year ended  
31 March 2012

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Annual Financial Statements**  
**for the year ended 31 March 2012**

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**Mpumalanga Province  
Department of Public Works, Roads and Transport  
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**Report of the Audit Committee  
for the year ended 31 March 2012**

**Report of the Audit Committee**

We are pleased to present our report for the financial year ended 31 March 2012.

**Audit Committee Members and Attendance:**

The current Audit Committee consists of the four members. The meeting attendance details during the 2011/12 financial year were as follows:

Name of Member	Number of Meetings Attended
1. Ms. IT Ranape (Chairperson)	6
2. Mr. MA Mashego	6
3. Mr. AC Keyser	6
4. Mr. A Dzuguda	6

**Audit Committee Responsibility**

The Audit Committee has complied with its responsibilities arising from section 38(1)(a) of the Public Finance Management Act (PFMA) and Treasury Regulation (TR) 3.1.13. The Committee has adopted formal terms of reference by way of the Audit Committee Charter to guide its operations and discharge its responsibilities.

**Effectiveness of Internal Control**

The Internal Audit Directorate is independent of management and reports functionally to the Audit Committee. The department conducted the risk assessment exercise where risks were identified, impacts of risk were assessed and the system through which management is managing these risks has also been assessed. On the basis of such a risk assessment, a three-year rolling plan and an annual operational plan was prepared by Internal Audit and approved by the Audit Committee.

The Audit Committee is of the opinion that the control environment has improved from the previous financial year; however there is scope for further improvement on implementation of controls.

**The Quality of In-Year Management and Quarterly Reports Submitted in Terms of the PFMA and the Division Of Revenue Act.**

The Audit Committee is of the view that the quality of quarterly reports prepared and issued by the Accounting Officer of the Department during the year under review need some improvement.

**Evaluation of Financial Statements**

The Audit Committee has:

- Reviewed and discussed the audited annual financial statements to be included in the annual report with the Auditor-General and the Accounting Officer;
- Reviewed the department's compliance with legal and regulatory provisions
- Reviewed significant adjustments resulting from the audit.

We concur with and accept the Auditor-General of South Africa's report on the annual financial statements, and are of the opinion that the audited annual financial statements should be accepted and read together with the report of the Auditor-General South Africa.

**Internal audit**

We are satisfied that the internal audit function is operating effectively and that it has addressed the risks pertinent to the department in its audits, however it is clear from the size of the Department that the structure of the unit needs to be revisited.



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Audit Committee**  
**for the year ended 31 March 2012**

**Auditor-General South Africa**

We have met with the Auditor- General South Africa to ensure that there are no unresolved issues. I would like to take this opportunity to thank my fellow Audit Committee members for their support and service given during the year under review. My special thanks also go to the Head of Department and his Management team for their input and support during this period.

.....  
**Chairperson of the Audit Committee**



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

The following is the Report by the Accounting Officer to the Executive Authority and the Provincial Legislature on the financial performance, financial position and activities of the Department of Public Works, Roads and Transport for the financial year ended 31 March 2012.

**1. GENERAL REVIEW OF THE STATE OF FINANCIAL AFFAIRS.**

The Department was allocated a budget of **R 3,776,025 billion** during the 2011/12 financial year as compared to **R 3,161,323 billion** for 2010/11 financial year. The departmental budget decreased by an amount of **R 182,816 million** during budget adjustment resulting in a total budget of **R 3,593,209 billion**.

The above decrease is due to function shift of **R 330,649 million**, surrender of **R 33,879 million** and an additional amount of **R 181,712 million** allocated to the Department during budget adjustment.

The decrease of budget during the 2011/12 adjustment appropriation was as a result of the following:

Description	Amount R'000	Programme
Transfer of Programme : 5 Traffic Management to Department of Safety, Security and Liason	(295,250)	Traffic Management
Transfer of support services budget as a result of function shift.	(35,399)	Administration
Release / Roll over of withheld infrastructure grant for previous financial year.	173,834	Transport Infrastructure
EPWP Incentive Grant received.	6,808	Transport Infrastructure
	1,070	EPWP
Flood Damage surrender	(30,000)	Transport Infrastructure
Public Transport Operations Grant surrender.	( 3,548)	Transport Operations
Overload Control Grant surrender.	(331)	Traffic Management
<b>Total</b>	<b>182,816</b>	

**1.1 Virements.**

The following virements were made after the 2011/12 budget adjustment appropriation

TRANSFER FROM	TRANSFER TO	AMOUNT R'000
<b>Administration</b>	Transport Infrastructure	27,009
	Public Works	10,854
<b>Total</b>		<b>37,863</b>
<b>Public Works</b>	Transport Infrastructure	<b>645</b>
<b>Transport Operations</b>	Transport Infrastructure	<b>9,207</b>
<b>Expanded Public Works Programme</b>	Transport Infrastructure	<b>5,204</b>

**1.2 Significant events that took place during the year.**

The following events were conducted by the department during the 2011/2012 financial year.

NAME OF EVENT	MUNICIPALITY	DATE
Policy and Budget Speech	Mbombela	31 May 2011
Mandela Day celebration( Patching of Potholes)	Mkhondo	18 July 2011
Mandela Day Project ( Renovation of a centre for abused Women & children and Donation of sanitary towels)	Bushbuckridge	21 July 2011
Provincial Wellness Games	Steve Tshwete	12 August 2011
Long Service Awards	Msukalikwa	02 September 2011

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

NAME OF EVENT	MUNICIPALITY	DATE
Launch of Provincial October Transport month programme	Mbombela	04 October 2011
National Youth Service Graduation ceremony	Mbombela	07 October 2011
Scholar Transport Monitoring Operation	Mbombela	13 October 2011
Patching of Potholes	Mkhondo	18 October 2011
Opening of Entombe bridge	Mkhondo	18 October 2011
Opening of Acornhoek to Orpen Roads	Bushbuckridge	21 October 2011
KAMOSO Awards	Emalahleni	04 November 2011
Opening of Witbank-Ogies Road	Emalahleni	08 November 2011

### 1.3 Major Projects Undertaken or Completed During The Year.

The department completed amongst others the following major projects during the year:

Name of Project	District
Upgrading D4421 between Acornhoek ( D3930) & Limpopo Provincial Boundary (9km)	Ehlanzeni
Upgrading of D2945 between Sibange and Mgobodzi/ Boschofontein (14km)	Ehlanzeni
Rehabilitation of P132/1 (South of Kriel Power Station) (10km) (Coal Haulage)	Nkangala
Rehabilitation of P50/1 between Ermelo and Morgenzon (40km) ( Coal Haulage)	Gert Sibande
Construction of culvert bridge at Nyongane	Ehlanzeni
Construction of foot bridge at Ntombe 1	Gert Sibande
Construction of culvert bridge at Msogwaba (Gedlembane)	Ehlanzeni
Construction of culvert bridge at Daantjie	Ehlanzeni
Construction of culvert bridge at Newscom	Ehlanzeni
Construction of culvert bridge at Mambazane	Ehlanzeni
Construction of sidewalk at Boschofontein (4.5km)	Ehlanzeni
Construction of bus shelters at Senotlelo, Mabhoko B, Loding and Leufontein (4)	Nkangala
Construction of a workshop at Nkangala Clinical Workshop	Nkangala
Renovations & upgrading of psychiatric, allied, postnatal & chronic wards at Themba Hospital	Ehlanzeni
Construction of 30 x doctors units accommodation at Themba Hospital	Ehlanzeni
Construction of Repair & Renovations of existing roof and 2 wards at Middleburg Hospital	Nkangala
Construction of Repair & Renovations of existing roof and 2 wards at Barberton Hospital	Ehlanzeni
Construction of the clinic at Warburton Clinic	Gert Sibande
Construction of the clinic & 2x2 bedroom accommodation at Lochiel Clinic	Gert Sibande
Construction of new Medico-Legal Laboratory at Evander Hospital	Gert Sibande
Construction of 2x two bedroom house and Community Health Centre at Masibekela Community Health Centre	Ehlanzeni
Upgrading of water reticulation at Ermelo hospital	Gert Sibande
Construction of new offices at Bethal Branch Office	Gert Sibande
Construction of 10 offices at Marapyane Branch offices	Nkangala
Construction of Library at Hluvukani Library	Ehlanzeni
Construction of Library at Butleng Library	Nkangala
Eradication of 128 Unsafe Structures (Mud Schools)	Various districts
Construction of 17 Grade 12 facilities	Various districts
Construction of 15 Storm damage Schools	Various districts
Construction of 9 Singita School Projects	Various districts
Construction of 1 Special School	Nkangala
Construction of 3 Technical Schools	Various districts
Construction of 1 Boarding School	Gert Sibande

### 1.4 Spending Trends

The Department spent 99.9% of its adjusted budget for the 2011/12 financial year as compared to 99.5% for 2010/11 financial year. The table below is the summary of expenditure per programme for 2011/12 financial year as well as percentage spent per programme for 2010/11 financial year, while the details are disclosed in the Appropriation Statement.

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

PROGRAMME	ADJUSTED BUDGET 2011/2012 R'000	EXPENDITURE 2011/2012 R'000	% SPENT 2011/12	EXPENDITURE 2010/2011 R'000	% SPENT 2010/11
Administration	452,659	452,588	100%	374,249	99.9%
Public Works	438,587	438,549	100%	415,943	99.7%
Transport Infrastructure	1,767,222	1,767,168	100%	1,212,603	100%
Transport Operations	873,266	868,267	99.4%	826,817	99.6%
Traffic Management	-	-	-	278,938	99.9%
Expanded Public Works Programme	59,855	59,755	99.8%	37,406	79.3%
<b>TOTAL</b>	<b>3,593,209</b>	<b>3,587,947</b>	<b>99.9%</b>	<b>3,145,956</b>	<b>99.5%</b>

The Department spent R 3,587,947 billion of its adjusted budgets of R3,593,209 billion for the 2011/12 financial year. In terms of the above table the Departmental spending increased by 0.3% compared to previous financial year.

Saving on Public Transport Operations Grant as a result of un-operated bus routes and Integrated Rural Mobility Access (IRMA) projects which were in progress at financial year end contributed to the under expenditure. The Department surrendered unspent Public Transport Operators Grant and submitted a roll over request for IRMA projects which were in progress at year end to the Provincial Treasury.

### **1.5 Planned Actions To Improve Spending Patterns.**

The following are some of the actions that the department will implement to improve spending of the appropriated budget:

- Vacant budgeted posts for each financial year will be filled in the second quarter of each financial year once the improvement of conditions of service (ICS) has been implemented to avoid over expenditure on compensation of employees.
- Programme and Project Management Unit (PMU) to submit project implementation and performance report on monthly basis.
- Planning for all roads infrastructure and public transport projects will be finalized a year prior to the implementation of these projects to avoid under or over expenditure on capital projects as per Infrastructure Development Improvement Plan (IDIP) of the National Treasury.
- The department will continue to conduct quarterly expenditure and performance reviews to monitor spending patterns.

## **2. SERVICES RENDERED BY THE DEPARTMENT**

### **2.1 The services rendered by the Department**

The services rendered by the department are discussed in Part 2 of the 2011/12 Annual Report; however these services can be summarized as follows:

PROGRAMME	SERVICES
Administration	Provide the Department with administrative, strategic, financial and corporate support services in order to ensure that it delivers on its mandate in an integrated, efficient, effective and sustainable manner.
Public Works	Provide a balanced and equitable Provincial Government building infrastructure by promoting accessibility that is sustainable, integrated and environmentally sensitive which supports economic development and social empowerment.



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PROGRAMME	SERVICES
Transport Infrastructure	Promote accessibility and the safe, affordable movement of people, goods and services through the delivery and maintenance of transport infrastructure that is sustainable, integrated and environmentally sensitive, and which supports and facilitates social empowerment and economic growth.
Transport Operations	Plan, regulate and facilitate the provision of integrated land transport services through co-ordination and co-operation with national planning authorities, CBOs, NGOs and the private sector in order to enhance the mobility of all communities particularly those currently without or with limited access.
Community Based Programme	Manage the implementation of Programmes and strategies that lead to the development and empowerment of communities and contractors. This includes the Provincial management and co-ordination of the Expanded Public Works Programme.

## **2.2 Tariff Policy**

The tariffs charged by the Department are determined annually with the approval of the Provincial Treasury for fees that are not governed by any Act. However, fees charged in terms of the National Land Transport Act were gazetted and publicized for public comments before implementation by the department. The Executive Council approves the tariffs on an annual basis.

## **2.3 Free Services**

There were no free services rendered by the Department during the financial year under review.

## **3. CAPACITY CONSTRAINTS**

The inadequate number of technical professionals is not only limited to the department, it is a national challenge. For this reason, technical staff remunerations were reviewed and approved by the Department of Public Service and Administration (DPSA) and were implemented in the previous financial year.

## **4. UTILISATION OF DONOR FUNDS**

There were no donations received by the Department during the financial year under review. However the Department will in future have long term partnerships with the private sector for them to assist in implementing some of the capital projects.

## **5. PUBLIC PRIVATE PARTNERSHIPS (PPP)**

The Department did not enter into any PPP during the financial year under review.

## **6. CORPORATE GOVERNANCE ARRANGEMENTS**

The Department of Public Works, Roads and Transport conducted a Risk Assessment workshop during the reporting period which was used to develop the 2011/12 Internal Audit Operational Plans. The Audit Committee approved the 2011/12 Internal Audit Operational plans during the year. The Audit Committee also reviewed the internal audit reports submitted by the internal audit unit and the Annual Financial Statements for 2011/12 financial year before the submission thereof to the Provincial Treasury and the Auditor General.

The Senior Managers submitted their financial disclosures to the Public Service Commission through the Executive Authority.

## **7. DISCONTINUED ACTIVITIES/ACTIVITIES TO BE DISCONTINUED**

The Provincial Executive Council took a decision to transfer the function of Traffic Management from this Department to the Department of Safety, Security and Liason during the financial year under review. The transfer was officialised during the budget adjustment estimate. All transactions which took place during the financial year under review for above programme will be accounted for and disclosed by the Department of Safety, Security and Liason. Comparative figures for 2010/11 financial year have not been affected by this transfer.



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## **8. NEW/ PROPOSED ACTIVITIES**

There were no new activities undertaken by the Department during the financial year under review.

## **9. ASSET MANAGEMENT**

The department has ensured that all movable, immovable, major and minor assets are included in the asset register. The department has ensured that the assets register complies with the minimum requirements of the asset register as per the Asset Management Framework issued by the National Treasury.

## **10. EVENTS AFTER THE REPORTING DATE**

The Department processed invoices to the value of **R 223.250 million** during April and May 2012 which relates to the 2011/2012 financial year. These payments however do not form part of the 2011/12 financial year' expenditure and are disclosed as note number **20** of the Annual Financial Statements. The department will implement cost curtailment measures and submit a budget pressure to Budget and Finance Committee during 2012/13 financial year in order to deal with the above accruals.

## **11. PERFORMANCE INFORMATION**

The established Integrated Planning (IP) section reporting to the Corporate Strategy coordinates the Strategic Planning sessions out of which Programmes derive their purposes, objectives and measures over the MTEF period. It is then detailed to an Operational Plan (OP) which gives quarterly targets. On a monthly basis Programmes report on achievements based on the Operation Plan objectives. The IP unit evaluates implementation through the Monitoring and Evaluation sub-programme.

## **12. SCOPA RESOLUTIONS**

There were no SCOPA resolutions taken on the 2010/11 Annual Report.

<b>Reference to previous audit report and scope resolution</b>	<b>Subject</b>	<b>Findings on progress</b>

## **13. PRIOR MODIFICATIONS TO AUDIT REPORTS**

<b>Subject</b>	<b>Matters reported by the AG 2010/11 financial year</b>	<b>Progress to deal with issues raised</b>
Irregular Expenditure amounting to R 352,958 million was incurred by the Department as a result of the contravention of supply chain management legislation	2010/11 Emphases of matters.	An independent professional audit firm has been appointed to conduct an investigation on these transactions. The recommendations will be assessed and implemented accordingly.
Deficient reported performance information.	Predetermined objectives	The department has established a monitoring and evaluation unit. Programmes are now required to provide Portfolios of Evidence to support all reported progress which will be validated by this unit.
Material misstatements identified and corrected.	Non Compliance with Laws and Regulations	The Accounting Officer has since established an Annual Financial Statement committee which is chaired by the Acting CFO, and tasked with the function of reviewing the Financial Statements before they are presented to the Programme Managers forum which is chaired by the Accounting Officer.

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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

Subject	Matters reported by the AG 2010/11 financial year	Progress to deal with issues raised
Goods and services below R500,000 procured without three written price quotations.	Non Compliance with Laws and Regulations	Three quotations are invited for procurement of all goods and services below R500,000 all inclusive. Disciplinary action is being taken against officials responsible.
Goods and Services above R500,000 procured without competitive bidding process.	Non Compliance with Laws and Regulations	All affected suppliers have been de-activated from the system pending the above investigation. The department compels all bidders to complete a compulsory supplier's questionnaire and SBD forms in all tender documents for 2011/12 financial year. All members/directors of close corporations or companies are verified on the CIPRO website and PERSAL.
Awards made to bidders who did not submit SBD 4 forms.	Non Compliance with Laws and Regulations	All affected suppliers have been de-activated from the system pending the above investigation. The department currently compels all bidders to complete a compulsory supplier's questionnaire and SBD forms in all tender documents for 2011/12 financial year. All members/directors of close corporations or companies are verified on the CIPRO website and PERSAL.
Awards made to suppliers who did not declare their employment by the state.	Non Compliance with Laws and Regulations	All affected suppliers have been de-activated from the system pending the above investigation. Suppliers in the database have been requested to complete SBD4 forms.
Employees performed remunerative work without written permission from the relevant Executive Authority.	Non Compliance with Laws and Regulations	All affected suppliers have been de-activated from the system pending the above investigation. Suppliers in the database have been requested to complete SBD4 forms.
Appointments made in posts that had not been advertised.	Non Compliance with Laws and Regulations	Approval to fill the posts without advert was granted by the Accounting Officer. All posts will be advertised prior to appointment and necessary approval will be obtained from the accounting officer where there are deviations from normal processes.
A process to the claims in applications was not followed for all appointments.	Non Compliance with Laws and Regulations	Qualifications for the identified officials have been verified by the Department. All short-listed candidates will be verified, screened and vetted prior to appointment.
Accounting officer did not take appropriate steps to timeously collect all money due to the department.	Non Compliance with Laws and Regulations	The department has established a debt management section, which will make sure that all money owed to the department is collected, and debts are created for long outstanding debtors.
Processes and procedures to identify unused owned and leased buildings and to perform utilisation inspections not in place.	Non Compliance with Laws and Regulations	Building inspections are conducted on monthly basis. The Department is in a process of appointing a service provider to assist with GI-AMA implementation.

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

Subject	Matters reported by the AG 2010/11 financial year	Progress to deal with issues raised
Appointed project managers not registered with Project and Construction Management Council.	Non Compliance with Laws and Regulations	It was not the requirement of the posts for the officials to gain registration with the project management profession. However the Department is assisting and encouraging the project co-ordinators to register with the Council.
Department did not exercise oversight responsibility regarding financial and performance reporting, compliance and related internal controls.	Non Compliance with Laws and Regulations	The department has established a monitoring and evaluation unit. Programmes are now required to provide Portfolio of Evidence to support all reported progress which will be validated by this unit.
Department did not implement proper record keeping.	Internal Control	The Department has appointed the service provider (Metrofile) to develop and implement a Records Management File Plan. The File Plan implementation has started during 2011/12 financial year.
Controls over daily and monthly processing and reconciling of transactions.	Internal Control	The bookkeeping section performs daily reconciliations of all transactions performed by the Department.
Financial and performance reports not supported and evidenced by reliable information.	Internal Control	The department has established a monitoring and evaluation unit. Programmes are now required to provide Portfolio of Evidence to support all reported progress which will be validated by this unit.
Department did not review and monitor compliance with applicable laws and regulations.	Internal Control	The department has established a monitoring and evaluation unit. Programmes are now required to provide Portfolio of Evidence to support all reported progress which will be validated by this unit.
Department did not design and implement formal controls over information technology.	Internal Control	The Accounting Officer has approved the Risk Management Strategy and Fraud Prevention Plan.
Department did not implement appropriate risk management activities.	Internal Control	The Accounting Officer has approved the Risk Management Strategy and Fraud Prevention Plan.
Investigation to an official who is using government property for his financial gain.	Internal Control	Investigation has been conducted by Integrity unit and the official has since been transferred to the Department of Safety, Security and Liaison during the function shift of Traffic Management programme.
Various investigations to corruption allegations.	Internal Control	Investigations are being conducted by Integrity Unit and recommendations thereof will be implemented accordingly.

#### 14. IMPROVEMENT IN FINANCIAL MANAGEMENT

There has been improvement in implementing and complying with the PFMA during the year of reporting. The monthly financial reports were submitted timeously to the Provincial Treasury and Executive Authority. Most of the audit queries received from both the Internal Audit and Auditor General were different from issues raised in previous financial years.



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Accounting Officer**  
**for the year ended 31 March 2012**

**15. EXEMPTIONS AND DEVIATIONS RECEIVED FROM THE NATIONAL TREASURY**

There were no exemptions and deviations received from the National Treasury on the compilation of the 2011/12 financial year's Annual Financial Statements

The Annual Financial Statements set out on pages 81 to 144 have been approved by the Accounting Officer.

**K.M MOHLESEDI**  
**HEAD OF DEPARTMENT**  
**DEPARTMENT OF PUBLIC WORKS, ROADS AND TRANSPORT**  
**DATE: 31 MAY 2011**



**Mpumalanga Province  
Department of Public Works, Roads and Transport  
Vote 8**

**Report of the Auditor-General  
for the year ended 31 March 2012**

**REPORT OF THE AUDITOR-GENERAL TO THE MPUMALANGA PROVINCIAL LEGISLATURE ON VOTE NO. 8:  
DEPARTMENT OF PUBLIC WORKS, ROADS AND TRANSPORT  
REPORT ON THE FINANCIAL STATEMENTS**

**Introduction**

1. I have audited the financial statements of the Department of Public Works, Roads and Transport set out on pages 81 to 144, which comprise the appropriation statement, the statement of financial position as at 31 March 2012, the statement of financial performance, the statement of changes in net assets and the cash flow statement for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

**Accounting officer's responsibility for the financial statements**

2. The accounting officer is responsible for the preparation of these financial statements in accordance with the Departmental Financial Reporting Framework and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2011 (Act No. 6 of 2011) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor-General's responsibility**

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA), the *General Notice* issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

6. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Public Works, Roads and Transport as at 31 March 2012 and its financial performance and cash flows for the year then ended in accordance with the Departmental Financial Reporting Framework and the requirements of the PFMA and DoRA.

**Emphasis of matters**

7. I draw attention to the matters below. My opinion is not modified in respect of these matters.

**Material losses**

8. As disclosed in note 6 to the financial statements, material losses of R2 595 000 were incurred as a result of irrecoverable debts written off.

**Material impairments**

9. As disclosed in disclosure note 28, material impairments of R10 043 000 were incurred as the recovery of these amounts were doubtful.





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**Report of the Auditor-General**  
**for the year ended 31 March 2012**

**Irregular expenditure**

10. The department incurred irregular expenditure of R61 053 000, as the expenditure was incurred in contravention of applicable laws and regulations, as disclosed in note 24 to the financial statements.

**Additional matter**

11. I draw attention to the matter below. My opinion is not modified in respect of this matter.

**Financial reporting framework**

12. The financial reporting framework prescribed by the National Treasury and applied by the department is a compliance framework. The wording of my opinion on a compliance framework should reflect that the financial statements have been prepared in accordance with this framework. Section 20(2)(a) of the PAA, however, requires me to express an opinion on the fair presentation of the financial statements. The wording of my opinion therefore reflects this requirement.

**REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS**

13. In accordance with the PAA and the *General Notice* issued in terms thereof, I report the following findings relevant to performance against predetermined objectives, compliance with laws and regulations and internal control, but not for the purpose of expressing an opinion.

**Predetermined objectives**

14. I performed procedures to obtain evidence about the usefulness and reliability of the information in the annual performance report as set out on pages 11 to 64 of the annual report.
15. The reported performance against predetermined objectives was evaluated against the overall criteria of usefulness and reliability. The usefulness of information in the annual performance report relates to whether it is presented in accordance with the National Treasury's annual reporting principles and whether the reported performance is consistent with the planned objectives. The usefulness of information further relates to whether indicators and targets are measurable (i.e. well defined, verifiable, specific, measurable and time bound) and relevant as required by the National Treasury's *Framework for managing programme performance information*.
16. The reliability of the information in respect of the selected programmes is assessed to determine whether it adequately reflects the facts (i.e. whether it is valid, accurate and complete).
17. The material findings are as follows:

**Usefulness of information**

**Presentation**

18. The National Treasury's *Guide for the preparation of the annual report* requires that explanations for major variances between the planned and reported (actual) targets should be provided in all instances and should also be supported by adequate and reliable corroborating evidence. Adequate and reliable corroborating evidence could not be provided for 33% of the major variances as disclosed in the annual performance report. The institution's records did not permit the application of alternative audit procedures. Consequently, I did not obtain sufficient appropriate audit evidence to satisfy myself as to the validity, accuracy and completeness of the reasons for major variances.

**Additional matter**

19. I draw attention to the following matter. This matter does not have an impact on the predetermined objectives audit findings reported above.

**Achievement of planned targets**

20. Of the total number of 90 planned targets for the year, 45 were not achieved. This means that 50% of the total planned targets were not achieved during the year under review. This was mainly due to the fact that indicators and targets were not suitably developed during the strategic planning process.





**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Report of the Auditor-General**  
**for the year ended 31 March 2012**

**Compliance with laws and regulations**

21. I performed procedures to obtain evidence that the entity has complied with applicable laws and regulations regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key applicable laws and regulations as set out in the *General Notice* issued in terms of the PAA are as follows:

**Annual financial statements, performance report and annual report**

22. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and were not supported by full and proper records, as required by section 40(1)(a) and (b) of the PFMA.

**Human resource management**

23. Funded vacant posts were not filled within 12 months, as required by Public Service Regulation 1/ VII/C.1A.2.

**Procurement and contract management**

24. Employees of the department performed remunerative work outside their employment in the department without written permission from the relevant authority, as required by section 30 of the Public Service Act of South Africa, 1994 (Act No. 103 of 1994).
25. Allegations of failure to comply with the supply chain management system laid against role players in the supply chain management system were not investigated, as required by Treasury Regulation 16A9.1(b).
26. Persons in the service of the department whose close family members, partners or associates had a private or business interest in contracts awarded by the department failed to disclose such interest, as required by Treasury Regulation 16A8.4.
27. Sufficient appropriate audit evidence could not be obtained that goods and services with a transaction value above R500 000 had been procured by means of inviting competitive bids, as required by Treasury Regulation 16A6.1.
28. Sufficient appropriate audit evidence could not be obtained that contracts had been awarded to suppliers whose tax matters were declared by the South African Revenue Service to be in order, as required by Treasury Regulation 16A9.1(d) and the Preferential Procurement Regulations.
29. Contracts were awarded to bidders who did not submit a declaration on whether they are employed by the state or connected to any person employed by the state, contrary to Treasury Regulation 16A8.3.

**Revenue management**

30. The accounting officer did not take effective and appropriate steps to collect all money due, as required by section 38(1)(c)(i) of the PFMA and Treasury Regulations 11.2.1, 15.10.1.2(a) and 15.10.1.2(e).

**Service delivery – public works**

31. The department did not implement processes and procedures to identify unused owned and leased buildings to prevent the underutilisation and non-utilisation of office accommodation.
32. The appointed project managers were not registered with the South African Council for the Project and Construction Management Professions, as required by sections 18(2) and 19 of the Project and Construction Management Professions Act of South Africa, 2000 (Act No. 48 of 2000).
33. Sufficient appropriate audit evidence could not be obtained that goods and services with a transaction value above R500 000 had been procured by means of inviting competitive bids.

**Internal control**

34. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with laws and regulations. The matters reported below under the fundamentals of internal control are limited to the findings on the annual performance report and the findings on compliance with laws and regulations included in this report.

**Mpumalanga Province  
Department of Public Works, Roads and Transport  
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**Report of the Auditor-General  
for the year ended 31 March 2012**

**Leadership**

35. The department did not exercise oversight responsibility regarding financial and performance reporting and compliance as well as related internal controls.

**Financial and performance management**

36. The department did not implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information was accessible and available to support financial and performance reporting.
37. The department did not implement controls over daily and monthly processing and reconciling of transactions.
38. The department did not prepare regular, accurate and complete financial and performance reports that were supported and evidenced by reliable information.
39. The department did not review and monitor compliance with applicable laws and regulations.
40. The department did not design and implement formal controls over information technology systems to ensure the reliability of the systems and the availability, accuracy and protection of information.

**INVESTIGATIONS**

**Investigations in progress**

41. An investigation is being conducted by the department to probe the manner in which an employee had unauthorised possession of a government-owned vehicle. Further allegations of fraud and corruption were also revealed against the employee. The investigation was still ongoing at the reporting date.
42. An investigation is being conducted by the department to probe the manner in which the Construction Education and Training Authority (CETA) handled the contract between them and the department. The department is disputing damages amounting to R1 468 772. The investigation was still ongoing at the reporting date.

**PERFORMANCE AUDITS**

43. During the year under review, a performance audit was conducted on the readiness of government to report on its performance. The focus of the audit is on how government institutions are guided and assisted to report on their performance as well as the systems and processes that they have put in place. The audit is currently in the reporting phase and the findings will be reported on in a separate report.

*Auditor-General*

Nelspruit  
31 July 2012



**AUDITOR - GENERAL  
SOUTH AFRICA**

*Auditing to build public confidence*

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Appropriation Statement**  
**for the year ended 31 March 2012**

APPROPRIATION STATEMENT	Appropriation per programme									
	2011/12					2010/11				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>1. ADMINISTRATION</b>										
Current payment	454,387	-	(17,452)	436,935	436,849	86	100.0%	370,013	369,253	
Transfers and subsidies	7,720	-	(3,750)	3,970	3,969	1	100.0%	560	545	
Payment for capital assets	28,415	-	(16,661)	11,754	11,770	(16)	100.3%	2,621	2,950	
Payment for financial assets	-	-	-	-	-	-	-	-	12	
<b>2. PUBLIC WORKS</b>										
Current payment	348,775	-	9,644	358,419	358,655	(236)	100.1%	355,318	354,839	
Transfers and subsidies	74,274	-	-	74,274	75,203	(929)	101.3%	58,507	58,494	
Payment for capital assets	5,329	-	565	5,894	4,691	1,203	79.6%	3,314	2,601	
Payment for financial assets	-	-	-	-	-	-	-	-	9	
<b>3. TRANSPORT INFRASTRUCTURE</b>										
Current payment	783,690	-	12,018	795,708	794,531	1,465	99.8%	653,993	653,526	
Transfers and subsidies	7,830	-	253	8,083	8,193	(110)	101.4%	4,131	4,069	
Payment for capital assets	933,637	-	27,194	960,831	962,137	(1,306)	100.1%	554,642	555,008	
Payment for financial assets	-	-	2,600	2,600	2,595	5	99.8%	-	-	

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Mpumalanga Province  
Department of Public Works, Roads and Transport  
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Appropriation Statement  
for the year ended 31 March 2012

	2011/12		2010/11	
	Final Appropriation	Actual Expenditure	Final Appropriation	Actual Expenditure
<b>TOTAL (brought forward)</b>				
Reconciliation with statement of financial performance				
<b>ADD</b>				
Departmental receipts	22,230		306,254	
Actual amounts per statement of financial performance (total revenue)	3,615,439		3,467,577	
Actual amounts per statement of financial performance (total expenditure)		3,587,947		3,145,956

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Appropriation Statement**  
**for the year ended 31 March 2012**

Appropriation per economic classification									
	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	766,326	-	(13,393)	752,933	751,720	1,213	99.8%	932,221	931,682
Goods and services	1,297,427	-	17,322	1,314,749	1,314,181	568	100.0%	1,156,105	1,145,931
<b>Transfers and subsidies</b>									
Provinces and municipalities	73,964	-	-	73,964	73,963	1	100.0%	57,615	57,725
Public corporations and private enterprises	442,399	-	(5,261)	437,138	433,607	3,531	99.2%	410,868	407,331
Non-profit institutions	-	-	-	-	-	-	-	98	98
Households	15,960	-	(3,497)	12,463	13,477	(1,014)	108.1%	6,171	5,953
<b>Payments for capital assets</b>									
Buildings and other fixed structures	956,489	-	15,629	972,118	971,380	738	99.9%	552,996	550,081
Machinery and equipment	40,644	-	(13,400)	27,244	27,024	220	99.2%	43,760	45,645
Land and subsoil assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>									
	-	-	2,600	2,600	2,595	5	99.8%	-	21
<b>Total</b>	<b>3,593,209</b>	<b>-</b>	<b>-</b>	<b>3,593,209</b>	<b>3,587,947</b>	<b>5,262</b>	<b>99.9%</b>	<b>3,159,834</b>	<b>3,144,467</b>



Mpumalanga Province  
Department of Public Works, Roads and Transport  
Vofe 8

Appropriation Statement  
for the year ended 31 March 2012

Statutory Appropriation									
Direct changes against the National/Provincial Rev- enue Fund	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Member of executive committee / parliamentary officers	1,620	-	-	1,620	1,620	-	100.0%	1,489	1,489
<b>Total</b>	<b>1,620</b>	<b>-</b>	<b>-</b>	<b>1,620</b>	<b>1,620</b>	<b>-</b>	<b>100.0%</b>	<b>1,489</b>	<b>1,489</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Details per Programme 1**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1.1 OFFICE OF THE MEC									
Current payment	5,454		(1,170)	4,284	4,284	-	100.0%	4,427	4,264
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Payment for capital assets	170	-	(155)	15	15	-	100.0%	165	141
1.2 MANAGEMENT OF THE DEPARTMENT									
Current payment	4,320	-	(1,289)	3,031	3,081	(50)	101.6%	3,811	3,124
Transfers and subsidies	100	-	(100)	-	-	-	-	-	-
Payment for capital assets	250	-	-	250	161	89	64.4%	175	311
1.3 CORPORATE SUPPORT									
Current payment	444,613	-	(14,993)	429,620	429,484	136	100.8%	361,775	361,865
Transfers and subsidies	7,620	-	(3,650)	3,970	3,969	1	100.0%	560	545
Payment for capital assets	27,995	-	(16,506)	11,489	11,594	(105)	101.1%	2,281	2,498
Payment for capital assets							-	-	12
Total	490,522	-	(37,863)	452,659	452,588	71	100.0%	373,194	372,760

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Details per Programme 1**  
**for the year ended 31 March 2012**

Economic classification	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	213,448	-	(10,659)	202,789	202,557	232	99.9%	198,283	198,257
Goods and services	242,559	-	(6,793)	235,766	235,912	(146)	100.1%	171,730	170,996
<b>Transfers and subsidies to:</b>									
Provinces and municipalities	-	-	-	-	-	-	-	-	-
Households	7,720	-	(3,750)	3,970	3,969	1	100.0%	560	545
<b>Payment for capital assets</b>									
Buildings and other fixed structures	-	-	-	-	31	(31)	-	-	-
Machinery and equipment	28,415	-	(16,661)	11,754	11,739	15	99.9%	2,621	2,950
<b>Payments for financial assets</b>									
	-	-	-	-	-	-	-	-	12
<b>Total</b>	<b>492,142</b>	<b>-</b>	<b>(37,863)</b>	<b>454,279</b>	<b>454,208</b>	<b>71</b>	<b>100.0%</b>	<b>373,194</b>	<b>372,760</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Details per Programme 1**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
2.1 PROGRAMME SUPPORT OFFICE									
Current payment	4,878	-	(1,638)	3,240	3,227	13	99.6%	4,639	3,682
Payment for capital assets	40	-	(40)	-	-	-	-	100	50
2.2 DESIGN									
Current payment	10,122	-	2,350	12,472	12,398	74	99.4%	10,941	10,348
Payment for capital assets	200	-	-	200	255	(55)	127.5%	255	60
2.3 CONSTRUCTION									
Current payment	12,328	-	5,840	18,168	19,386	(1,218)	106.7%	22,870	23,249
Payment for capital assets	725	-	605	1,330	119	1,211	8.9%	773	292
2.4 MAINTENANCE									
Current payment	19,917	-	(1,620)	18,297	18,261	36	99.8%	30,507	18,663
Payment for capital assets	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
2.5 PROPERTY MANAGEMENT									
Current payment	301,530	-	4,712	306,242	305,383	859	99.7%	286,361	298,897
Transfers and subsidies	74,274	-	-	74,274	75,203	(929)	101.3%	58,507	58,494
Payment for capital assets	4,364	-	-	4,364	4,317	47	98.9%	2,186	2,199
Payment for financial assets	-	-	-	-	-	-	-	-	9
Total	428,378	-	10,209	438,587	438,549	38	100%	417,139	415,943

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Details per Programme 2**  
**for the year ended 31 March 2012**

Economic classification	2011/12						2010/11		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	213,240	-	(1,720)	211,520	211,330	190	99.9%	197,651	197,647
Goods and services	135,535	-	12,574	148,109	147,325	784	99.5%	157,667	157,192
<b>Transfers and subsidies to:</b>									
Provinces and municipalities	73,964	-	-	73,964	73,963	1	100.0%	57,615	57,615
Households	310	-	-	310	1,240	(930)	400.0%	892	879
<b>Payment for capital assets</b>									
Buildings and other fixed structures	1,700	-	-	1,700	3,240	(1,540)	190.6%	600	963
Machinery and equipment	3,629	-	(645)	2,984	1,451	1,533	48.6%	2,714	1,638
Land and subsoil assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>									
<b>Total</b>	<b>428,378</b>	<b>-</b>	<b>10,209</b>	<b>438,587</b>	<b>438,549</b>	<b>38</b>	<b>100%</b>	<b>417,139</b>	<b>415,943</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Details per Programme 3**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>3.1 PROGRAMME SUPPORT</b>									
Current payment	1,981	-	(526)	1,455	1,454	1	99.9%	1,907	1,666
Payment for capital assets	-	-	92	92	90	2	97.8%	50	53
<b>3.2 ROAD PLANNING</b>									
Current payment	48,634	-	(5,822)	42,812	42,782	30	99.9%	45,614	45,605
Payment for capital assets	-	-	-	-	30	(30)	-	-	-
<b>3.3 DESIGN</b>									
Current payment	30,753	-	6,554	37,307	37,211	96	99.7%	59,212	23,810
Transfers and subsidies	-	-	-	-	37	(37)	-	30	30
Payment for capital assets	-	-	40	40	61	(21)	152.5%	555	17,386
<b>3.4 CONSTRUCTION</b>									
Current payment	22,318	-	(5,639)	16,679	16,403	276	98.3%	28,257	76,911
Transfers and subsidies	-	-	-	-	127	(127)	-	263	263
Payment for capital assets	715,646	-	63,000	778,646	778,795	(149)	100.0%	531,188	417,029
<b>3.5 MAINTANANCE</b>									
Current payment	680,004	-	17,451	697,455	696,393	1,062	99.9%	519,003	505,534
Transfers and subsidies	7,830	-	253	8,083	8,029	54	99.3%	3,838	3,776
Payment for capital assets	217,991	-	(35,938)	182,053	183,161	(1,108)	100.6%	22,849	120,540
Payments for financial as-sets	-	-	2,600	2,600	2,595	5	99.8%	-	-
<b>Total</b>	<b>1,725,157</b>	<b>-</b>	<b>42,065</b>	<b>1,767,222</b>	<b>1,767,168</b>	<b>54</b>	<b>100%</b>	<b>1,212,766</b>	<b>1,212,603</b>



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Details per Programme 3**  
**for the year ended 31 March 2012**

Economic classification	2011/12						2010/11		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	279,099	-	1,271	280,370	279,638	732	99,7%	268,355	267,865
Goods and services	504,591	-	10747	515,338	514,893	733	99,9%	385,638	385,661
<b>Transfers and subsidies to:</b>									
Provinces & municipalities	-	-	-	-	-	-	-	-	110
Households	7,830	-	253	8,083	8,193	(110)	101,4%	4,131	3,959
<b>Payment for capital assets</b>									
Buildings and other fixed structures	931,495	-	20,162	951,657	951,659	(2)	100,00%	542,290	538,860
Machinery and equipment	2,142	-	7,032	9,174	10,478	(1,304)	114,2%	12,512	16,148
<b>Payment for financial assets</b>									
	-	-	2,600	2,600	2,595	5	99,8%	-	-
<b>Total</b>	<b>1,725,157</b>	<b>-</b>	<b>42,065</b>	<b>1,767,222</b>	<b>1,767,168</b>	<b>54</b>	<b>100,0%</b>	<b>1,212,766</b>	<b>1,212,603</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Details per Programme 4**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
4.1 PROGRAMME SUPPORT									
	Current payment	3,326	-	(1,766)	1,560	1,560	-	100.0%	3,115
Payment for capital assets	-	-	-	-	-	-	-	150	113
4.2 PUBLIC AND FREIGHT PLANNING									
	Current payment	5,316	-	(2,228)	3,088	3,087	1	100.0%	2,283
Payment for capital assets	20	-	(9)	11	10	1	90.9%	30	67
4.3 PUBLIC AND FREIGHT INFRASTRUCTURE									
	Current payment	7,474	-	(660)	6,814	6,790	24	99.6%	9,186
Transfers and subsidies	-	-	-	-	18	(18)	-	-	-
Payment for capital assets	21,314	-	(3,288)	18,026	15,724	2,302	87.2%	9,308	9,466
4.4 INSTITUTIONAL MANAGEMENT									
	Current payment	356,545	-	8,900	365,445	366,413	(968)	100.2%	359,616
Transfers and subsidies	442,399	-	(5,219)	437,180	433,531	3,649	99.2%	410,878	407,331
Payment for capital assets	1,725	-	(100)	1,625	1,618	7	99.5%	305	1,617
4.5 OPERATOR SAFETY AND COMPLIANCE									
	Current payment	23,446	-	1,545	24,991	24,992	(1)	100.0%	18,992
Transfers and subsidies	100	-	(90)	10	10	-	10.0%	100	51
Payment for capital assets	4,700	-	(2,776)	1,924	1,922	2	99.9%	3,221	1,845

Mpumalanga Province  
Department of Public Works, Roads and Transport  
Vote 8

Details per Programme 4  
for the year ended 31 March 2012

4.6 REGULATION AND CONTROL Current payment Transfers and subsidies  Payment for capital assets	15,718	-	(3,308) 48	12,410 48	12,375 48	35	100.0%	12,977 20	11,999 66
	390	-	(256)	134	169	(35)	104.5%	66	156
	882,473	-	(9,207)	873,266	868,267	4,999	99.4%	830,247	826,817
Total									



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Details per Programme 4**  
**for the year ended 31 March 2012**

Economic classification	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	43,575	-	(2,354)	41,221	41,159	62	99.8%	36,737	36,728
Goods and services	368,250	-	4,837	373,087	374,983	(896)	100.2%	369,432	369,377
<b>Transfers and subsidies to:</b>									
Public corporations and private enterprises	442,399	-	(5,261)	437,138	433,607	3,531	99.2%	410,868	407,331
Households	100	-	-	100	75	25	75.0%	130	117
<b>Payment for capital assets</b>									
Buildings and other fixed structures	23,294	-	(4,533)	18,761	16,450	2311	87.7%	10,016	9,496
Machinery and equipment	4,855	-	(1,896)	2,959	2,964	(34)	100.2%	3,064	3,768
<b>Total</b>	<b>882,473</b>	<b>-</b>	<b>(9,207)</b>	<b>873,266</b>	<b>868,267</b>	<b>4,999</b>	<b>99.4%</b>	<b>830,247</b>	<b>826,817</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vofe 8**

**Details per Programme 5**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
5.1 PROGRAMME SUPPORT OFFICE									
Current payment	-	-	-	-	-	-	-	1,735	1,465
Payment for capital assets	-	-	-	-	-	-	-	20	37
5.2 SAFETY ENGINEERING									
Current payment	-	-	-	-	-	-	-	3,222	3,221
Payment for capital assets	-	-	-	-	-	-	-	-	31
5.3 TRAFFIC LAW ENFORCEMENT									
Current payment	-	-	-	-	-	-	-	177,336	178,517
Transfers and subsidies	-	-	-	-	-	-	-	178	143
Payment for capital assets	-	-	-	-	-	-	-	17,178	16,269
5.4 ROAD SAFETY EDUCATION									
Current payment	-	-	-	-	-	-	-	33,499	33,413
Transfers and subsidies	-	-	-	-	-	-	-	-	11
Payment for capital assets	-	-	-	-	-	-	-	60	405
5.5 TRANSPORT ADMINISTRATION AND LICENCING									
Current payment	-	-	-	-	-	-	-	26,229	26,660
Transfers and subsidies	-	-	-	-	-	-	-	-	4
Payment for capital assets	-	-	-	-	-	-	-	3,650	1,978
5.6 OVERLOAD CONTROL									
Current payment	-	-	-	-	-	-	-	14,218	13,761
Transfers and subsidies	-	-	-	-	-	-	-	-	19
Payment for capital assets	-	-	-	-	-	-	-	2,000	3,004
Total	-	-	-	-	-	-	-	279,325	278,938

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**Details per Programme 5**  
**for the year ended 31 March 2012**

Economic classification	2011/12						2010/11		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	-	-	-	-	-	-	-	215,783	215,774
Goods and services	-	-	-	-	-	-	-	40,456	41,263
<b>Transfers and subsidies to:</b>									
Households	-	-	-	-	-	-	-	178	177
<b>Payment for capital assets</b>									
Buildings and other fixed structures	-	-	-	-	-	-	-	250	762
Machinery and equipment	-	-	-	-	-	-	-	22,658	20,962
<b>Total</b>	-	-	-	-	-	-	-	<b>279,325</b>	<b>278,938</b>



**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Details per Programme 6**  
**for the year ended 31 March 2012**

Detail per sub-programme	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>6.1 PROGRAMME SUPPORT</b>									
Current payment	1,453	-	(267)	1,186	1,286	(100)	108.4%	1,335	1,183
Transfers and subsidies							-	-	-
Payment for capital assets	100	-	-	100	-	100	-	15	17
<b>6.2 CONSTRUCTION INDUSTRY INNOVATION AND EMPOWERMENT</b>									
Current payment	36,066	-	(765)	35,301	35,296	5	100.0%	26,689	21,147
Transfers and subsidies	-	-	-	-	-	-	-	378	98
Payment for capital assets	803	-	(541)	262	256	6	97.7%	80	91
<b>6.3 SECTOR CO-ORDINATION &amp; MONITORING</b>									
Current payment	14,611	-	(2,830)	11,781	11,742	39	99.7%	10,073	8,227
Transfers and subsidies							-	-	-
Payment for capital assets	200	-	(143)	57	56	1	98.2%	30	22
<b>6.4 PROJECT IMPLEMENTATION</b>									
Current payment	11,326	-	(209)	11,117	11,068	49	99.6%	8,497	6,296
Transfers and subsidies	-	-	-	-	-	-	-	-	276
Payment for capital assets	500	-	(449)	51	51	-	100.0%	66	49
<b>Total</b>	<b>65,059</b>	<b>-</b>	<b>(5,204)</b>	<b>59,855</b>	<b>59,755</b>	<b>100</b>	<b>99.8%</b>	<b>47,163</b>	<b>37,406</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Details per Programme 6**  
**for the year ended 31 March 2012**

Economic classification	2011/12					2010/11			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	16,964		69	17,033	17,036	(3)	100.0%	15,412	15,411
Goods and services	46,492	-	(4,043)	42,449	42,356	93	99.8%	31,182	21,442
<b>Transfers and subsidies to:</b>									
Provinces and municipalities							-	-	-
Non- profit institutions	-	-	-	-	-	-	-	98	98
Households	-	-	-	-	-	-	-	280	276
<b>Payment for capital assets</b>									
Machinery and equipment	1,603	-	(1,230)	373	363	10	97.3%	191	179
<b>Total</b>	<b>65,059</b>	<b>-</b>	<b>(5,204)</b>	<b>59,855</b>	<b>59,755</b>	<b>100</b>	<b>99.8%</b>	<b>47,163</b>	<b>37,406</b>

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Notes of the Appropriation Statement**  
**for the year ended 31 March 2012**

**1. Detail of transfers and subsidies as per Appropriation Act (after Virement):**

Detail of these transactions can be viewed in the note on Transfers and subsidies, disclosure notes and **Annexure 1 (A, B and D)** to the Annual Financial Statements.

**2. Detail of specifically and exclusively appropriated amounts voted (after Virement):**

Detail of these transactions can be viewed in note 1 to the Annual Financial Statements.

**3. Detail on financial transactions in assets and liabilities**

Detail of these transactions per programme can be viewed in the note on Financial transactions in assets and liabilities to the Annual Financial Statements.

**4. Explanations of material variances from Amounts Voted (after Virement):**

4.1 Per Programme	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation
<b>Administration</b>	<b>454,279</b>	<b>454,208</b>	<b>71</b>	<b>0.0%</b>
Immaterial variance				
<b>Public Works</b>	<b>438,587</b>	<b>438,549</b>	<b>38</b>	<b>0.0%</b>
Immaterial variance				
<b>Transport Infrastructure</b>	<b>1,767,222</b>	<b>1,767,168</b>	<b>54</b>	<b>0.0%</b>
Immaterial variance				
<b>Transport Operations</b>	<b>873,266</b>	<b>868,267</b>	<b>4,999</b>	<b>0.6%</b>
Saving on Public Transport Operations Grant as a result of un-operated bus routes and Integrated Rural Mobility Access (IRMA) projects which were in progress at financial year end contributed to the under expenditure. The Department surrendered unspent Public Transport Operators Grant and submitted a roll over request for IRMA projects which were in progress at year end to the Provincial Treasury				
<b>Expanded Public Works Programme</b>	<b>59,855</b>	<b>59,755</b>	<b>100</b>	<b>0.2%</b>
Immaterial variance				

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
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**Notes of the Appropriation Statement**  
**for the year ended 31 March 2012**

4.2 Per Economic classification	Final Approp- riation	Actual Expen- diture	Variance	Variance as a % of Final App- ropriation
	R'000	R'000	R'000	
<b>Current payments:</b>				
Compensation of employees	752,933	751,720	1,213	0.2%
Goods and services	1,314,749	1,313,181	568	(0.0%)
<b>Transfers and subsidies:</b>				
Provinces and municipalities	73,964	73,963	1	(0.0%)
Public corporations and private enterprises	437,138	433,607	3,531	0.8%
Households	12,463	13,477	(1,014)	8.1%
<b>Payments for capital assets:</b>				
Buildings and other fixed structures	972,118	971,380	738	0.1%
Machinery and equipment	27,244	27,024	220	0.8%
<b>Payments for capital assets:</b>	2,600	2,595	5	0.2%

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Statement of Financial Performance**  
**for the year ended 31 March 2012**

**PERFORMANCE**

**REVENUE**

Annual appropriation  
Statutory appropriation  
Departmental revenue

**Note**

**2011/12**  
**R'000**

**2010/11**  
**R'000**

1	3,591,589	3,159,834
2	1,620	1,489
3	22,230	306,254

**TOTAL REVENUE**

**3,615,439**

**3,467,577**

**EXPENDITURE**

**Current expenditure**

Compensation of employees  
Goods and services

4	751,720	933,172
5	1,314,181	1,145,930

**Total current expenditure**

**2,065,901**

**2,079,102**

**Transfers and subsidies**

Transfers and subsidies

7	521,047	471,107
	<b>521,047</b>	<b>471,107</b>

**Expenditure for capital assets**

Tangible capital assets

8	998,404	595,726
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**Total expenditure for capital assets**

**998,404**

**595,726**

**Payments for financial assets**

6	2,595	21
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**TOTAL EXPENDITURE**

**3,587,947**

**3,145,956**

**SURPLUS/(DEFICIT) FOR THE YEAR**

**27,492**

**321,621**

**Reconciliation of Net Surplus/(Deficit) for the year**

Voted funds

Annual appropriation  
Conditional grants

	5,262	15,367
	2,123	1,666
	3,139	13,701

Departmental revenue

3	22,230	306,254
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**SURPLUS/(DEFICIT) FOR THE YEAR**

**27,492**

**321,621**

**Mpumalanga Province**  
**Department of Public Works, Roads and Transport**  
**Vote 8**

**Statement of Financial Position**  
**for the year ended 31 March 2012**

**POSITION**

**ASSETS**

**Current assets**

Unauthorised expenditure  
Fruitless and wasteful expenditure  
Receivables

**Note**

**2011/12**  
**R'000**

**2010/11**  
**R'000**

**69,837**

**271,876**

9

4,875

4,875

10

4,052

4,052

11

60,910

262,949

**TOTAL ASSETS**

**69,837**

**271,876**

**LIABILITIES**

**Current liabilities**

Departmental revenue to be surrendered to the Revenue Fund  
Bank overdraft  
Payables

13

7,532

37,816

14

20

215,335

15

52,849

5,128

**TOTAL LIABILITIES**

**60,401**

**258,279**

**NET ASSETS**

**9,436**

**13,597**

**Represented by:**

Recoverable revenue

**Note**

**2011/12**  
**R'000**

**2010/11**  
**R'000**

9,436

13,597

**TOTAL**

**9,436**

**13,597**





**Mpumalanga Province**  
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**Statement of Changes in Net Assets**  
**for the year ended 31 March 2012**

**NET ASSETS**

**Note**

**2011/12**  
**R'000**

**2010/11**  
**R'000**

**Recoverable revenue**

Opening balance

13,597

14,472

Transfers:

**(4,161)**

**(875)**

Irrecoverable amount written off

(2,595)

21

Debt recovered (incl in departmental receipts)

(1,566)

(3,373)

Debts raised

-

2,477

**Closing balance**

**9,436**

**13,597**



**Mpumalanga Province**  
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**Cash Flow Statement**  
**for the year ended 31 March 2012**

<b>CASH FLOW</b>	<b>Note</b>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts		<b>3,612,980</b>	<b>3,242,393</b>
Annual appropriated funds received	1.1	3,591,589	2,935,053
Statutory appropriated funds received	2	1,620	1,489
Departmental revenue received	3	19,771	305,851
Net (increase)/decrease in working capital		70,786	86,899
Surrendered to Revenue Fund		121,194	(320,574)
Current payments		(2,065,901)	(2,079,102)
Payment for financial assets		(2,595)	(21)
Transfers and subsidies paid		(521,047)	(471,107)
<b>Net cash flow available from operating activities</b>	<b>16</b>	<b>1,215,421</b>	<b>458,488</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for capital assets	8	(998,404)	(595,726)
Proceeds from sale of capital assets	3.4	2,459	403
<b>Net cash flows from investing activities</b>		<b>(995,945)</b>	<b>(595,323)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Increase/(decrease) in net assets		(4,161)	(875)
<b>Net cash flows from financing activities</b>		<b>(4,161)</b>	<b>(875)</b>
Net increase/(decrease) in cash and cash equivalents		215,315	(137,710)
Cash and cash equivalents at beginning of period		(215,335)	(77,625)
<b>Cash and cash equivalents at end of period</b>	<b>17</b>	<b>(20)</b>	<b>(215,335)</b>

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**Department of Public Works, Roads and Transport**  
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**Accounting Policies**  
**for the year ended 31 March 2012**

The Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the Act and the Division of Revenue Act, Act 2 of 2006.

**1. Presentation of the Financial Statements**

**1.1 Basis of preparation**

The Financial Statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The modified cash basis constitutes the cash basis of accounting supplemented with additional disclosure items. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid.

**1.2 Presentation currency**

All amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

**1.3 Rounding**

Unless otherwise stated all financial figures have been rounded to the nearest one thousand Rand (R'000).

**1.4 Comparative figures**

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

**1.5 Comparative figures - Appropriation Statement**

A comparison between actual amounts and final appropriation per major classification of expenditure is included in the Appropriation Statement.

**2. Revenue**

**2.1 Appropriated funds**

Appropriated funds comprises of departmental allocations as well as direct charges against revenue fund (i.e. statutory appropriation).

Appropriated funds are recognised in the financial records on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the financial records on the date the adjustments become effective.

Unexpended appropriated funds are surrendered to the National/Provincial Revenue Fund. Any amounts owing to the National/Provincial Revenue Fund at the end of the financial year are recognised as payable in the statement of financial position.

Any amount due from the National/Provincial Revenue Fund at the end of the financial year is recognised as a receivable in the statement of financial position.

**2.2 Departmental revenue**

All departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

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Any amount owing to the National/Provincial Revenue Fund is recognised as a payable in the statement of financial position.

No accrual is made for the amount receivable from the last receipt date to the end of the reporting period. These amounts are however disclosed in the disclosure note to the annual financial statements.

### **2.3 Direct Exchequer receipts**

All direct exchequer receipts are recognised in the statement of financial performance when the cash is received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

Any amount owing to the National/Provincial Revenue Funds at the end of the financial year is recognised as a payable in the statement of financial position.

### **2.4 Direct Exchequer payments**

All direct exchequer payments are recognised in the statement of financial performance when final authorisation for payment is effected on the system (by no later than 31 March of each year).

### **2.5 Aid assistance**

Aids assistance is recognised as revenue when received

All in-kind aid assistance is disclosed at fair value on the date of receipt in the annexures to the Annual Financial Statements

The cash payments made during the year relating to aid assistance projects are recognised as expenditure in the statement of financial performance when final authorisation for payments is effected on the system (by no later than 31 March of each year)

The value of the assistance expensed prior to the receipt of funds is recognised as a receivable in the statement of financial position.

Inappropriately expensed amounts using aid assistance and any unutilised amounts are recognised as payables in the statement of financial position.

All CARA funds received must be recorded as revenue when funds are received. The cash payments made during the year relating to CARA earmarked projects are recognised as expenditure in the statement of financial performance when final authorisation for payments effected on the system (by no later than 31 March of each year)

Inappropriately expensed amounts using CARA funds are recognised as payables in the statement of financial position. Any unutilised amounts are transferred to retained funds as they are not surrendered to the revenue fund.

## **3. Expenditure**

### **3.1 Compensation of employees**

#### **3.1.1 Salaries and wages**

Salaries and wages are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

Other employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements at its face value and are not recognised in the statement of financial performance or position.

Employee costs are capitalised to the cost of a capital project when an employee spends more than 50% of his/her time on the project. These payments form part of expenditure for capital assets in the statement of financial performance.

### **3.1.2 Social contributions**

Employer contributions to post employment benefit plans in respect of current employees are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the National Revenue Fund and not in the financial statements of the employer department.

Employer contributions made by the department for certain of its ex-employees (such as medical benefits) are classified as transfers to households in the statement of financial performance.

### **3.2 Goods and services**

Payments made for goods and/or services are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

The expense is classified as capital if the goods and/or services were acquired for a capital project or if the total purchase price exceeds the capitalisation threshold (currently R5, 000). All other expenditures are classified as current.

Rental paid for the use of buildings or other fixed structures is classified as goods and services and not as rent on land.

### **3.3 Interest and rent on land**

Interest and rental payments are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year). This item excludes rental for the use of buildings or other fixed structures. If it is not possible to distinguish between payment for the use of land and the fixed structures on it, the whole amount should be recorded under goods and services.

### **3.4 Payment for financial assets**

Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or underspending of appropriated funds. The write off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts but an estimate is included in the disclosure notes to the financial statements amounts.

All other losses are recognised when authorisation has been granted for the recognition thereof.

### **3.5 Transfers and subsidies**

Transfers and subsidies are recognised as an expense when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

### **3.6 Unauthorised expenditure**

When confirmed unauthorised expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority, recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

Unauthorised expenditure approved with funding is derecognised from the statement of financial position when the unauthorised expenditure is approved and the related funds are received.

Where the amount is approved without funding it is recognised as expenditure in the statement of financial performance on the date of approval.



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**3.7 Fruitless and wasteful expenditure**

Fruitless and wasteful expenditure is recognised as expenditure in the statement of financial performance according to the nature of the payment and not as a separate line item on the face of the statement. If the expenditure is recoverable it is treated as an asset until it is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

**3.8 Irregular expenditure**

Irregular expenditure is recognised as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

**4. Assets**

**4.1 Cash and cash equivalents**

Cash and cash equivalents are carried in the statement of financial position at cost.

Bank overdrafts are shown separately on the face of the statement of financial position.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.

**4.2 Other financial assets**

Other financial assets are carried in the statement of financial position at cost.

**4.3 Prepayments and advances**

Amounts prepaid or advanced are recognised in the statement of financial position when the payments are made and where the goods and services have not been received by year end.

Prepayments and advances outstanding at the end of the year are carried in the statement of financial position at cost.

**4.4 Receivables**

Receivables included in the statement of financial position arise from cash payments made that are recoverable from another party or from the sale of goods/rendering of services.

Receivables outstanding at year-end are carried in the statement of financial position at cost plus any accrued interest. Amounts that are potentially irrecoverable are included in the disclosure notes.

**4.5 Investments**

Capitalised investments are shown at cost in the statement of financial position.

Investments are tested for an impairment loss whenever events or changes in circumstances indicate that the investment may be impaired. Any impairment loss is included in the disclosure notes.

**4.6 Loans**

Loans are recognised in the statement of financial position when the cash is paid to the beneficiary. Loans that are outstanding at year-end are carried in the statement of financial position at cost plus accrued interest.

Amounts that are potentially irrecoverable are included in the disclosure notes.





#### 4.7 Inventory

Inventories that qualify for recognition must be initially reflected at cost. Where inventories are acquired at no cost, or for nominal consideration, their cost shall be their fair value at the date of acquisition.

All inventory items at year-end are reflected using the weighted average cost or FIFO cost formula.

#### 4.8 Capital assets

##### 4.8.1 Movable assets

###### Initial recognition

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the movable capital asset is stated at fair value. Where fair value cannot be determined, the capital asset is included in the asset register at R1.

All assets acquired prior to 1 April 2002 are included in the register R1.

###### Subsequent recognition

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as "expenditure for capital asset" and is capitalised in the asset register of the department on completion of the project.

Repairs and maintenance is expensed as current "goods and services" in the statement of financial performance.

##### 4.8.2 Immovable assets

###### Initial recognition

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the immovable capital asset is stated at R1 unless the fair value for the asset has been reliably estimated.

###### Subsequent recognition

Work-in-progress of a capital nature is recorded in the statement of financial performance as "expenditure for capital asset". On completion, the total cost of the project is included in the asset register of the department that legally owns the asset or the provincial/national department of public works.

Repairs and maintenance is expensed as current "goods and services" in the statement of financial performance.

#### 5. Liabilities

##### 5.1 Payables

Recognised payables mainly comprise of amounts owing to other governmental entities. These payables are carried at cost in the statement of financial position.

##### 5.2 Contingent liabilities

Contingent liabilities are included in the disclosure notes to the financial statements when it is possible that economic benefits will flow from the department, or when an outflow of economic benefits or service potential is probable but cannot be measured reliably.

##### 5.3 Contingent assets

Contingent assets are included in the disclosure notes to the financial statements when it is possible that an inflow of economic benefits will flow to the entity.

#### **5.4 Commitments**

Commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

#### **5.5 Accruals**

Accruals are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

#### **5.6 Employee benefits**

Short-term employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements. These amounts are not recognised in the statement of financial performance or the statement of financial position.

#### **5.7 Lease commitments**

##### **Finance lease**

Finance leases are not recognised as assets and liabilities in the statement of financial position. Finance lease payments are recognised as an expense in the statement of financial performance and are apportioned between the capital and interest portions. The finance lease liability is disclosed in the disclosure notes to the financial statements.

##### **Operating lease**

Operating lease payments are recognised as an expense in the statement of financial performance. The operating lease commitments are disclosed in the disclosure notes to the financial statement.

#### **5.8 Impairment and other provisions**

The department tests for impairment where there is an indication that a receivable, loan or investment may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. An estimate is made for doubtful loans and receivables based on a review of all outstanding amounts at year-end. Impairments on investments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows / service potential flowing from the instrument.

Provisions are disclosed when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the obligation can be made.

#### **6. Receivables for departmental revenue**

Receivables for departmental revenue are disclosed in the disclosure notes to the annual financial statements.

#### **7. Net Assets**

##### **7.1 Capitalisation reserve**

The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlining asset is disposed and the related funds are received.



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**7.2 Recoverable revenue**

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.

**8. Related party transactions**

Specific information with regards to related party transactions is included in the disclosure notes.

**9. Key management personnel**

Compensation paid to key management personnel including their family members where relevant, is included in the disclosure notes.

**10. Public private partnerships**

A description of the PPP arrangement, the contract fees and current and capital expenditure relating to the PPP arrangement is included in the disclosure notes.



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**1. Annual Appropriation**

**1.1 Annual Appropriation**

Included are funds appropriated in terms of the Appropriation Act (and the Adjustments Appropriation Act) for National Departments (Voted funds) and Provincial Departments:

	<b>Final Appropriation R'000</b>	<b>Actual Funds Received R'000</b>	<b>Funds not requested/ not received R'000</b>	<b>Appropriation received 2010/11 R'000</b>
Administration	452,751	452,659	-	373,194
Public Works	438,778	438,587	-	417,139
Roads Infrastructure	1,767,222	1,767,222	-	997,766
Public and Freight Transport	873,266	873,266	-	830,247
Traffic Management	-	-	-	279,325
Expanded Public Works Programme	59,855	59,855	-	37,382
<b>Total</b>	<b>3,591,589</b>	<b>3,591,589</b>	<b>-</b>	<b>2,935,053</b>

**1.2 Conditional grants**

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Total grants received	33	<b>1,692,378</b>	<b>695,362</b>

**2. Statutory Appropriation**

	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Member of executive committee/parliamentary officers	<b>1,620</b>	<b>1,489</b>

**3. Departmental revenue**

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Tax revenue		-	237,459
Sales of goods and services other than capital assets	3.1	14,212	30,162
Fines, penalties and forfeits	3.2	-	33,567
Interest, dividends and rent on land	3.3	1,978	3,248
Sales of capital assets	3.4	2,459	403
Financial transactions in assets and liabilities	3.5	3,581	1,415
<b>Departmental revenue collected</b>		<b>22,230</b>	<b>306,254</b>

**3.1 Sales of goods and services other than capital assets**

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Sales of goods and services produced by the department	3		<b>30,114</b>
Administrative fees		6,944	24,240
Other sales		7,225	5,874
Sales of scrap, waste and other used current goods		43	48
<b>Total</b>		<b>14,212</b>	<b>30,162</b>

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**3.2 Fines, penalties and forfeits**

	Note	2011/12 R'000	2010/11 R'000
Fines	3	-	33,567

**3.3 Interest, dividends and rent on land**

	Note	2011/12 R'000	2010/11 R'000
Interest	3	1,978	3,248

**3.4 Sale of capital assets**

	Note	2011/12 R'000	2010/11 R'000
<b>Tangible capital assets</b>			
Machinery and equipment	28	2,459	403

**3.5 Financial transactions in assets and liabilities**

	Note	2011/12 R'000	2010/11 R'000
Receivables	3	3,218	1,105
Other Receipts including Recoverable Revenue		363	310
<b>Total</b>		<b>3581</b>	<b>1,415</b>

**4. Compensation of employees**

**4.1 Salaries and Wage**

	Note	2011/12 R'000	2010/11 R'000
Basic salary		476,003	596,409
Performance award		15,957	17,069
Service Based		1,237	1,089
Compensative/circumstantial		43,883	59,241
Other non-pensionable allowances		105,672	123,645
<b>Total</b>		<b>642,752</b>	<b>797,453</b>

**4.2 Social contributions**

	Note	2011/12 R'000	2010/11 R'000
<b>Employer contributions</b>			
Pension		62,030	77,484
Medical		46,816	57,959
Bargaining council		122	276
<b>Total</b>		<b>108,968</b>	<b>135,719</b>

**Total compensation of employees**

		<b>751,720</b>	<b>933,172</b>
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Average number of employees		4,101	5,297
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**5. Goods and services**

	Note	2011/12 R'000	2010/11 R'000
Administrative fees		216	189
Advertising		6,299	3,971
Assets less than R5,000	5.1	6,763	7,016
Bursaries (employees)		1,061	773
Catering		2,130	3,192
Communication		18,943	21,610
Computer services	5.2	1,467	5,023
Consultants, contractors and agency/outsourced services	5.3	135,458	123,713
Entertainment		-	38
Audit cost – external	5.4	8,739	6,767
Fleet services		30,100	37,438
Inventory	5.5	104,105	118,884
Operating leases		120,563	103,869
Owned and leasehold property expenditure	5.6	434,367	284,090
Transport provided as part of the departmental activities		343,673	341,911
Travel and subsistence	5.7	54,173	59,618
Venues and facilities		1,930	2,318
Training and staff development		31,976	23,116
Other operating expenditure	5.8	12,218	2,394
<b>Total</b>		<b>1,314,181</b>	<b>1,145,930</b>

**5.1 Assets less than R5,000**

	Note	2011/12 R'000	2010/11 R'000
<b>Tangible assets</b>	5	<b>6,763</b>	<b>7,016</b>
Machinery and equipment		6,763	7,016
<b>Total</b>		<b>6,763</b>	<b>7,016</b>

**5.2 Computer services**

	Note	2011/12 R'000	2010/11 R'000
SITA computer services	5	1,047	3,741
External computer service providers		420	1,282
<b>Total</b>		<b>1,467</b>	<b>5,023</b>

**5.3 Consultants, contractors and agency/outsourced services**

	Note	2011/12 R'000	2010/11 R'000
Business and advisory services	5	16,705	32,596
Infrastructure and planning		105,821	64,910
Legal costs		4,293	2,257
Contractors		2,476	14,687
Agency and support/outsourced services		6,163	9,263
<b>Total</b>		<b>135,458</b>	<b>123,713</b>

**5.4 Audit cost – External**

	Note	2011/12 R'000	2010/11 R'000
Regularity audits	5	8,739	6,767



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**5.5 Inventory**

	Note 5	2011/12 R'000	2010/11 R'000
Food and food supplies		207	146
Fuel, oil and gas		10,652	6,823
Other consumable materials		72,614	93,043
Maintenance material		10,205	6,259
Stationery and printing		10,415	12,408
Medical supplies		12	
Military stores			205
<b>Total</b>		<b>104,105</b>	<b>118,884</b>

**5.6 Property payments**

	Note 5	2011/12 R'000	2010/11 R'000
Municipal services		21,623	15,695
Property maintenance and repairs		283,944	146,216
Other		128,800	122,179
<b>Total</b>		<b>434,367</b>	<b>284,090</b>

**5.7 Travel and subsistence**

	Note	2011/12 R'000	2010/11 R'000
Local		<b>54,173</b>	<b>59,618</b>

**5.8 Other operating expenditure**

	Note	2011/12 R'000	2010/11 R'000
Learnership		1,491	-
Professional bodies, membership and subscription fees		83	118
Resettlement costs		200	1,767
Other		10,444	509
<b>Total</b>	5	<b>12,218</b>	<b>2,394</b>

**6. Payments for financial asset**

	Note	2011/12 R'000	2010/11 R'000
Debts written off	6.1	<b>2,595</b>	<b>21</b>

**6.1 Debts written off**

	Note 6	2011/12 R'000	2010/11 R'000
Irrecoverable debt written off		<b>2,595</b>	<b>21</b>

**7. Transfers and subsidies**

		2011/12 R'000	2010/11 R'000
Provinces and municipalities	Note 32, Annex 1A	73,963	57,615
Public corporations and private enterprises	Annex 1B	433,607	407,331
Non-profit institutions	Annex 1C	-	98
Households	Annex 1D	13,477	6,063
<b>Total</b>		<b>521,047</b>	<b>471,107</b>

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**8 Expenditure for capital assets**

	Note	2011/12 R'000	2010/11 R'000
<b>Tangible assets</b>		<b>998,404</b>	<b>595,726</b>
Buildings and other fixed structures	30	971,380	550,081
Machinery and equipment	29	27,024	45,645
<b>Total</b>		<b>998,404</b>	<b>595,726</b>

**8.1 Analysis of funds utilised to acquire capital assets – 2011/12**

	Voted funds R'000	Total R'000
<b>Tangible assets</b>	<b>998,404</b>	<b>978,438</b>
Buildings and other fixed structures	971,380	951,217
Machinery and equipment	27,024	27,221
<b>Total</b>	<b>998,404</b>	<b>978,438</b>

**8.2 Analysis of funds utilised to acquire capital assets – 2010/11**

	Voted funds R'000	Total R'000
<b>Tangible assets</b>	<b>595,726</b>	<b>595,726</b>
Buildings and other fixed structures	550,081	550,081
Machinery and equipment	45,645	45,645
<b>Total</b>	<b>595,726</b>	<b>595,726</b>

**9. Unauthorised expenditure**

**9.1 Reconciliation of unauthorised expenditure**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		4,875	4,875
<b>Unauthorised expenditure awaiting authorisation / written off</b>		<b>4,875</b>	<b>4,875</b>

**9.2 Analysis of awaiting authorisation per economic classification**

Current	4,875	4,875
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**9.3 Analysis of unauthorised expenditure awaiting authorisation per type**

	2011/12 R'000	2010/11 R'000
Unauthorised expenditure relating to overspending of the vote or a main division within a vote	4,875	4,875

**10. Fruitless and wasteful expenditure**

**10.1 Reconciliation of fruitless and wasteful expenditure**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		4,052	4,052
<b>Fruitless and wasteful expenditure awaiting condonement</b>		<b>4,052</b>	<b>4,052</b>

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**10.2 Analysis of awaiting condonement per economic classification**

Current	4,052	4,052
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**11. Receivables**

		2011/12				2010/11
		R'000	R'000	R'000	R'000	R'000
		Less than one year	One to three years	Older than three years	Total	Total
Claims recoverable	Note 11.1 Annex3	2,935	1,488	254	4,677	13,215
Recoverable expenditure	11.2	69	-	-	69	28
Staff debt	11.3	1,182	1	15	1,198	444
Other debtors	11.4	3,899	43,558	7,509	54,966	249,262
<b>Total</b>		<b>8,085</b>	<b>45,047</b>	<b>7,778</b>	<b>60,910</b>	<b>262,949</b>

**11.1 Claims recoverable**

	Note 11	2011/12 R'000	2010/11 R'000
National departments		251	167
Provincial departments		4,425	12,926
Public entities		1	121
Local governments		-	1
<b>Total</b>		<b>4,677</b>	<b>13,215</b>

**11.2 Recoverable expenditure (disallowance accounts)**

	Note 11	2011/12 R'000	2010/11 R'000
Sal: Tax Debt		-	28
Interdepartmental Claims		53	-
Sal :pension fund		16	-
<b>Total</b>		<b>69</b>	<b>28</b>

**11.3 Staff debt**

	Note 11	2011/12 R'000	2010/11 R'000
Employees		1,198	444

**11.4 Other debtors**

	Note 11	2011/12 R'000	2010/11 R'000
Suppliers		6,287	6,348
Rental ( Business & Housing)		8,914	11,009
National Road Agency		1,943	10,331
Ex –Employees		1,345	1,629
Provincial Treasury (Dept of Finance)		36,477	215,447
TMT		-	4,498
<b>Total</b>		<b>54,966</b>	<b>249,262</b>

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**12. Voted funds to be surrendered to the Revenue Fund**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		(215,447)	(2,988)
Transfer from statement of financial performance		5,262	15,367
Voted funds not requested/not received	1.1	-	(224,781)
Paid during the year		173,708	(3,045)
<b>Closing balance</b>		<b>(36,477)</b>	<b>(215,447)</b>

**13. Departmental revenue to be surrendered to the Revenue Fund**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		37,816	49,091
Transfer from Statement of Financial Performance		22,230	306,254
Paid during the year		(52,514)	(317,529)
<b>Closing balance</b>		<b>7,532</b>	<b>37,816</b>

**14. Bank Overdraft**

	Note	2011/12 R'000	2010/11 R'000
Consolidated Paymaster General Account		<u>20</u>	<u>215,335</u>

**15. Payables – current**

	Note	2011/12 Total	2010/11 Total
Amounts owing to other entities	An-nex 4	52,248	3,850
Clearing accounts	15.1	77	664
Other payables	15.2	524	614
<b>Total</b>		<b>52,849</b>	<b>5,128</b>

**15.1 Clearing accounts**

	Note	2011/12 R'000	2010/11 R'000
Sal : Income Tax :CL		-	582
Sal :Pension Fund		-	1
Sal: Medical		77	78
Sal: Financial other institutions		-	3
<b>Total</b>		<b>77</b>	<b>664</b>

**15.2 Other payables**

	Note	2011/12 R'000	2010/11 R'000
Dept of safety	15		
Auctions payable to Departments			
Operating Licence Turnaround Strategy		482	482
Driver of the year		-	90
Siyatentela		42	42
<b>Total</b>		<b>524</b>	<b>614</b>

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**16. Net cash flow available from operating activities**

	Note	2011/12 R'000	2010/11 R'000
Net surplus/(deficit) as per Statement of Financial Performance		27,492	321,621
Add back non cash/cash movements not deemed operating activities		1,187,929	136,867
(Increase)/decrease in receivables – current		23,069	86,662
Increase/(decrease) in payables – current		47,721	237
Proceeds from sale of capital assets		(2,459)	(403)
Expenditure on capital assets		998,404	595,726
Surrenders to Revenue Fund		121,194	(320,574)
Voted funds not requested/not received		-	(224,781)
<b>Net cash flow generated by operating activities</b>		<b>1,215,421</b>	<b>458,488</b>

**17 Reconciliation of cash and cash equivalents for cash flow purposes**

	Note	2011/12 R'000	2010/11 R'000
Consolidated Paymaster General account		(20)	(215,335)

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These amounts are not recognised in the Annual Financial Statements and are disclosed to enhance the usefulness of the Annual Financial Statements.

**18. Contingent liabilities**

**18.1 Contingent liabilities**

		Note	2011/12 R'000	2010/11 R'000
<b>Liable to</b>	<b>Nature</b>			
Housing loan guarantees	Employees	Annex 2A	4,016	3,696
Claims against the department		Annex 2B	505,966	175,630
<b>Total</b>			<b>509,982</b>	<b>179,326</b>

**19. Commitments**

	Note	2011/12 R'000	2010/11 R'000
<b>Current expenditure</b>			
Approved and contracted		1,891,332	19,041
<b>Capital expenditure</b>			
Approved and contracted		682,290	1,058,679
<b>Total Commitments</b>		<b>2,573,622</b>	<b>1,077,720</b>

Current Approved and Contracted commitments include the following commitments which are longer than a year;

1. *Scholar Transport - ( Not later than a year - R 405.861 million; Later than a year but not later than 5 years - R 1,360.752 billion)*
2. *Riverside Government Complex Maintenance - ( Not later than a year - R 20.691 million; Later than a year but not later than 5 years - R 53.331 million)*



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**20. Accruals**

	2011/12 R'000			2010/11 R'000
<b>Listed by economic classification</b>				
	<b>30 Days</b>	<b>30+ Days</b>	<b>Total</b>	<b>Total</b>
Goods and services	84,191	33,120	117,311	122,204
Capital assets	68,735	34,891	103,626	70,476
Other	2,096	217	2,313	4,751
<b>Total</b>	<b>155,022</b>	<b>68,228</b>	<b>223,250</b>	<b>197,431</b>

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
<b>Listed by programme level</b>			
Administration		18,916	15,880
Public Works		14,767	10,338
Transport Infrastructure		115,409	147,859
Transport Operations		69,498	19,861
Traffic Management		-	3,137
Expanded Public Works Programme (EPWP)		4,660	356
<b>Total</b>		<b>223,250</b>	<b>197,431</b>

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Confirmed balances with other departments	<i>Annex 4</i>	<b>51,772</b>	<b>5,016</b>

**21. Employee benefits**

	<i>Note</i>	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Leave entitlement		40,844	51,888
Service bonus (Thirteenth cheque)		21,433	27,294
Performance awards		11,294	17,069
Capped leave commitments		85,574	103,559
<b>Total</b>		<b>159,145</b>	<b>199,810</b>

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**22. Lease commitments**

**22.1 Operating leases expenditure**

**2011/12**

	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	75,944	1,205	77,149
Later than 1 year and not later than 5 years	236,349	815	237,164
Later than five years	96,704	-	96,704
<b>Total lease commitments</b>	<b>408,997</b>	<b>2,020</b>	<b>411,017</b>

**2010/11**

	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	77,741	2,162	79,903
Later than 1 year and not later than 5 years	195,909	1,849	197,758
Later than five years	130,830	-	130,830
<b>Total lease commitments</b>	<b>404,480</b>	<b>4,011</b>	<b>408,491</b>

**23. Receivables for departmental revenue**

	Note	2011/12 R'000	2010/11 R'000
Tax revenue		-	53,787

**23.1 Analysis of receivables for departmental revenue**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		53,787	30,952
Less: amounts received		-	30,952
Add: Amount Recognised		-	53,787
Less : Transferred Safety, Security and Liason		(53 787)	-
<b>Closing balance</b>		<b>-</b>	<b>53,787</b>

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**24. Irregular expenditure**

**24.1 Reconciliation of irregular expenditure**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		358,278	5,320
Add: Irregular expenditure – relating to current year		61,053	352,958
Less: Amounts condoned			
<b>Irregular expenditure awaiting condonation</b>		<b>419,331</b>	<b>358,278</b>
		2011/12 R'000	2010/11 R'000
<b>Analysis of awaiting condonation per age classification</b>			
Current year		61,053	352,958
Prior years		358,278	5,320
<b>Total</b>		<b>419,331</b>	<b>358,278</b>

**24.2 Details of irregular expenditure – current year**

Incident	Disciplinary steps taken/ criminal proceedings	2011/12 R'000
Scholar Transport - Contravention of Supply Chain Management practice note 6 of 2007/2008.	None. Matter referred to Accountant General.	49,627
Contravention of Supply Chain Management practice note 7 of 2009/10 - Non declaration of interest by persons in service of state (other departments employees)	None - Discovered during the audit process.	10,197
Contravention of Supply Chain Management practice note 7 of 2009/10 - Non declaration of interest by employees	None - Discovered during the audit process.	293
Contravention of Supply Chain Management practice note 7 of 2009/10 - Non declaration of interest by close family members of employees	None - Discovered during the audit process.	443
Contravention of Public Service Act - SMS and MMS members acted more than prescribed period.	None - Discovered during the audit process.	493
<b>TOTAL</b>		<b>61,053</b>

**25. Fruitless and wasteful expenditure**

**25.1 Reconciliation of fruitless and wasteful expenditure**

	Note	2011/12 R'000	2010/11 R'000
Opening balance		5,362	3,906
Fruitless and wasteful expenditure – relating to current year		43	1,456
<b>Fruitless and wasteful expenditure awaiting condonation</b>		<b>5,405</b>	<b>5,362</b>
<b>Analysis of awaiting condonation per economic classification</b>			
Current		5,405	5,362

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**25.2 Analysis of Current year's Fruitless and wasteful expenditure**

Incident	Disciplinary steps taken/criminal proceedings	2011/12 R'000
Zamani Bomake Construction - Payment made to Suppliers not registered for Vat	None - discovered during the audit process	30
Mkhandawir Hlatswayo Trading - Payment made to Suppliers not registered for Vat	None - discovered during the audit process	13
<b>TOTAL</b>		<b>43</b>

**26. Related party transactions**

During the financial year under review the Department provided free accommodation to the following Departments.

1. Vote 1 : Office of the Premier
2. Vote 2 : Provincial Legislature
3. Vote 3 : Finance
4. Vote 4 : Co-operative Governance and Traditional Affairs
5. Vote 5 : Agriculture, Rural Development and Land Administration
6. Vote 6 : Economic Development, Environment and Tourism
7. Vote 7 : Education
8. Vote 9 : Safety, Security and Liaison
9. Vote 10 : Health
10. Vote 11: Culture, Sports and Recreation
11. Vote 12: Social Development
12. Vote 13: Human Settlement

The department has been using network infrastructure provided by the Department of Finance free of charge during the financial year under review.

**27. Key management personnel**

	No. of Indi- viduals	2011/12 R'000	2010/11 R'000
Political office bearers (provide detail below)	1	1,541	1,494
Officials:			
Level 15 to 16	3	3,418	5,526
Level 14 (incl. CFO if at a lower level)	9	7,106	8,478
<b>Total</b>		<b>12,065</b>	<b>15,500</b>

**28. Impairment and other provisions**

	Note	2011/12 R'000	2010/11 R'000
<b>Impairment</b>			
Debtors		10,043	12,638

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**29. Movable Tangible Capital Assets**

**MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012**

	Opening balance	Curr Year Adjust- ments to prior year bal- ances	Additions	Disposals	Closing Bal- ance
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>410,320</b>	<b>12,292</b>	<b>27,024</b>	<b>165,800</b>	<b>283,836</b>
Transport assets	195,287	3,109	15,294	87,641	126,049
Computer equipment	65,513	1,848	3,669	48,205	22,825
Furniture and office equip- ment	27,366	6,724	1,239	15,088	20,241
Other machinery and equip- ment	122,154	611	6,822	14,866	114,721
<b>SPECIALISED MILITARY ASSETS</b>	<b>4,540</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,540</b>
Specialised military assets	4,540	-	-	-	4,540
<b>BIOLOGICAL ASSETS</b>	<b>330</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>330</b>
Biological assets	330	-	-	-	330
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>415,190</b>	<b>12,292</b>	<b>27,024</b>	<b>165,800</b>	<b>288,706</b>

**29.1 Additions**

**ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012**

	Cash	Non-cash	(Capital Work in Progress current costs and finance lease pay- ments)	Received current, not paid (Paid current year, re- ceived prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>27,024</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,024</b>
Transport assets	15,294	-	-	-	15,294
Computer equipment	3,669	-	-	-	3,669
Furniture and office equip- ment	1,239	-	-	-	1,239
Other machinery and equip- ment	6,822	-	-	-	6,822
<b>TOTAL ADDITIONS TO MOV- ABLE TANGIBLE CAPITAL AS- SETS</b>	<b>27,024</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,024</b>

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**29.2 Disposals**

**DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012**

	Sold for cash	Transfer out or destroyed or scrapped	Total disposals	Cash Received Actual
	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>3,123</b>	<b>162,677</b>	<b>165,800</b>	<b>2,459</b>
Transport assets	3,123	84,581	87,641	2,459
Computer equipment	-	48,205	48,205	-
Furniture and office equipment	-	15,088	15,088	-
Other machinery and equipment	-	14,866	14,866	-
<b>TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>3,123</b>	<b>162,677</b>	<b>165,800</b>	<b>2,459</b>

**29.3 Movement for 2010/11**

**MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>368,698</b>	<b>57,808</b>	<b>16,186</b>	<b>410,320</b>
Transport assets	166,512	36,861	8,086	195,287
Computer equipment	62,020	6,944	3,451	65,513
Furniture and office equipment	26,002	3,391	2,027	27,366
Other machinery and equipment	114,164	10,612	2,622	122,154
<b>SPECIALISED MILITARY ASSETS</b>	<b>4,540</b>	<b>-</b>	<b>-</b>	<b>4,540</b>
Specialised military assets	4,540	-	-	4,540
<b>BIOLOGICAL ASSETS</b>	<b>330</b>	<b>-</b>	<b>-</b>	<b>330</b>
Biological assets	330	57,808	16,186	330
<b>TOTAL MOVABLE TANGIBLE ASSETS</b>	<b>373,568</b>	<b>57,808</b>	<b>16,186</b>	<b>415,190</b>

**29.4 Minor assets**

**MINOR ASSETS OF THE DEPARTMENT AS AT 31 MARCH 2012**

	Machinery and equipment	Total
	R'000	R'000
Opening balance	48,174	48,174
Current Year adjustment to Prior Year Balances	1,292	1,292
Additions	6,763	6,763
Disposals	10,593	10,593
<b>TOTAL MINOR ASSETS</b>	<b>45,636</b>	<b>45,636</b>



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	Machinery and equip- ment	Total
Number of R1 minor assets	9,032	9,032
Number of minor assets at cost	37,675	37,675
<b>TOTAL NUMBER OF MINOR ASSETS</b>	<b>46,707</b>	<b>46,707</b>

**MINOR ASSETS OF THE DEPARTMENT AS AT 31 MARCH 2011**

	Machinery and equip- ment R'000	Total R'000
Opening balance		
Current Year adjustment to Prior Year Balances	45,563	45,563
Additions	6,974	6,974
Disposals	7,016	7,016
Opening balance	(11,379)	(11,379)
	<b>48,174</b>	<b>48,174</b>

	Machinery and equip- ment	Total
Number of R1 minor assets	5,537	5,537
Number of minor assets at cost	40,262	40,262
<b>TOTAL NUMBER OF MINOR ASSETS</b>	<b>45,799</b>	<b>45,799</b>

**30 Immovable Tangible Capital Assets**

**MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012**

	Opening balance R'000	Curr Year Adjust-ments to prior year balances R'000	Additions R'000	Disposals R'000	Closing Bal- ance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>43,315,691</b>	<b>161,125</b>	<b>469,739</b>	<b>-</b>	<b>43,946,555</b>
Dwellings	12,097	(1,967)	-	-	10,130
Non-residential buildings	826,561	(453,530)	469,739	-	842,770
Other fixed structures	42,477,033	616,622	-	-	43,093,655
<b>HERITAGE ASSETS</b>	<b>19,995</b>	<b>(19,995)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Heritage assets	19,995	(19,995)	-	-	-
<b>LAND AND SUBSOIL ASSETS</b>	<b>1</b>	<b>(1)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Land	1	(1)	-	-	-
<b>TOTAL IMMOVABLE TAN- GIBLE CAPITAL ASSETS</b>	<b>43,335,687</b>	<b>141,129</b>	<b>469,739</b>	<b>-</b>	<b>43,946,555</b>

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**30.1 Additions**

**ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012**

	Cash	Non-cash	(Capital Work in Progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>BUILDING AND OTHER FIXED STRUCTURES</b>	<b>971,380</b>	<b>469,739</b>	<b>(971,380)</b>	<b>-</b>	<b>469,739</b>
Non-residential buildings	-	469,739	-	-	469,739
Other fixed structures	971,380	-	(971,380)	-	-
<b>TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>971,380</b>	<b>469,739</b>	<b>(971,380)</b>	<b>-</b>	<b>469,739</b>

**30.2 Movement for 2010/11**

**MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>43,278,345</b>	<b>37,346</b>	<b>-</b>	<b>43,315,691</b>
Dwellings	12,097	-	-	12,097
Non-residential buildings	789,215	37,346	-	826,561
Other fixed structures	42,477,033	-	-	42,477,033
<b>HERITAGE ASSETS</b>	<b>19,995</b>	<b>-</b>	<b>-</b>	<b>19,995</b>
Heritage assets	19,995	-	-	19,995
<b>LAND AND SUBSOIL ASSETS</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>
Land	1	-	-	1
<b>TOTAL IMMOVABLE TANGIBLE ASSETS</b>	<b>43,298,341</b>	<b>37,346</b>	<b>-</b>	<b>43,335,687</b>

**30.3 Immovable assets valued at R1**

**IMMOVABLE ASSETS VALUED AT R1 IN THE ASSET REGISTER AS AT 31 March 2012**

	Buildings and other fixed structures	Heritage as-sets	Land and subsoil as-sets	Investment property	Total
	R'000	R'000	R'000	R'000	R'000
R1 Immovable assets	12,506	-	419	-	12,925

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**IMMOVABLE ASSETS VALUED AT R1 IN THE ASSET REGISTER AS AT 31 MARCH 2011**

	<b>Buildings and other fixed struc- tures R'000</b>	<b>Heritage as- sets R'000</b>	<b>Land and subsoil as- sets R'000</b>	<b>Investment property R'000</b>	<b>Total R'000</b>
R1 Immovable assets	<b>16,224</b>	<b>12</b>	<b>724</b>	<b>-</b>	<b>16,960</b>

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**Other Material losses**

	<b>2011/12 R'000</b>	<b>2010/11 R'000</b>
Lenovo Laptop	-	20
4 x Dell Laptop	-	69
Acer Laptop	-	22
Lexlitute Laptop	-	17
Toshiba Laptop	-	21
Toyota Hilux Doors	-	10
7 x Large Batteries, 2xbattery holder damaged, Battery cable, battery nuts and 1,700 litres of diesel	-	34
Brush cutter, Copper wire and Stores Items	-	17
Head Sub-Assy Cylinders and Gasket cover	-	71
Portable Panasonic Radio	-	1
Computer Apple MacG5 and key board	-	28
2x Dell monitor	-	8
Dell CPU	-	7
7x Brush cutters	-	15
2x Chain Saw	-	15
Batteries	-	2
Laptop	-	-
Yellow Hino Truck	-	-
Dell CPU	4	-
Laptop Acer Notebook, Laptop bag	17	-
50 Bags of cement	4	-
Dell CPU	4	-
Laptop	-	-
Laptop	17	-
Tipper Truck	79	-
Sony Digital Camera	2	-
Laptop Acer E4310	-	-
Laptop Acer	-	-
3G card	-	-
LCD Monitor, CPU-TL Keyboard, Complete Motherboard Window Bro- ken	-	-
Toyota Tipper Truck	146	-
Laptop	-	-
<b>Total</b>	<b>273</b>	<b>357</b>

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### 32. Transfer of functions

During December 2011 Budget Adjustment - Programme 5 : Traffic Management was transferred to Department of Safety, Security and Liaison.

#### 32.1 Statement of Financial Position

Note	Bal per dept 2010/11 AFS before transfer	Functions per dept (trans- ferred) / re- ceived	2010/11 R'000	Functions per dept (trans- ferred) / re- ceived	2010/11 R'000	Functions per dept (trans- ferred) / re- ceived	2010/11 R'000	2010/11 Bal af- ter transfer
	2010/11 R'000	2010/11 R'000		2010/11 R'000		2010/11 R'000		2010/11 R'000
<b>ASSETS</b>			271,876					271,876
<b>Current Assets</b>								
Unauthorised expenditure	4,875	-	-	-	-	-	-	4,875
Fruitless and wasteful expenditure	4,052	-	-	-	-	-	-	4,052
Receivables	262,949	-	-	-	-	-	-	262,949
<b>TOTAL ASSETS</b>	<b>271,876</b>	-	-	-	-	-	-	<b>271,876</b>
<b>LIABILITIES</b>								
<b>Current Liabilities</b>								
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	258,279	-	-	-	-	-	-	258,279
Bank Overdraft	37,816	-	-	-	-	-	-	37,816
Payables	215,335	-	-	-	-	-	-	215,335
	5128	-	-	-	-	-	-	5,128
<b>TOTAL LIABILITIES</b>	<b>258,279</b>	-	-	-	-	-	-	<b>258,279</b>
<b>NET ASSETS</b>	<b>13,597</b>	-	-	-	-	-	-	<b>13,597</b>

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### 32.2 Disclosure Notes

	Note	Bal per dept 2010/11 AFS before transfer		Functions per dept (trans- ferred) / re- ceived		Functions per dept (trans- ferred) / re- ceived		2010/11 Bal af- ter transfer	
		2010/11 R'000	2010/11 R'000	2010/11 R'000	2010/11 R'000	2010/11 R'000	2010/11 R'000	2010/11 R'000	2010/11 R'000
Contingent liabilities		179,326	-	-	-	-	-	179,326	-
Commitments		1,077,720	-	-	-	-	-	1,077,720	-
Accruals		197,431	-	-	-	-	-	197,431	-
Employee benefits		199,810	-	-	-	-	-	199,810	-
Lease commitments – Operating lease		404,480	-	-	-	-	-	404,480	-
Receivables for departmental revenue		53,787	-	-	-	-	-	53,787	-
Irregular expenditure		358,278	-	-	-	-	-	358,278	-
Fruitless and wasteful expenditure		5,362	-	-	-	-	-	5,362	-
Impairment and other provisions		12,638	-	-	-	-	-	12,638	-
Movable tangible capital assets		415,190	-	-	-	-	-	415,190	-
Immovable tangible capital assets		43,335,687	-	-	-	-	-	43,335,687	-
Intangible capital assets									

*The department complied with section 42 of the PFMA. It should be noted that the comparative figures or closing balances were not adjusted and only activities which took place during 2011/12 financial year were transferred to the Department of Safety, Security and Liason.;*

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**33. STATEMENT OF CONDITIONAL GRANTS RECEIVED**

NAME OF DE- PARTMENT	GRANT ALLOCATION					SPENT			2010/11	
	Division of Revenue Act/ Provin- cial Grants	Roll Overs	DORA Adjustments	Other Adjust- ments	Total Available	Amount received by department	Amount spent by department	% of available funds spent by department	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Devolution of Rates and Taxes	73,964	-	-	-	73,964	73,964	73,963	100%	57,615	57,615
Provincial In- frastructure Grant	1,016,603	173,834	-	-	1,190,437	1,190,437	1,190,437	100%	227,106	445,646
Bus Subsidies	420,099				420,099	420,099	416,978	99%	397,003	393,455
EPWP Incen- tive Grant	-	-	-	7,878	7,878	7,878	7,861	100%	8,119	8,119
Overloading Control	-	-	-	-	-	-	-	-	5,519	5,188
	1,510,666	173,834	-	7,878	1,692,378	1,692,378	1,689,239	100%	695,362	910,023

**ANNEXURE 1A  
STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES**

	GRANT ALLOCATION			TRANSFER			SPENT			2010/11	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allo-cations by National Treasury or National Department	Amount received by municipal-ity	Amount spent by municipal-ity		% of available funds spent by municipal-ity
NAME OF MUNICIPALITY	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000
Albert Luthuli	3,386	-	(529)	2,857	2,857	-	-	2,857	2,857	100%	2,260
Bushbuckridge	13,946	-	5 054	19,000	19,000	-	-	19,000	19,000	100%	1,982
Dipaliseng	598	-	779	1,377	1,377	-	-	1,377	1,377	100%	19,020
Dr JS Moroka	1,002	-	(608)	394	394	-	-	394	394	100%	279
Emakhazeni / Belfast	2,186	-	(1 037)	1,148	1,148	-	-	1,148	1,148	100%	306
Emalahleni	6,480	-	(5 417)	1,063	1,063	-	-	1,063	1,063	100%	4,073
Govam Mbeki	4,874	-	(757)	4,117	4,117	-	-	4,117	4,117	100%	3,693
Lekwa	3,012	-	(529)	2,483	2,483	-	-	2,483	2,483	100%	2,357
Mbombela	16,444	-	2 347	18,791	18,791	-	-	18,791	18,791	100%	14,138
Mkhondo	656	-	1 499	2,155	2,155	-	-	2,155	2,155	100%	396
Msukaligwa	3,934	-	(466)	3,468	3,468	-	-	3,468	3,468	100%	3,031
Nkomazi	3,212	-	(817)	2,395	2,395	-	-	2,395	2,395	100%	-
Pixley Ka Seme	1,518	-	(270)	1,248	1,248	-	-	1,248	1,248	100%	824
Steve Tshwete/ Middelburg	7,342	-	(286)	7,056	7,056	-	-	7,056	7,056	100%	5,117
Thaba Chweu	530	-	3 465	3,995	3,995	-	-	3,995	3,995	100%	-
Thembisile	1,159	-	(870)	289	289	-	-	289	289	100%	-
Umjindi	311	-	(157)	154	154	-	-	154	154	100%	139
Victor Khanye Local	3,374	-	(1 401)	1,973	1,973	-	-	1,973	1,973	100%	-
	73,964	-	-	73,964	73,963	-	-	73,963	73,963	100%	57,615



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ANNEXURE 1B  
STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION			EXPENDITURE				2010/11	
	Adjusted Appropriation Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Available funds Transferred %	Capital R'000		Current R'000
Public Corporations									
Subsidies									
Bus subsidies (Grant and Departmental Allocation)	442,399	-	(5,261)	437,138	433,607	99%	-	433,607	407,331
Total	442,399	-	(5,261)	437,138	433,607	99%	-	433,607	407,331

ANNEXURE 1C  
STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2010/11
	Adjusted Appropriation Act R'000	Roll overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Available funds transferred %	Appropriation Act R'000
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Construction of Community Hall (Community Based Project)	-	-	-	-	-	100%	98
Total	-	-	-	-	-	100%	98

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**ANNEXURE 1D**  
**STATEMENT OF TRANSFERS TO HOUSEHOLDS**

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2010/11
	Adjusted Appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Available funds Transferred	
	R'000	R'000	R'000	R'000	R'000	%	Appropriation Act R'000
<b>Transfers</b>							
Social Benefit- Cash Residents	2,180	(37)	-	2,180	5,403	248%	4,732
Claims against the state	8,013	-	-	7,976	5,408	68%	1,298
Refund: Act of Grace	20	-	-	20	-	0%	33
Bursaries :Non employees	5,747	(3,460)	-	2,287	2,666	117%	
<b>Total</b>	<b>15,960</b>	<b>(3,497)</b>	<b>-</b>	<b>12,463</b>	<b>13,477</b>	<b>108%</b>	<b>6,063</b>

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**ANNEXURE 1E**  
**STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED**

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2011/12	2010/11
		R'000	R'000
<b>Received in cash</b>			
<b>2010/11</b>			
Buscor	Sponsored for Provincial Driver of the year competition	-	60
Nedbank	Sponsored for Provincial Driver of the year competition	-	30
Putco	Sponsored for Provincial Driver of the year competition	-	30
Monde Consulting Engineers	Donation for Departmental Year End Function	20	-
Mohalabe Mtonga Consulting	Donation for Departmental Year End Function	5	-
Qual Consulting QS	Donation for Departmental Year End Function	2	-
Baloyi Quantity Surveys	Donation for Departmental Year End Function	5	-
MDP Planners	Donation for Departmental Year End Function	2	-
Ntshangalala Business Enterprise	Donation for Departmental Year End Function	5	-
DN Nyathi	Donation for Departmental Year End Function	10	-
Chauke Quantity Surveys	Donation for Departmental Year End Function	5	-
Lidwala Consulting Engineers	Donation for Departmental Year End Function	10	-
BCE	Donation for Departmental Year End Function	20	-
Lowveld Travel Agency	Donation for Departmental Year End Function	40	-
FT Consulting	Donation for Departmental Year End Function	40	-
Meondo Trading 333	Donation for Departmental Year End Function	40	-
Your Trade 62cc	Donation for Departmental Year End Function	52	-
Alkara	Department hosting Gama Technical Committee	2	-
KwaMhlaba Connect	Department hosting Gama Technical Committee	2	-
Microzone Mashinini	Property Management staff meeting with District offices	3	-
Venus	Property Management staff meeting with District offices	2	-
<b>Subtotal</b>		<b>265</b>	<b>120</b>

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NAME OF ORGANISATION ANNEXURE 1E – Continues Received in kind	NATURE OF GIFT, DONATION OR SPONSORSHIP	2011/12		2010/11	
		R'000		R'000	
<b>2011/12</b>					
Alkara	Department hosting Gama Technical Committee	2		-	
KwaMhlaba Connect	Department hosting Gama Technical Committee	2		-	
Microzone Mashinini	Property Management staff meeting with District offices	3		-	
Venus	Property Management staff meeting with District offices	2		-	
<b>2010/11</b>					
SAB	Sponsored for Road Safety Education: DOTY Competition: Venue, food, drinks and T-shirts,	-			
Pat Nkosi Trading	Sponsorship for National Wellness Games: Sound and Stage	-		100	
Sure Lowveld Travel	Sponsorship for National Wellness Games: Catering	-		70	
Magiya sisters, Kuhlaza Alfred const and Mlolo	Catering for year end function: Ehlanzeni District	-		21	
Ehlanzeni Lodge	Sponsorship for Women's day event: Venue and Decorations	-		96	
Microzone and Moflovo JV	Sponsorship for Women's day event: Catering	-		20	
Sanele Projects	Sponsorship for Women's day event: 165 audio music CD's.	-		12	
Makhambavele	Sponsorship for Women's day event: 80 audio music CD's	-		6	
Magiya Sisters	Sponsorship for Women's day event: 85 audio music CD's	-		6	
John Sibiya Promotions	Sponsorship for Women's day event: Sound System and Artist Transport	-		25	
Ntsangalala Business Enterprises	Sponsorship for Women's day event: Payment of Artists	-		10	
Khuhlaza Alfred Construction	Sponsorship for Women's day event: Payment of Artists	-		5	
Muravha Building & Civils	Sponsorship for Women's day event: Payment of Artists	-		10	
<b>Subtotal</b>		<b>9</b>		<b>381</b>	
<b>TOTAL</b>		<b>274</b>		<b>501</b>	

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**ANNEXURE 1F**  
**STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE AND REMISSIONS, REFUNDS AND PAYMENTS MADE AS AN ACT OF GRACE**

NATURE OF GIFT, DONATION OR SPONSORSHIP (Group major categories but list material items including name of organisation)	2011/12	2010/11
	R'000	R'000
<b>Made in kind</b>		
Donation of 2000 Bicycles, Helmets and Reflector Belts in rural areas around Nkangala Region	1,851	1,459
Donation of 2000 Bicycles, Helmets and Reflector Belts in rural areas around Gert Sibande Region	1,862	1,466
Donation of 2000 Bicycles, Helmets and Reflector Belts in rural areas around Ehlanzeni Region ( <b>South</b> - 1000 Bicycles and <b>North</b> 1000 Bicycles)	1,856	1,467
Donation of 16 Animal Drawn Carts (Eight 500 Litre Water Tank, Two 12 Seats and Six 4 Wheel Builders Bakkie animal draw carts) in rural areas at Nkangala Region	498	498
Donation of 16 Animal Drawn Carts (Eight 500 Litre Water Tank, Two 12 Seats and Six 4 Wheel Builders Bakkie animal draw carts) in rural areas at Gert Sibande Region	498	498
Donation of 16 Animal Drawn Carts (Eight 500 Litre Water Tank, Two 12 Seats and Six 4 Wheel Builders Bakkie animal draw carts) in rural areas at Ehlanzeni Region	498	498
<b>TOTAL</b>	<b>7,063</b>	<b>5,886</b>

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**ANNEXURE 2A**  
**STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 March 2012 – LOCAL**

Guarantor institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2010	Guarantees drawn down during the year	Guarantees repaid/cancelled/released during the year	Revaluations	Closing balance 31 March 2012	Guaranteed interest for year ended 31 March 2012	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Standard Bank of S.A.Limited	Housing	-	794	53	114	173	906	-	-
Nedbank Limited	Housing	-	150	-	-	40	190	-	-
FirstRand bank	Housing	-	704	57	57	(33)	671	-	-
Nedbank	Housing	-	23	-	-	52	75	-	-
ABSA	Housing	-	571	190	190	(78)	493	-	-
Company Unique Finance PTY	Housing	-	63	-	-	-	63	-	-
Old Mutual finance limited	Housing	-	68	-	-	16	84	-	-
Peoples Bank Ltd (Forma FBC)	Housing	-	146	14	14	128	274	-	-
Peoples Bank Ltd	Housing	-	54	16	16	14	68	-	-
FirstRand bank Ltd (FNB FORME)	Housing	-	204	17	17	18	222	-	-
Old Mutual Bank DIV of Nedbank	Housing	-	440	39	49	20	450	-	-

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**ANNEXURE 2A (continued)**  
**STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 March 2012 – LOCAL**

Guarantor institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2010	Guarantees drawn down during the year	Guarantees repayments/ cancelled/ reduced/ re-leased during the year	Revaluations	Closing balance 31 March 2012	Guaranteed interest for year ended 31 March 2012	Realised losses not re-coverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
VBS Mutual Bank	Housing	-	46	-	-	-	46	-	-
Mpumalanga Housing Finance	Housing	-	282	46	29	20	319	-	-
Northern Province Development co	Housing	-	151	-	-	4	155	-	-
BEEHIVE	Housing	-	13	-	13	-	-	-	-
<b>Total</b>		<b>-</b>	<b>3,709</b>	<b>432</b>	<b>499</b>	<b>374</b>	<b>4,016</b>	<b>-</b>	<b>-</b>



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ANNEXURE 2B  
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 March 2012

Nature of Liability	Opening Balance 1 April 2010	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing Balance 31 March 2012
	R'000	R'000	R'000	R'000	R'000
Claims against the department Litigation claims	175,630	406,855	76,519	-	505,966
<b>TOTAL</b>	<b>175,630</b>	<b>406,855</b>	<b>76,519</b>	<b>-</b>	<b>505,966</b>

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**ANNEXURE 3**  
**CLAIMES RECOVERABLE**

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2012	31/03/2011	31/03/2012	31/03/2011	31/03/2012	31/03/2011
	R'000	R'000	R'000	R'000	R'000	R'000
<b>Department</b>						
Agriculture and Land Administration	-	-	160	416	160	416
Department of Health and Social Services	-	-	14	-	14	-
Department of Justice	-	-	6	6	6	6
Safety and Security( Mpumalanga)	-	-	30	104	30	104
Dept of Environmental Affairs	-	-	-	-	-	-
Dept of Health (KZN Province)	-	-	-	8	-	8
Economic Development	-	1,116	2,064	1,444	2,064	2,560
Education	-	3,583	1,477	99	1,477	3,682
Finance	-	-	432	394	432	394
Home Affairs	-	-	12	12	12	12
Human Settlement	-	-	13	149	13	149
Labour	-	-	15	15	15	15
Land Affairs/ Rural Development and Land Reform	-	-	6	6	6	6
Local Government and Housing/ Cooperative Government and Traditional Affairs	-	-	47	1,004	47	1,004
Mpumalanga Prov Legislature	18	646	-	-	18	646
National Department of Public Works	-	-	40	41	40	41
Co-operative Governance	-	-	-	-	-	-
Health (Mpumalanga)	-	-	(142)	616	(142)	616
Office of the Premier	-	-	(5)	1,869	(5)	1,869
Public Works (Limpopo Province)	-	-	59	-	59	-
National dept of public works	-	-	26	26	26	26
Social Development	-	-	146	1,108	146	1,108
South African Police Service	-	-	26	17	26	17

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ANNEXURE 3 (continued)  
CLAIMES RECOVERABLE

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2012	31/03/2011	31/03/2012	31/03/2011	31/03/2012	31/03/2011
	R'000	R'000	R'000	R'000	R'000	R'000
Culture, Sport and Recreation	-	-	111	433	111	433
Water Affairs	-	-	-	7	-	7
	18	5,345	4,537	7,748	4,555	13,093
<b>Other Government Entities</b>						
Mpumalanga Tourism and Parks Agency	-	-	1	1	1	1
South African Revenue Services	-	-	120	120	120	120
Statistics SA	-	-	1	1	1	1
	-	-	-	-	-	-
<b>Sub Total</b>	-	-	122	122	122	122
<b>TOTAL</b>	18	5,345	4,659	7,870	4,677	13,215

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**ANNEXURE 4**  
**INTER-GOVERNMENT PAYABLES**

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		TOTAL	
	31/03/2012	31/03/2011	31/03/2012	31/03/2011	31/03/2012	31/03/2011
	R'000	R'000	R'000	R'000	R'000	R'000
<b>DEPARTMENTS</b>						
<b>Current</b>						
RTMC	460	2,077	-	-	460	2,077
Agriculture, Rural Development & Land Admin	-	116	-	-	-	116
Co-operative Governance & Traditional Affairs	-	14	-	-	-	14
Education	-	30	-	-	-	30
Health	-	2,563	-	-	-	2,563
Social Development	-	157	-	-	-	157
Safety Security and Liaison	51,772	19	-	-	51,772	19
SA Social Service Agency	-	23	-	-	-	23
Culture, Sport and Recreation	16	17	-	-	16	17
<b>Total</b>	<b>52,248</b>	<b>5,016</b>	<b>-</b>	<b>-</b>	<b>52,248</b>	<b>5,016</b>

**ANNEXURE 5**  
**INVENTORY**

Inventory	Note	2011/12		2010/11	
		Quantity	R'000	Quantity	R'000
Opening balance		289,940	20,280	493,021	25,658
Add/(Less): Adjustments to prior year balance		(701)	(1528)	(17,361)	(357)
Add: Additions/Purchases – Cash		1,323,440	104,105	1,766,342	118,884
Add: Additions - Non-cash		10,817	252	25,289	(103)
(Less): Disposals		(60,493)	(1,331)	(157,271)	(692)
(Less): Issues		(1,376,145)	(201,968)	(1,818,030)	(120,962)
Add/(Less): Adjustments		(5,568)	94,439	(2,050)	(2,148)
<b>Closing balance</b>		<b>181,290</b>	<b>14,249</b>	<b>289,940</b>	<b>20,280</b>



# CHAPTER 4:

# HUMAN RESOURCE MANAGEMENT



## HUMAN RESOURCE MANAGEMENT

### 4.1 EXPENDITURE

The following tables summarise final audited expenditure by Programme and by salary bands. In particular, it provides an indication of the amount spent on personnel costs in terms of each of the Programmes or salary bands within the Department.

#### Personnel costs by Programme

Programme	Total Expenditure (R'000)	Personnel Expenditure (R'000)	Training Expenditure (R'000)	Professional and Special Services (R'000)	Personnel cost as a percent of total expenditure	Average personnel cost per employee (R'000)
Administration	454, 208	202, 557	6, 680	6,661	44,6	49
Public Works	438, 549	211, 330	10	5,553	48.2	52
Transport Infrastructure	1, 767, 168	279, 638	332	107, 000	15,9	68
Transport Operations	868, 267	41, 159	205	10,485	4,7	10
Community Based Programme	59, 755	17, 036	24,749	5,759	28,5	4
<b>Total</b>	<b>3, 587, 947</b>	<b>751, 720</b>	<b>31,976</b>	<b>135,458</b>	<b>141.9</b>	<b>183</b>

#### Personnel costs by salary bands

Salary bands	Personnel Expenditure (R'000)	% of total personnel cost	Average personnel cost per employee (R'000)
Lower skilled (Levels 1-2)	136,561	18.2	95
Skilled (Levels 3-5)	175,859	23.3	116
Highly skilled production (Levels 6-8)	231,259	30.8	342
Highly skilled supervision (Levels 9-12)	154,512	20.6	440
Senior management (Levels 13-16)	46,809	6.2	900
Contract (Levels 1-2)	1,400	0.2	33
Contract (Levels 3-5)	1,909	0.2	119
Contract (Levels 6-8)	541	0.1	180
Contract (Levels 9-12)	558	0.1	558
Contract (Levels 13-16)	2, 312	0.3	771
<b>TOTAL</b>	<b>751,720</b>	<b>100</b>	<b>183</b>

The following tables provide a summary per Programme and salary bands, of expenditure incurred as a result of salaries, overtime, home owners allowance and medical assistance. In each case, the table provides an indication of the percentage of the personnel budget that was used for these items.

#### Salaries, Overtime, Home Owners Allowance and Medical Assistance by Programme

Programme	Salaries		Overtime		Home Owners Al- lowance		Medical Assistance	
	Amount (R'000)	Salaries as a % of person- nel cost	Amount (R'000)	Overtime as a % of person- nel cost	Amount (R'000)	HOA as a % of person- nel cost	Amount (R'000)	Medical As- sistance as a % of person- nel cost
Administration	179,906	64.6	2, 247	1.1	8,343	4.1	12,061	5.4
Public works	184,042	63.7	3, 680	1.7	12,388	5.9	11,220	5.3
Transport infrastructure	239,085	85.5	401	0.1	19, 721	7.1	20,431	7.3
Transport Operations	34,936	56.5	2, 185	5.3	1, 580	3.8	2,458	5.3
Community Based Programmes	15,851	62	0	0	539	3.2	646	3.8
<b>TOTAL</b>	<b>653,820</b>	<b>87</b>	<b>8,513</b>	<b>1.1</b>	<b>42, 571</b>	<b>5.7</b>	<b>46,816</b>	<b>6.4</b>

## Salaries, Overtime, Home Owners Allowance and Medical Assistance by salary bands:

Salary Bands	Salaries		Overtime		Home Owners Allowance		Medical Assistance	
	Amount (R'000)	Salaries as a % of personnel cost	Amount (R'000)	Overtime as a % of personnel cost	Amount (R'000)	HOA as a % of personnel cost	Amount (R'000)	Medical Assistance as a % of personnel cost
Lower skilled (Levels 1-2)	110,070	80.6	195	0.1	12,553	9.2	13,743	10.1
Skilled (Levels 3-5)	149,451	85	1,585	0.9	12,743	7.2	12,080	6.9
Highly skilled production (Levels 6-8)	202,028	87.4	5,219	2.3	9,307	4	14,705	6.4
Highly skilled supervision (Levels 9-12)	141,963	91.9	1,509	1	5,690	3.7	5,350	3.5
Senior management (Levels 13-16)	43,972	93.9	0	0	2,057	4.4	780	1.7
Contract (Levels 1-2)	1,392	99.4	5	0.4	2	0.1	1	0.1
Contract (Levels 3-5)	1,732	90.7	0	0	88	4.6	89	4.7
Contract (Levels 6-8)	512	94.6	0	0	19	3.5	10	1.8
Contract (Levels 9-12)	549	77.2	0	0	0	0	9	1.3
Contract (Levels 13-16)	2,151	93	0	0	112	4.8	49	1.6
<b>TOTAL</b>	<b>653,820</b>	<b>87</b>	<b>8,215</b>	<b>1.1</b>	<b>42,571</b>	<b>5.7</b>	<b>46,816</b>	<b>6.2</b>

## 4.2 EMPLOYMENT AND VACANCIES

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment. This information is presented in terms of three key variables: - Programme, salary band and critical occupations. Department has identified the critical occupations that need to be monitored. The next table provides establishment and vacancy information for the key critical occupations of the Department. The vacancy rate reflects the percentage of posts that are not filled.

### Employment and vacancies by Programme, 31 March 2012

Programme	Number of posts	Number of posts filled	Vacancy Rate	Number of posts filled additional to the establishment
Administration, Permanent	924	827	10.5	0
Public Works, Permanent	1 169	1 104	5.6	0
Transport Infrastructure, Permanent	2 194	1 985	9.5	0
Transport Operations, Permanent	152	143	6	0
Community Based Programme, Permanent	42	42	0	0
<b>TOTAL</b>	<b>4 481</b>	<b>4 101</b>	<b>8.5</b>	<b>0</b>

Please note that the official mentioned under Traffic Management was deceased before the Programme transferred to the Department of Safety and Security. His pension has not been paid out hence he could not be removed from the PERSAL system.



## Employment and vacancies by salary bands, 31 March 2012

Salary band	Number of posts	Number of posts filled	Vacancy Rate	Number of posts filled additional to the establishment
Lower skilled (Levels 1-2), Permanent	1 505	1 439	4.4	0
Skilled (Levels 3-5), Permanent	1 687	1 516	10.1	0
Highly skilled production (Levels 6-8), Permanent	762	677	11.2	0
Highly skilled supervision (Levels 9-12), Permanent	396	351	11.4	0
Senior management (Levels 13-16), Permanent	65	52	20	0
Contract (Levels 1-2), Permanent	43	43	0	0
Contract (Levels 3-5), Permanent	16	16	0	0
Contract (Levels 6-8), Permanent	3	3	0	0
Contract (Levels 9-12), Permanent	1	1	0	0
Contract (Levels 13-16), Permanent	3	3	0	0
<b>TOTAL</b>	<b>4 481</b>	<b>4 101</b>	<b>8.5</b>	<b>0</b>

## Employment and vacancies by critical occupation, 31 March 2012

Critical occupations	Number of posts	Number of posts filled	Vacancy Rate	No of posts filled additional to the establishment
Administrative related, Permanent	237	206	13.1	0
All artisans in the building metal machinery etc., Permanent	235	224	4.7	0
Architects town and traffic planners, Permanent	4	3	25	0
Artisan project and related superintendents, Permanent	29	29	0	0
Auxiliary and related workers, Permanent	55	53	3.6	0
Boiler and related operators, Permanent	39	38	2.6	0
Building and other property caretakers, Permanent	14	14	0	0
Bus and heavy vehicle drivers, Permanent	18	18	0	0
Cartographers and surveyors, Permanent	1	1	0	0
Cartographic surveying and related technicians, Permanent	12	10	16.7	0
Civil engineering technicians, Permanent	6	6	0	0
Cleaners in offices workshops hospitals etc., Permanent	185	174	5.9	0
Client inform clerks(switch, reception, inform clerks), Permanent	6	4	33.3	0
Communication and information related, Permanent	8	4	50	0
Electrical and electronics engineering technicians, Permanent	1	1	0	0
Engineering sciences related, Permanent	60	56	6.7	0
Engineers and related professionals, Permanent	25	22	12	0



Critical occupations	Number of posts	Number of posts filled	Vacancy Rate	No of posts filled additional to the establishment
Farm hands and labourers, Permanent	54	51	5.6	0
Finance and economics related, Permanent	32	25	21.9	0
Financial and related professionals, Permanent	49	37	24.5	0
Financial clerks and credit controllers, Permanent	175	154	12	0
Food services aids and waiters, Permanent	2	2	0	0
General legal administration & rel. professionals, Permanent	1	1	0	0
Head of Department/chief executive officer, Permanent	2	2	0	0
Human resources & organisational developm & relate prof. Permanent	19	17	10.5	0
Human resources clerks, Permanent	84	82	2.4	0
Human resources related, Permanent	77	60	22.1	0
Information technology related, Permanent	7	7	0	0
Inspectors of apprentices works and vehicles, Permanent	22	20	9.1	0
Language practitioners interpreters & other communicators, Permanent	2	2	0	0
Legal related, Permanent	3	3	0	0
Library mail and related clerks, Permanent	23	23	0	0
Light vehicle drivers, Permanent	38	37	2.6	0
Logistical support personnel, Permanent	9	8	11.1	0
Material-recording and transport clerks, Permanent	9	9	0	0
Mechanical engineering technicians, Permanent	10	10	0	0
Messengers porters and deliverers, Permanent	9	9	0	0
Motor vehicle drivers, Permanent	22	22	0	0
Motorised farm and forestry plant operators, Permanent	2	2	0	0
Natural sciences related, Permanent	5	5	0	0
Other administrate & related clerks and organisers, Permanent	145	141	2.8	0
Other administrative policy and related officers, Permanent	11	10	9.1	0
Other information technology personnel., Permanent	1	1	0	0
Other machine operators, Permanent	1	1	0	0
Other occupations, Permanent	15	15	0	0
Quantity surveyors & related prof not class elsewhere, Permanent	10	10	0	0
Regulatory inspectors, Permanent	83	78	6	0
Risk management and security services, Permanent	3	3	0	0
Road superintendents, Permanent	80	78	2.5	0
Road trade workers, Permanent	10	10	0	0
Road workers, Permanent	1 899	1 739	8.4	0
Secretaries & other keyboard operating clerks, Permanent	169	164	3	0
Security guards, Permanent	5	5	0	0



Critical occupations	Number of posts	Number of posts filled	Vacancy Rate	No of posts filled additional to the establishment
Senior managers, Permanent	40	29	27.5	0
Social work and related professionals, Permanent	1	1	0	0
Trade labourers, Permanent	343	292	14.9	0
Trade quality controllers, Permanent	17	17	0	0
Trade related, Permanent	5	5	0	0
Water plant and related operators, Permanent	52	51	1.9	0
<b>TOTAL</b>	<b>4 481</b>	<b>4 101</b>	<b>8.5</b>	0

The information in each case reflects the situation as at 31 March 2012. For an indication of changes in staffing patterns over the year under review, please refer to section 4 of this report.

### 4.3 JOB EVALUATION

The Public Service Regulations, 1999 introduced job evaluation as a way of ensuring that work of equal value is remunerated equally. Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. This was complemented by a decision by the Minister for the Public Service and Administration that all SMS jobs must be evaluated before 31 December 2002.

The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

#### Job Evaluation, 1 April 2011 to 31 March 2012

Salary band	Number of posts	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower skilled (Levels 1-2)	1 505	34	2.26	0	0	0	0
Contract (Levels 1-2)	43	0	0	0	0	0	0
Contract (Levels 3-5)	16	0	0	0	0	0	0
Contract (Levels 6-8)	3	0	0	0	0	0	0
Contract (Levels 9-12)	1	0	0	0	0	0	0
Contract (Band A)	3	0	0	0	0	0	0
Skilled (Levels 3-5)	1 687	104	6.16	164	0	0	0
Highly skilled production (Levels 6-8)	762	70	9.19	0	0	0	0
Highly skilled supervision (Levels 9-12)	396	23	5.8	0	0	0	0
Senior Management Service Band A	45	0	0	0	0	0	0
Senior Management Service Band B	15	0	0	0	0	0	0
Senior Management Service Band C	3	0	0	0	0	0	0
Senior Management Service Band D	2	0	0	0	0	0	0
<b>TOTAL</b>	<b>4 481</b>	<b>231</b>	<b>5.16</b>	<b>164</b>	<b>0</b>	<b>0</b>	<b>0</b>

The following table provides a summary of the number of employees whose salary positions were upgraded due to their posts being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

#### Profile of employees whose salary positions were upgraded due to their posts being upgraded

Beneficiaries	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
<b>Employees with a disability</b>					<b>0</b>

The following table summarises the number of cases where remuneration levels exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

#### Employees whose salary level exceeds the grade determined by job evaluation: (in terms of PSR 1.V.C.3)

Total number of employees whose salaries exceeded the grades determined by job evaluation in 2011/12	None
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### 4.4 EMPLOYMENT CHANGES

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the Department. The following tables provide a summary of turnover rates by salary band and by critical occupations.

#### Annual turnover rates by salary band

Salary Band	Number of employees per band as on 1 April 2011	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Lower skilled (Levels 1-2), Permanent	1 571	0	59	3.8
Skilled (Levels 3-5), Permanent	1 589	24	80	5
Highly skilled production (Levels 6-8), Permanent	1 587	2	39	2.5
Highly skilled supervision (Levels 9-12), Permanent	468	0	12	2.6
Senior Management Service Band A, Permanent	45	0	0	0
Senior Management Service Band B, Permanent	9	0	0	0
Senior Management Service Band C, Permanent	3	0	0	0
Senior Management Service Band D, Permanent	2	0	0	0
Contract (Levels 1-2), Permanent	1	52	7	700
Contract (Levels 3-5), Permanent	15	3	4	26.7
Contract (Levels 6-8), Permanent	3	0	1	33.3
Contract (Levels 9-12), Permanent	2	0	1	50
Contract (Band A), Permanent	1	0	2	200
<b>TOTAL</b>	<b>5 296</b>	<b>81</b>	<b>205</b>	<b>3.9</b>

## Annual turnover rates by critical occupation

Occupation	Number of employees per occupation	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Administrative related, Permanent	252	4	8	3.2
Agriculture related, Permanent	1	0	0	0
All artisans in the building metal machinery etc., Permanent	232	0	7	3
Architects town and traffic planners, Permanent	2	0	0	0
Artisan project and related superintendents, Permanent	33	0	4	12.1
Auxiliary and related workers, Permanent	61	0	3	4.9
Boiler and related operators, Permanent	34	0	2	5.9
Building and other property caretakers, Permanent	16	0	0	0
Bus and heavy vehicle drivers, Permanent	19	0	1	5.3
Cartographers and surveyors, Permanent	1	0	0	0
Cartographic surveying and related technicians, Permanent	10	0	0	0
Chemical and physical science technicians, Permanent	1	0	1	100
Civil engineering technicians, Permanent	6	0	0	0
Cleaners in offices workshops hospitals etc., Permanent	203	2	9	4.4
Client inform clerks (switchboard reception inform clerks), Permanent	4	0	0	0
Communication and information related, Permanent	4	0	0	0
Conservation labourers, Permanent	1	0	0	0
Electrical and electronics engineering technicians, Permanent	1	0	0	0
Engineering sciences related, Permanent	58	0	0	0
Engineers and related professionals, Permanent	23	0	0	0
Farm hands and labourers, Permanent	52	0	0	0
Finance and economics related, Permanent	28	1	0	0
Financial and related professionals, Permanent	41	0	1	2.4
Financial clerks and credit controllers, Permanent	186	3	3	1.6
Food services aids and waiters, Permanent	2	0	1	50
General and special investigations, Permanent	3	0	0	0



Occupation	Number of employees per occupation	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
General legal administration & related professionals, Permanent	1	0	0	0
Head of Department/ chief executive officer, Permanent	1	0	0	0
Human resources & organisational dev & related prof, Permanent	17	0	0	0
Human resources clerks, Permanent	105	5	4	3.8
Human resources related, Permanent	23	46	6	26.1
Information technology related, Permanent	6	0	0	0
Inspectors of apprentices works and vehicles, Permanent	22	0	2	9.1
Language practitioners interpreters & other commun, Permanent	2	0	0	0
Legal related, Permanent	3	0	0	0
Library mail and related clerks, Permanent	27	0	0	0
Light vehicle drivers, Permanent	39	1	3	7.7
Logistical support personnel, Permanent	10	0	0	0
Material-recording and transport clerks, Permanent	8	0	0	0
Mechanical engineering technicians, Permanent	10	0	0	0
Messengers porters and deliverers, Permanent	9	0	0	0
Motor vehicle drivers, Permanent	23	0	3	13
Motorised farm and forestry plant operators, Permanent	2	0	0	0
Natural sciences related, Permanent	5	0	0	0
Other administrate & related clerks and organisers, Permanent	181	17	6	3.3
Other administrative policy and related officers, Permanent	23	0	0	0
Other information technology personnel., Permanent	1	0	0	0
Other machine operators, Permanent	1	0	0	0
Other occupations, Permanent	33	0	1	3
Quantity surveyors & related prof not class elsewhere, Permanent	9	0	0	0
Regulatory inspectors, Permanent	922	0	19	2.1
Risk management and security services, Permanent	3	0	0	0
Road superintendents, Permanent	80	0	2	2.5



Occupation	Number of employees per occupation	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Road trade workers., Permanent	10	0	0	0
Road workers, Permanent	1 840	0	86	4.7
Secretaries & other keyboard operating clerks, Permanent	178	2	10	5.6
Security guards, Permanent	6	0	0	0
Senior managers, Permanent	34	0	2	5.9
Social work and related professionals, Permanent	1	0	0	0
Trade labourers, Permanent	312	0	19	6.1
Trade quality controllers, Permanent	18	0	1	5.6
Trade related, Permanent	5	0	0	0
Water plant and related operators, Permanent	52	0	1	1.9
<b>TOTAL</b>	<b>5 296</b>	<b>81</b>	<b>205</b>	<b>3.9</b>

### Reasons why staff are leaving the Department

Termination Type	Number	% of total
Death, Permanent	57	27.8
Resignation, Permanent	55	26.8
Expiry of contract, Permanent	6	2.9
Discharged due to ill health, Permanent	1	0.5
Dismissal-misconduct, Permanent	5	2.4
Retirement, Permanent	81	39.5
<b>TOTAL</b>	<b>205</b>	<b>100</b>
<b>Total number of employees who left as a % of the total employment</b>		<b>3.9</b>

### Promotions by critical occupation

Occupation	Employees as at 1 April 2011	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progressions as a % of employees by occupation
Administrative related	252	3	1.2	173	68.7
Agriculture related	1	0	0	0	0
All artisans in the building metal machinery etc.	232	0	0	199	85.8
Architects town and traffic planners	2	0	0	1	50
Artisan project and related superintendents	33	0	0	27	81.8
Auxiliary and related workers	61	0	0	24	39.3
Boiler and related operators	34	0	0	34	100



Occupation	Employees as at 1 April 2011	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progressions as a % of employees by occupation
Building and other property caretakers	16	0	0	7	43.8
Bus and heavy vehicle drivers	19	0	0	8	42.1
Cartographers and surveyors	1	0	0	0	0
Cartographic surveying and related technicians	10	0	0	9	90
Chemical and physical science technicians	1	0	0	1	100
Civil engineering technicians	6	0	0	5	83.3
Cleaners in offices workshops hospitals etc.	203	0	0	99	48.8
Client inform clerks (switch board, reception inform clerks)	4	0	0	4	100
Communication and information related	4	0	0	4	100
Conservation labourers	1	0	0	0	0
Electrical and electronics engineering technicians	1	0	0	0	0
Engineering sciences related	58	0	0	40	69
Engineers and related prof	23	0	0	13	56.5
Farm hands and labourers	52	0	0	36	69.2
Finance and economics related	28	0	0	24	85.7
Financial and related professionals	41	0	0	35	85.4
Financial clerks and credit controllers	186	0	0	142	76.3
Food services aids and waiters	2	0	0	2	100
General and special investigations	3	0	0	0	0
General legal administration & rel. professionals	1	0	0	1	100
Head of Department/ chief executive officer	1	0	0	1	100

Occupation	Employees as at 1 April 2011	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progressions as a % of employees by occupation
Human resources & organisational dev & relate prof	17	0	0	13	76.5
Human resources clerks	105	0	0	71	67.6
Human resources related	23	0	0	18	78.3
Information technology related	6	1	16.7	5	83.3
Inspectors of apprentices works and vehicles	22	0	0	16	72.7
Language practitioners interpreters & other communicators	2	0	0	1	50
Legal related	3	0	0	3	100
Library mail and related clerks	27	0	0	19	70.4
Light vehicle drivers	39	0	0	19	48.7
Logistical support personnel	10	0	0	7	70
Material-recording and transport clerks	8	0	0	7	87.5
Mechanical engineering technicians	10	0	0	6	60
Messengers porters and deliverers	9	0	0	7	77.8
Motor vehicle drivers	23	1	4.3	17	73.9
Motorised farm and forestry plant operators	2	0	0	2	100
Natural sciences related	5	0	0	5	100
Other admin & related clerks and organisers	181	0	0	107	59.1
Other administrative policy and related officers	23	0	0	7	30.4
Other information technology personnel	1	0	0	0	0
Other machine operators	1	0	0	1	100
Other occupations	33	0	0	13	39.4

Occupation	Employees as at 1 April 2011	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progressions as a % of employees by occupation
Quantity surveyors and related professions not class elsewhere	9	0	0	6	66.7
Regulatory inspectors	922	0	0	79	8.6
Risk management and security services	3	0	0	3	100
Road superintendents	80	0	0	67	83.8
Road trade workers	10	0	0	8	80
Road workers	1 840	0	0	1 384	75.2
Secretaries & other keyboard operating clerks	178	1	0.6	147	82.6
Security guards	6	0	0	5	83.3
Senior managers	34	0	0	24	70.6
Social work and related professionals	1	0	0	0	0
Trade labourers	312	0	0	159	51
Trade quality controllers	18	0	0	7	38.9
Trade related	5	0	0	3	60
Water plant and related operators	52	0	0	51	98.1
<b>TOTAL</b>	<b>5 296</b>	<b>6</b>	<b>0.1</b>	<b>3 176</b>	<b>60</b>

#### Promotions by salary band

Salary Band	Employees April 2011	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progressions as a % of employees by salary band
Lower skilled (Levels 1-2), Permanent	1 571	0	0	766	48.8
Skilled (Levels 3-5), Permanent	1 589	1	0.1	1 468	92.4
Highly skilled production (Levels 6-8), Permanent	1 587	0	0	595	37.5
Highly skilled supervision (Levels 9-12), Permanent	468	5	1.1	294	62.8
Senior management (Levels 13-16), Permanent	59	0	0	48	81.4
Contract (Levels 1-2), Permanent	1	0	0	1	100
Contract (Levels 3-5), Permanent	15	0	0	1	6.7
Contract (Levels 6-8), Permanent	3	0	0	2	66.7
Contract (Levels 9-12), Permanent	2	0	0	0	0
Contract (Levels 13-16), Permanent	1	0	0	1	100

Salary Band	Employees April 2011	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progressions as a % of employees by salary band
<b>TOTAL</b>	<b>5 296</b>	<b>6</b>	<b>0.1</b>	<b>3 176</b>	<b>60</b>

#### 4.5 EMPLOYMENT EQUITY

Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2011

Occupational categories (SASCO)	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers, Permanent	21	0	0	3	7	0	1	0	32
Professionals, Permanent	138	0	0	13	94	1	0	4	250
Technicians and associate professionals, Permanent	148	1	1	5	148	0	0	6	309
Clerks, Permanent	247	2	0	3	304	2	0	19	577
Service and sales workers, Permanent	53	0	0	0	33	0	0	0	86
Craft and related trades workers, Permanent	279	0	0	54	50	0	0	0	386
Plant and machine operators and assemblers, Permanent	139	0	0	7	23	0	0	0	169
Elementary occupations, Permanent	1 364	1	0	26	904	0	0	0	2295
<b>TOTAL</b>	<b>2 389</b>	<b>4</b>	<b>1</b>	<b>111</b>	<b>1 563</b>	<b>3</b>	<b>1</b>	<b>29</b>	<b>4101</b>
<b>Employees with disabilities</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>77</b>

Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2011

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management, Permanent	3	0	0	1	1	0	0	0	5
Senior Management, Permanent	26	0	0	5	14	0	1	1	47
Professionally qualified and experienced specialists and mid-mgt, Permanent	212	1	1	20	109	1	0	7	351
Skilled technical and qualified workers, junior mgt, supervisors, foremen, Permanent	341	1	0	47	267	1	0	20	677
Semi-skilled and discretionary decision making, Permanent	1 095	1	0	36	382	1	0	1	1516
Unskilled and defined decision making, Permanent	685	1	0	0	753	0	0	0	1439
Contract (Senior Management), Permanent	2	0	0	1	0	0	0	0	3
Contract Professionally qualified), Permanent	0	0	0	1	0	0	0	0	1

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Contract (Skilled technical), Permanent	3	0	0	0	0	0	0	0	3
Contract (Semi-skilled), Permanent	2	0	0	0	14	0	0	0	16
Contract (Unskilled), Permanent	20	0	0	0	23	0	0	0	43
<b>TOTAL</b>	<b>2389</b>	<b>4</b>	<b>1</b>	<b>111</b>	<b>1563</b>	<b>3</b>	<b>1</b>	<b>29</b>	<b>4101</b>

## RECRUITMENT

Recruitment for the period 1 April 2011 to 31 March 2012

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	2	0	0	0	0	0	0	0	2
Semi-skilled and discretionary decision making, Permanent	10	0	0	0	14	0	0	0	24
Contract (Semi-skilled), Permanent	0	0	0	0	3	0	0	0	3
Contract (Unskilled), Permanent	23	0	0	0	29	0	0	0	52
<b>TOTAL</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81</b>
Employees with disabilities	10	0	0	0	10	0	0	0	20

## PROMOTIONS

Promotions for the period 1 April 2011 to 31 March 2012

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management, Permanent	0	0	0	1	0	0	0	0	1
Senior Management, Permanent	25	0	0	5	16	0	1	0	47
Professionally qualified and experienced specialists and mid-management, Permanent	173	0	2	22	96	1	0	5	299
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	311	1	0	31	236	1	0	15	595
Semi-skilled and discretionary decision making, Permanent	1 039	2	0	29	398	0	0	1	1 469
Unskilled and defined decision making, Permanent	393	0	0	0	373	0	0	0	766
Contract (Senior Management), Permanent	0	0	0	1	0	0	0	0	1
Contract (Skilled technical), Permanent	2	0	0	0	0	0	0	0	2

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Contract (Semi-skilled), Permanent	1	0	0	0	0	0	0	0	1
Contract (Unskilled), Permanent	0	0	0	0	1	0	0	0	1
<b>TOTAL</b>	<b>1 944</b>	<b>3</b>	<b>2</b>	<b>89</b>	<b>1 120</b>	<b>2</b>	<b>1</b>	<b>21</b>	<b>3182</b>
Employees with disabilities	35	0	0	1	17	0	0	2	55

## TERMINATIONS

### Terminations for the period 1 April 2011 to 31 March 2012

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Professionally qualified and experienced specialists and mid-management, Permanent	8	0	0	3	0	0	0	1	12
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	17	0	0	7	10	1	0	4	39
Semi-skilled and discretionary decision making, Permanent	63	0	0	4	12	0	0	1	80
Unskilled and defined decision making, Permanent	28	0	0	0	31	0	0	0	59
Contract (Senior Management), Permanent	2	0	0	0	0	0	0	0	2
Contract (Professionally qualified), Permanent	1	0	0	0	0	0	0	0	1
Contract (Skilled technical), Permanent	1	0	0	0	0	0	0	0	1
Contract (Semi-skilled), Permanent	1	0	0	0	3	0	0	0	4
Contract (Unskilled), Permanent	3	0	0	0	4	0	0	0	7
<b>TOTAL</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>60</b>	<b>1</b>	<b>0</b>	<b>6</b>	<b>205</b>
Employees with disabilities	3	0	0	0	0	0	0	0	3

### DISCIPLINARY ACTION FOR THE PERIOD 1 APRIL 2011 TO 31 MARCH 2012

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
<b>Disciplinary action</b>	0	0	0	0	0	0	0	0	0

## SKILLS DEVELOPMENT

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	272	1	0	10	149	1	1	3	437
Professionals	307	0	0	2	239	0	0	1	549
Technicians and associate professionals	190	0	0	3	183	0	0	1	377

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Clerks	55	1	0	0	265	0	0	1	322
Service and sales workers	0	0	0	0	0	0	0	0	0
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	17	0	0	1	8	0	0	0	26
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0
Elementary occupations	231	0	0	0	391	0	0	0	622
<b>Total</b>	<b>1 072</b>	<b>2</b>	<b>0</b>	<b>16</b>	<b>1 235</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>2333</b>

#### 4.6 PERFORMANCE REWARDS

To encourage good performance, the Department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, and disability, salary bands and critical occupations.

##### Performance rewards by race, gender, and disability

Salary Bands	Beneficiary Profile			Cost	
	Number of beneficiaries	Total no of employees in group	% of total within group	Cost (R'000)	Average cost per employee
African, Female	1 656	1 533	108	7, 452	4, 5
African, Male	2 492	2 345	106.3	12, 141	4, 9
Asian, Female	1	1	100	14	14
Asian, Male	2	1	200	27	13, 5
Coloured, Female	3	3	100	36	12
Coloured, Male	5	4	125	34	6, 8
Total Blacks, Female	1 660	1 537	108	7, 503	4, 5
Total Blacks, Male	2 499	2 350	106.3	12, 201	4, 9
White, Female	35	27	129.6	272	7, 8
White, Male	143	110	130	1, 136	7, 9
Employees with a disability	58	77	75.3	238	4, 1
<b>TOTAL</b>	<b>8 554</b>	<b>7 988</b>	<b>117.1</b>	<b>41, 054</b>	<b>4, 8</b>

##### Performance Rewards by salary bands for personnel below Senior Management Service

Salary Bands	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within salary bands	Average cost per employee	Total cost as a % of the total personnel expenditure
Lower skilled (Levels 1-2)	1 305	1 439	90.7	3 600	2 759
Skilled (Levels 3-5)	1 429	1 516	94.3	5 105	3 572
Highly skilled production (Levels 6-8)	1 291	677	190.7	7 707	5 970



Salary Bands	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within salary bands	Average cost per employee	Total cost as a % of the total personnel expenditure
Highly skilled supervision (Levels 9-12)	340	351	96.9	4 476	13 165
Contract (Levels 1-2)	0	43	0	0	0
Contract (Levels 3-5)	1	16	6.3	4	4 000
Contract (Levels 6-8)	2	3	66.7	12	6 000
Contract (Levels 9-12)	0	1	0	0	0
Periodical Remuneration	0	9	0	0	0
Abnormal Appointment	0	5704	0	0	0
<b>TOTAL</b>	<b>4 368</b>	<b>9 759</b>	<b>44.8</b>	<b>20 904</b>	<b>4 786</b>

### Performance Rewards by critical occupations

Critical Occupations	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Administrative related	209	206	101.5	2 193	10 493
All artisans in the building metal machinery etc.	212	224	94.6	1 124	5 302
Architects town and traffic planners	2	3	66.7	39	19 500
Artisan project and related superintendents	27	29	93.1	236	8 741
Auxiliary and related workers	57	53	107.5	168	2 947
Boiler and related operators	32	38	84.2	113	3 531
Building and other property caretakers	12	14	85.7	31	2 583
Bus and heavy vehicle drivers	15	18	83.3	53	3 533
Cartographers and surveyors	0	1	0	0	0
Cartographic surveying and related technicians	7	10	70	53	7 571
Chemical and physical science technicians	1	0	0	7	7 000
Civil engineering technicians	5	6	83.3	35	7 000
Cleaners in offices, workshops, hospitals etc.	183	174	105.2	534	2 918
Client inform clerks (switchboard recept inform clerks)	4	4	100	20	5 000
Communication and information related	4	4	100	23	5 750
Conservation labourers	1	0	0	2	2 000
Electrical and electronics engineering technicians	0	1	0	0	0

Critical Occupations	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Engineering sciences related	34	56	60.7	417	12 265
Engineers and related professionals	9	22	40.9	171	19 000
Farm hands and labourers	31	51	60.8	78	2 516
Finance and economics related	26	25	104	302	11 615
Financial and related professionals	31	37	83.8	299	9 645
Financial clerks and credit controllers	156	154	101.3	924	5 923
Food services aids and waiters	2	2	100	6	3 000
General legal administration & rel. professionals	1	1	100	21	21 000
Head of Department/ chief executive officer	1	2	50	17	17 000
Human resources & organisational development and relate professions	11	17	64.7	109	9 909
Human resources clerks	91	82	111	469	5 154
Human resources related	19	60	31.7	201	10 579
Information technology related	5	7	71.4	39	7 800
Inspectors of apprentices works and vehicles	14	20	70	128	9 143
Language practitioners interpreters & other communicators	2	2	100	12	6 000
Legal related	3	3	100	66	22 000
Library mail and related clerks	19	23	82.6	91	4 789
Light vehicle drivers	36	37	97.3	117	3 250
Logistical support personnel	9	8	112.5	58	6 444
Material-recording and transport clerks	8	9	88.9	39	4 875
Mechanical engineering technicians	5	10	50	51	10 200
Messengers porters and deliverers	9	9	100	31	3 444
Motor vehicle drivers	21	22	95.5	67	3 190
Motorised farm and forestry plant operators	2	2	100	5	2 500
Natural sciences related	5	5	100	28	5 600
Other admin & related clerks and organisers	160	141	113.5	927	5 794
Other administrative policy and related officers	19	10	190	156	8 211
Other information technology personnel	1	1	100	12	12 000
Other machine operators	1	1	100	3	3 000
Other occupations	20	15	133.3	183	9 150

Critical Occupations	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Quantity surveyors & related prof not class elsewhere	6	10	60	112	18 667
Regulatory inspectors	727	78	932.1	4 449	6 120
Risk management and security services	3	3	100	28	9 333
Road superintendents	72	78	92.3	414	5 750
Road trade workers	8	10	80	49	6 125
Road workers	1560	1739	89.7	4 758	3 050
Secretaries & other keyboard operating clerks	138	164	84.1	562	4 072
Security guards	4	5	80	10	2 500
Senior managers	14	29	48.3	215	15 357
Social work and related professionals	1	1	100	6	6 000
Trade labourers	275	292	94.2	791	2 876
Trade quality controllers	11	17	64.7	82	7 455
Trade related	3	5	60	40	13 333
Water plant and related operators	51	51	100	176	3 451
<b>TOTAL</b>	<b>4 395</b>	<b>4 101</b>	<b>107.2</b>	<b>21 350</b>	<b>4 858</b>

#### Performance related rewards (cash bonus), by salary band, for Senior Management Service

Salary Band	Beneficiary Profile			Total Cost (R'000)	Average cost per employee	Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within band			
Band A	19	37	51.4	335	17 632	0.8
Band B	3	13	23.1	51	17 000	0.4
Band C	0	3	0	0	0	0
Band D	0	2	0	0	0	0
<b>TOTAL</b>	<b>22</b>	<b>55</b>	<b>40</b>	<b>386</b>	<b>17 545.5</b>	<b>0.7</b>

## 4.7 FOREIGN WORKERS

The tables below summarise the employment of foreign nationals in the Department in terms of salary bands and by major occupation. The tables also summarise changes in the total number of foreign workers in each salary band and by each major occupation.

#### Foreign Workers, 1 April 2011 to 31 March 2012, by salary band

Salary Band	1 April 2011		31 March 2012		Change	
	Number	% of total	Number	% of total	Number	% change
Lower skilled (Levels 1-2)	1	16.7	1	4.8	0	0
Skilled (Levels 3-5)	2	33.3	2	9.5	0	0
Abnormal Appointment	3	50	18	85.7	15	100
<b>TOTAL</b>	<b>6</b>	<b>100</b>	<b>21</b>	<b>100</b>	<b>15</b>	<b>100</b>

## Foreign Workers, 1 April 2011 to 31 March 2012, by major occupation

Major Occupation	1 April 2011		31 March 2012		Change	
	Number	% of total	Number	% of total	Number	% change
Drivers, operators and ship's crew	2	33.3	2	9.5	0	0
Elementary occupations	4	66.7	19	90.5	15	100
<b>TOTAL</b>	<b>6</b>	<b>100</b>	<b>21</b>	<b>100</b>	<b>15</b>	<b>100</b>

## 4.8 LEAVE UTILISATION FOR THE PERIOD 1 JANUARY 2011 TO 31 DECEMBER 2012

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

### Sick leave, 1 January 2011 to 31 December 2012

Salary Band	Total days	% days with medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	7 890	90.7	998	34.5	8	1 914
Skilled (Levels 3-5)	5 711	90.6	802	27.8	7	1 835
Highly skilled production (Levels 6-8)	5 655	86	847	29.3	7	3 131
Highly skilled supervision (Levels 9-12)	1 374	88.5	212	7.3	6	1 756
Senior management (Levels 13-16)	127	92.9	18	0.6	7	369
Contract (Levels 1-2)	21	42.9	9	0.3	2	3
Contract (Levels 3-5)	10	100	1	0	10	4
Contract (Levels 13-16)	8	100	2	0.1	4	22
<b>TOTAL</b>	<b>20 796</b>	<b>89.3</b>	<b>2 889</b>	<b>100</b>	<b>6</b>	<b>9 034</b>

### Disability leave (temporary and permanent), 1 January 2011 to 31 December 2012

Salary Band	Total days taken	% days with medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	36	88.9	7	41.2	5	9
Skilled (Levels 3-5)	52	55.8	7	41.2	7	16
Highly skilled production (Levels 6-8)	113	100	3	17.6	38	78
<b>TOTAL</b>	<b>201</b>	<b>86.6</b>	<b>17</b>	<b>100</b>	<b>12</b>	<b>103</b>

The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

### Annual Leave, 1 January 2011 to 31 December 2011

Salary Bands	Total days taken	Average per employee
Lower skilled (Levels 1-2)	32 610.52	22
Skilled (Levels 3-5)	33 927.64	22
Highly skilled production (Levels 6-8)	25 056	17
Highly skilled supervision (Levels 9-12)	8 307	18
Senior management (Levels 13-16)	1 102	19
Contract (Levels 1-2)	105	4
Contract (Levels 3-5)	16	8

Salary Bands	Total days taken	Average per employee
Contract (Levels 6-8)	16	8
Contract (Levels 9-12)	16	8
Contract (Levels 13-16)	44	15
<b>TOTAL</b>	<b>101 200.16</b>	<b>20</b>

#### Capped leave, 1 January 2011 to 31 December 2011

Salary Bands	Total days of capped leave taken	Average number of days taken per employee	Average capped leave per employee as at 31 Dec 2011
Lower skilled (Levels 1-2)	66	5	64
Skilled (Levels 3-5)	327	8	88
Highly skilled production (Levels 6-8)	101	5	85
Highly skilled supervision (Levels 9-12)	22	6	79
Senior management (Levels 13-16)	9	5	77
<b>TOTAL</b>	<b>525</b>	<b>7</b>	<b>81</b>

#### Leave payouts for the period 1 April 2011 to 31 March 2012

The following table summarises payments made to employees as a result of leave that was not taken:

REASON	Total Amount (R'000)	Number of Employees	Average payment per employee
Capped leave payouts on termination of service for 2011/12	1 344	233	5 768
Current leave payout on termination of service for 2011/12	52	17	3 059
<b>TOTAL</b>	<b>1 396</b>	<b>250</b>	<b>5 584</b>

### 4.9 HIV/AIDS & HEALTH PROMOTION PROGRAMMES

#### Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
Youth, Transport officers, Field workers and Management	Condom distribution, HCT, Awareness workshops, commemoration of calendar events and Campaigns

#### Details of Health Promotion and HIV and AIDS Programmes

Question	Yes	No	Details, if yes
1. Has the Department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	√		Mr S.T Lukhele
2. Does the Department have a dedicated unit or has it designated specific staff members to promote the health and well being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	√		Unit of 14 employees Budget: R 400 000 -Wellness management , R 300 000 - HIV&AIDS and TB mgt, R 200 000 – Occupational Health and Safety
3. Has the Department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	√		The Programme is implemented as per the strategic framework on EHW. The four pillars which are HIV&AIDS and TB Management, Health and Productivity, SHERQ and Wellness Management are being implemented.

Question	Yes	No	Details, if yes
4. Has the Department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	√		There are committees in all the 4 Districts and Head office represented by members from different sections
5. Has the Department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	√		Employment Equity plan in place, HIV&AIDS and TB management approved.
6. Has the Department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	√		The policy on HIV and AIDS and Labour relations Act are used to address issues of discrimination
7. Does the Department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	√		Majority of the employees know their status
8. Has the Department developed measures/ indicators to monitor & evaluate the impact of its health promotion Programme? If so, list these measures/indicators.	√		Evaluation of Programmes implemented is done on annual basis

#### 4.10 LABOUR RELATIONS

The following collective agreements were entered into with trade unions within the Department.

##### Collective agreements, 1 April 2011 to 31 March 2012

<b>Total collective agreements</b>	None
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The following table summarises the outcome of disciplinary hearings conducted within the Department for the year under review.

##### Misconduct and disciplinary hearings finalised, 1 April 2011 to 31 March 2012

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0
Verbal warning	1	2
Written warning	22	41
Final written warning	6	11
Suspended without pay	3	6
Fine	N/A	0
Demotion	2	4%
Dismissal	5	9
Not guilty	5	9
Case withdrawn	10	18
<b>TOTAL</b>	<b>54</b>	<b>100%</b>

##### Types of misconduct addressed at disciplinary hearings

Type of misconduct	Number	% of total
Gross insubordination	0	0
Bribe	1	17
Theft	1	17
Fraud	2	33
Misuse of state property	0	0
Failure to comply with Regulations	0	0
Absenteeism	0	0

Type of misconduct	Number	% of total
Drunk at work	0	0
Assault	2	33
<b>Total</b>	<b>6</b>	<b>100%</b>

#### Grievances lodged for the period 1 April 2011 to 31 March 2012

Grievances	Number	% of Total
Number of grievances resolved	9	100%

#### Disputes lodged with Councils for the period 1 April 2011 to 31 March 2012

Disputes	Number	% of Total
Number of disputes upheld	2	40
Number of disputes dismissed	3	60
<b>Total number of disputes lodged</b>	<b>5</b>	<b>100%</b>

#### Strike actions for the period 1 April 2011 to 31 March 2012

Strike actions	Number
Total number of person working days lost	None
Total number of working days lost	None
Total cost (R'000) of working days lost	None
Amount (R'000) recovered as a result of no work no pay	None

#### Precautionary suspensions for the period 1 April 2011 to 31 March 2012

Suspensions	Number
Number of people suspended	None
Number of people whose suspension exceeded 30 days	None
Average number of days suspended	None
Cost (R'000) of suspensions	None

### 4.11 SKILLS DEVELOPMENT

This section highlights the efforts of the Department with regard to skills development.

#### Training needs identified from 1 April 2011 to 31 March 2012

Occupational Categories	Gender	Number of employees as at 1 April 2011	Training needs identified at start of reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	9	0	12	0	12
	Male	25	0	23	0	23
Professionals	Female	79	0	15	0	15
	Male	136	0	18	0	18
Technicians and associate professionals	Female	160	0	14	0	14
	Male	148	0	26	0	25
Clerks	Female	253	0	5	0	5
	Male	326	0	5	0	5
Service and sales workers	Female	53	0	15	0	15
	Male	36	0	10	0	10
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	346	0	50	0	50
	Male	52	0	300	0	300



Occupational Categories	Gender	Number of employees as at 1 April 2011	Training needs identified at start of reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Plant and machine operators and assemblers	Female	24	0	10	0	10
	Male	151	0	15	0	15
Elementary occupations	Female	940	13	11	0	24
	Male	1456	10	318	0	328
Sub Total	Female	1864	13	132	0	145
	Male	2330	10	715	0	725
<b>TOTAL</b>		<b>4194</b>	<b>46</b>	<b>847</b>	0	<b>893</b>

#### Training provided 1 April 2011 to 31 March 2012

Occupational Categories	Gender	Number of employees as at April 2011 <sup>1</sup>	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	9	0	154	0	154
	Male	25	0	283	0	283
Professionals	Female	79	0	240	0	240
	Male	136	0	309	0	309
Technicians and associate professionals	Female	160	0	184	0	184
	Male	148	0	193	0	193
Clerks	Female	253	0	266	0	266
	Male	326	0	56	0	56
Service and sales workers	Female	53	0	0	0	0
	Male	36	0	0	0	0
Skilled agriculture and fishery workers	Female		0	0	0	0
	Male		0	0	0	0
Craft and related trades workers	Female	346	0	08	0	08
	Male	52	0	18	0	18
Plant and machine operators and assemblers	Female	24	0	0	0	0
	Male	151	0	0	0	0
Elementary occupations	Female	940	26	365	0	391
	Male	1 456	9	222	0	231
Sub Total	<b>Female</b>	<b>1 864</b>	<b>26</b>	<b>1 217</b>	0	<b>1 243</b>
	<b>Male</b>	<b>2 330</b>	<b>9</b>	<b>1 081</b>	0	<b>1 090</b>
<b>TOTAL</b>		<b>4 194</b>	<b>35</b>	<b>2 298</b>	0	<b>2 333</b>

#### 4.12 INJURY ON DUTY

The following tables provide basic information on injury on duty.

##### Injury on duty, 1 April 2011 to 31 March 2012

Nature of injury on duty	Number	% of total
Required basic medical attention only	40	98%
Temporary Total Disablement	0	0
Permanent Disablement	1	2%
Fatal	0	0
<b>TOTAL</b>	<b>41</b>	<b>100%</b>





# CHAPTER 5: OTHER INFORMATION



## OTHER INFORMATION

### 5.1 Acronyms/ Abbreviations

Acronym/ Abbreviation	Description
ABET	Adult Based Education and Training
AFS	Annual Financial Statements
APP	Annual Performance Plan
BEE	Black Economic Empowerment
BCOCC	Border Control, Operational Coordinating Committee
CFO	Chief Financial Officer
CAMP	Custodian Asset Management Plan
CAPEX	Capital Expenditure
CHIM	Coal Haulage Implementation Manager
CIDB	Construction Industry Board Development
COGTA	Cooperative Governance and Traditional Affairs
CR	Creditor
DCSR	Department of Culture, Sports and Recreation
DDG	Deputy Director General
DoH	Department of Health
DoE	Department of Education
DPSA	Department of Public Service and Administration
DPWRT	Department of Public Works, Roads and Transport
DR	Debtor
DSD	Department of Social Development
EIA	Environmental Impact Assessment
EDP	Executive Development Programme
EPWP	Extended Public Works Programme
EWP	Employee Wellness Programme
EXCO	Executive Council
GMT	Government Motor Transport
HIV/ Aids	Human immune-deficiency virus/ acquired immune-deficiency syndrome
HDI	Historical Disadvantaged Individual
HOD	Head of Department
HRD	Human Resource Development
HRM	Human Resource Management
ICT	Information Communication Technology
IPIP	Infrastructure Project Implementation Plan
IPMP	Implementation Project Management Plan
IRMA	Integrated Rural Mobility and Accessibility
JTTC	Junior Traffic Training College
M&E	Monitoring and Evaluation
MEC	Member of Executive Council
MMS	Maintenance Management System
MPSLDC	Mpumalanga Provincial State Land Disposal Committee
MTEF	Medium Term Expenditure Framework
NIA	National Intelligence Agency
NYS	National Youth Services
PFMA	Public Finance Management Act, 1999
PMU	Project Management Unit

Acronym/ Abbreviation	Description
PLWD	People Living With Disability
PPP	Public Private Partnerships
RAMS	Road Asset Management System
RGC	Riverside Government Complex
SASSA	South African Social Security Agency
SCOPA	Steering Committee on Public Accounts
SDA	Service Delivery Agreement
SLA	Service Level Agreement
SMS	Senior Management system
TB	Tuberculoses
TCC	Traffic Control Centre
UAMP	User Asset Management Plans
WOE	Women Owned Enterprise

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